WORCESTER COUNTY COMMISSIONERS

Worcester County Government Center
1 West Market Street, Room 1101
Snow Hill, MD 21863

Agenda for November 04, 2026

Streamed live at https://worcestercountymd.swagit.com/live

9:00 AM – Vote to meet in closed session in the Commissioners' Conference Room – Room 1103 Government Center, One West Market Street, Snow Hill, Maryland

Closed Session

10:00 AM – Regular Session

Call to Order, Prayer, and Pledge

Report on Closed Session

The meeting was closed to discuss a personnel summary, requests to hire a Utility Mechanic, Emergency Communication Specialist Trainees, Correctional Officers, and a Grants and Contract Accountant.

Approval of Minutes

a. October 20, 2026 closed session minutes

b. October 20, 2026 open session minutes

Proclamations and Commendations

1. Proclamations for National Adoption Month and American Education Week

Public Comments

Members of the public will be given two minutes to provide comments. Speakers should come to the podium and state their name, address and relevant agenda item.

Consent Agenda

2. Greys Creek Nature Park Living Shoreline Restoration

3. Letter of Support - Town of Berlin Strategic Energy Plan Grant

4. Authorization to proceed request - small project: interview room and two office

builds

5. Community Development Block Grant Mid-Cycle Public Hearing

6. Request to Schedule Public Hearing on 2027-2036 Solid Waste Management Plan

7. MDOT Surplus Property Disposal

8. Private Lane Names - Frontier Town Complex

9. Request to Approve Change Order 2 Berlin HOCC Improvements

10. Request to Award - Lobbying Services (one-year extension)

11. Roads Gradall Lease Agreement

12. Request Write-Off General Fund Receivable

Administrative/Legislative Matters

13. Narrow Branch Road Speed Study

14. Roads Snow Hill Office Renovations

15. Award of Bid – Roads Division Dump Truck

16. Priority Funding Area Expansion - Berlin

17. 11-04-26 County Board Appointments

Public Hearings

18. 10:30am Public Hearing for FY27 Enterprise Fund Budget Amendment - Sunset Avenue Sewer Relief Project

Press Questions and Commissioner Remarks

Adjournment

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING

Hearing Assistance Units Available

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Kim Moses, Public Information Officer
Department: Administration
Date: October 28, 2026
Subject: October 20, 2026 open session minutes

Summary: Attached for the commissioners to review and approve are the October 20, 2026 meeting minutes.

Fiscal Impact: Not Applicable

Funding Source: Not Applicable

Requested Action: Please review and approve the October 20, 2026 open session minutes.

Alternatives:

Coordinated With:

Attachment(s):

WORCESTER COUNTY COMMISSIONERS

Worcester County Government Center
1 West Market Street, Room 1101
Snow Hill, MD 21863

Open Session Minutes for October 20, 2026

9:00 a.m. – Vote to meet in closed session in the Commissioners' Conference Room – Room 1103 Government Center, One West Market Street, Snow Hill, Maryland

Following a motion by Commissioner Abbott, seconded by Commissioner Fiori, to meet in closed session, the commissioners voted 4 – 0. The motion Passed.
AYES: Elder, Abbott, Fiori, Purnell
ABSENT: Bunting, Jr., Bertino, Jr., Mitrecic

Following a motion by Vice-President Bunting, Jr., seconded by Commissioner Bertino, Jr., to adjourn closed session at 9:11 a.m., the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell
ABSENT: Mitrecic

10:00 a.m. – Regular Session

Call to Order, Prayer, and Pledge

Report on Closed Session

The meeting was closed to discuss a personnel summary, to receive legal advice, and to perform administrative functions.

Approval of Minutes

Following a motion by Commissioner Bertino, Jr., seconded by Commissioner Purnell, to approve the minutes from October 6, 2026, the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell
ABSENT: Mitrecic

a. Draft Closed Session Minutes for October 6, 2026

b. Draft Open Session Minutes for October 6, 2026

DRAFT

Proclamations and Commendations

1. Employee Commendations – Lifesaving Actions and Military Achievement

Public Comments

There were no public comments.

Consent Agenda

Following a motion by Commissioner Bertino, Jr., seconded by Commissioner Purnell, to approve the consent agenda items 2-10, the commissioners voted 6 – 0. The motion Passed.

AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

2. Maryland Affordable Housing Trust (MAHT) Plumbing Poverty Program Grant Extension request

3. Waterway Improvement Fund Grant for the Public Landing dredging project

4. Out-of-state travel request for two deputies within the Sheriff's Office to attend SWAT team leader training

5. Out-of-state travel request for three deputies within the Sheriff's Office for new K9 evaluation

6. Request to advertise a public hearing for a proposed FY27 Budget Amendment

7. Request to hold a public hearing for the requested Five-Year Capital Improvement Plan FY2028 to FY2032

8. Request to award the contract for housing rehabilitation inspector to Berliner Builder, LLC for $41,775

9. Request for Snow Hill Commission on Aging HVAC funding reallocation of $12,655.20 to Modern Controls for the remaining building automation controls work

10. Request to award the contracts for the Courthouse boiler conversion to Modern Controls for $66,980 and to Scarborough Oil for approximately $25,000

Administrative/Legislative Matters

11. Town of Ocean City Memorandum of Understanding (MOU) - Lewis Road

    Following a motion by Commissioner Abbott, seconded by Commissioner Bertino, Jr., to approve the request for Recreation and Parks to enter into an MOU with the Town of Ocean City regarding land located on Lewis Road, the commissioners voted 6 – 0. The motion passed.

    AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

    ABSENT: Mitrecic

DRAFT

12. FY27 Vehicle Bid Recommendations for Purchase

Following a motion by Commissioner Bertino, Jr., seconded by Commissioner Abbott, to approve recommendations to purchase FY27 budgeted vehicles for various departments, the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

13. Sunset Avenue Relief Sewer Award and Budget Amendment

Following a motion by Commissioner Purnell, seconded by Commissioner Bertino, Jr., to approve the Sunset Avenue Relief Sewer Award and Budget Amendment for the West Ocean City Sanitary Service Area totaling $693,399.78, the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

14. FY26 Solid Waste Budget Transfer and Encumbrance Request

Following a motion by Commissioner Abbott, seconded by Commissioner Fiori, to approve the FY26 Solid Waste budget transfer and encumbrance request totaling $85,397, the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

15. FY26 Water and Wastewater Budget Transfer and Encumbrance Request

Following a motion by Commissioner Purnell, seconded by Commissioner Fiori, to approve the FY26 Water and Wastewater budget transfer totaling $437,223, Briddletown overspending totaling $783, and encumbrance totaling $1,706,110, the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

16. Non-Disclosure Agreement Policy

Following a motion by Commissioner Fiori, seconded by Commissioner Purnell, to adopt Resolution No. 26-26 Non-Disclosure Agreement Policy, the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

17. Board Appointments

There were no board appointments.

Public Hearings

DRAFT

Following a motion by Commissioner Bertino, Jr., seconded by Commissioner Fiori, to adopt items 18 through 20 the , the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

18. 10:30 a.m. Public Hearing for FY27 Enterprise Fund Budget Amendment - Ocean Pines Belt Filter Press

19. 10:30 a.m. Public Hearing for FY27 Enterprise Fund Budget Amendment - AMI Meter Project

20. 10:30 a.m. Public Hearing for FY27 Enterprise Fund Budget Amendment - Assateague Pointe and Landings Wastewater Conveyance Evaluation

The commissioners held concurrent public hearings for items 18-20. Enterprise Fund Controller Quinn Dittrich reviewed the three proposed budget amendments. Commissioner Elder opened the floor to receive public comments. There being no public comments, Commissioner Elder closed the hearing.

Following a motion by Commissioner Bertino, Jr., seconded by Commissioner Fiori, to adopt Resolution No. 26-27 WWW Budget Amendment for the Ocean Pines Belt Filter Press, Resolution No. 26-28 WWW Budget Amendment for the AMI meter project, and Resolution No. 26-29 Budget Amendment for the Assateague Pointe and Landings Wastewater Conveyance Evaluation, the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

Late Additions

21. Request to Purchase Roads Mechanic Service Truck

Following a motion by Commissioner Bertino, Jr., seconded by Commissioner Abbott, to approve the purchase of one roads mechanic service truck, the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

22. FY28 Governor's Capital Budget Request

Following a motion by Commissioner Abbott, seconded by Commissioner Purnell, to approve the FY28 Governor's Capital Budget request, the commissioners voted 6 – 0. The motion Passed.
AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

Press Questions and Commissioner Remarks

DRAFT

Adjournment

Following a motion by Commissioner Bertino, Jr., seconded by Commissioner Fiori, to adjourn at 10:35 a.m., the commissioners voted 6 – 0. The motion Passed

AYES: Elder, Bunting, Jr., Abbott, Bertino, Jr., Fiori, Purnell

ABSENT: Mitrecic

DRAFT

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To: Worcester County Commissioners
From: Kim Moses, Public Information Officer
Department Administration
Date: October 27, 2026
Subject: Proclamations for National Adoption Month and American Education Week

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Summary: The County Commissioners are scheduled to present two proclamations at their November 4 meeting:

1 - National Adoption Month proclamation - to be presented to representatives from the Worcester County Department of Social Services.

2 – American Education Week - to be presented to Beth Shockley-Lynch, president of the Worcester County Teachers Association

Fiscal Impact: Not Applicable

Funding Source: Not Applicable

Requested Action: Present National Adoption Month proclamation to Department of Social Services representatives

Alternatives:

Coordinated With:

Attachment(s):

TEL: 410-632-1194
WEB: www.co.worcester.md.us

COMMISSIONERS
THEODORE J. ELDER, PRESIDENT
MADISON J. BUNTING, JR., VICE PRESIDENT
CARYN G. ABBOTT
ANTHONY W. BERTINO, JR.
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JOSEPH M. MITRECIC
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OFFICE OF THE
COUNTY COMMISSIONERS
Worcester County
GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103
SNOW HILL, MARYLAND
21863-1195

WESTON S. YOUNG, P.E.
CHIEF ADMINISTRATIVE OFFICER
CANDACE I. SAVAGE, CGFM
DEPUTY CHIEF ADMINISTRATIVE OFFICER
ROSCOE R. LESLIE
COUNTY ATTORNEY

PROCLAMATION

WHEREAS, during National Adoption Month, we recognize that youth from birth through high school thrive in loving families with parents who protect, nurture, and support them, and in recognition of this year's theme, *"Honoring Youth: Strengthening Pathways for Lasting Bonds,"* we stand with Worcester County Department of Social Services (DSS) professionals to highlight the ongoing need for adoptive families for children and teenagers alike; and

WHEREAS, foster care and adoption professionals work tirelessly to guide children and youth through times of transition and uncertainty, advocating for their well-being, protecting sibling bonds, and building enduring support systems that create pathways to belonging and permanent families.

NOW, THEREFORE, we the County Commissioners of Worcester County, Maryland, do hereby recognize November as **National Adoption Month** in Worcester County and commend the professionals who help ensure that every young person is cherished, supported, and connected to a safe, loving, and permanent family.

Executed under the Seal of the County of Worcester, State of Maryland, this 4th day of November, in the Year of Our Lord Two Thousand and Twenty-Six.

Theodore J. Elder, President

Madison J. Bunting, Jr., Vice President

Caryn G. Abbott

Anthony W. Bertino, Jr.

Eric J. Fiori

Joseph M. Mitrecic

Diana Purnell

Citizens and Government Working Together

TEL: 410-632-1194
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COUNTY ATTORNEY

PROCLAMATION

WHEREAS, American Education Week, November 16–20, 2026, provides an opportunity to celebrate public education and recognize the people whose knowledge, dedication, and daily efforts help Worcester County students learn, grow, and succeed; and

WHEREAS, educating our children is a shared commitment, carried out each day by teachers, administrators, education support professionals, families, and community partners who encourage curiosity, open doors to opportunity, and equip students with the skills and confidence to pursue their goals and contribute to their communities.

NOW, THEREFORE, we, the County Commissioners of Worcester County, Maryland, do hereby proclaim November 16–20, 2026, as **American Education Week** in Worcester County and recognize the many individuals whose commitment makes quality public education possible.

Executed under the Seal of the County of Worcester, State of Maryland, this 4th day of November, in the Year of Our Lord Two Thousand and Twenty-Six.

Theodore J. Elder, President

Madison J. Bunting, Jr., Vice President

Caryn G. Abbott

Anthony W. Bertino, Jr.

Eric J. Fiori

Joseph M. Mitrecic

Diana Purnell

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To: Worcester County Commissioners
From: Robert J. Mitchell, Environmental Programs Director
Department: Environmental Programs
Date: October 26, 2026
Subject: Greys Creek Nature Park Living Shoreline Restoration

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Summary: The grant for the referenced project was approved by the County Commissioners at their meeting on 9/16/25 and was included in the annual budget request Environmental Programs for the current fiscal year. We have received the MOU and Financial Assistance forms and need those executed so the project can begin.

We have previously completed the Coastal Bays Watershed Plan and received approval from MDE and the US Environmental Protection Agency (USEPA) for the Assawoman watershed. That approval allows Worcester County and our local partners to apply for Clean Water Act 319 funding. Section 319 funds are defined under the Federal Clean Water Act Section §319(h), and grant funds are periodically available to the states to reduce or eliminate water quality impairments that are associated with nonpoint source pollution. The project scope includes the following:

Greys Creek Living Shoreline (within Greys Creek Nature Park) will restore approximately 300 linear feet of tidal shoreline, 9,000 square feet of tidal wetlands and install approximately 15,000 square feet of riparian buffer. Calculated reductions for the entire work scope would be:
Total Nitrogen Reduction: 49.82 lbs/year
Total Suspended Solids Reduction: 1,105.29 lbs/year
Total Phosphorus Reduced: 15.74 lbs/year
The Greys Creek living shoreline restoration project is an extension of a living shoreline restoration completed over a decade ago and included involvement of personnel from the County, and staff from the Maryland Coastal Bays Program and MD DNR. This time it is envisioned that only County staff and a

private local contractor/material supplier will be utilized to ultimately finish this project. Environmental Programs is quite familiar with all the work proposed in these projects as well as the contractual and reporting requirements involved.

I would respectfully request permission from the County Commissioners to complete execution of the attached agreements so funds can be obtained and the work completed.

Please let me know if you have any questions regarding this item.

Attachments

Fiscal Impact: Project included in Departmental Budget

Funding Source: USEPA Thru MDE

Requested Action: Signature on MOU and Financial Assistance Forms

Alternatives:

Coordinated With:

Attachment(s):

MEMORANDUM OF UNDERSTANDING
BETWEEN THE
MARYLAND DEPARTMENT OF THE ENVIRONMENT
AND THE
WORCESTER COUNTY, MARYLAND

UEI # 1011193990000 **/ EIN #** 52-60001064

RE: Project Title: "Greys Creek Living Shoreline Project" (the "Project")

PURPOSE: This Memorandum of Understanding (this "Agreement") by and between the Maryland Department of the Environment (hereinafter, the "Department") and Worcester County, Maryland, a body politic and corporate and a political subdivision of the State of Maryland (hereinafter "Grantee") is entered into for the purpose of making funds available to Grantee to, as more particularly described in Attachment A (the "Scope of Work") to this Agreement.

WHEREAS: Pursuant to Section 319(h) ("Section 319(h)") of the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.; "Clean Water Act"), the Department has received an award from the United States Environmental Protection Agency ("EPA") for implementation of nonpoint source pollution management programs in the total amount of $2,169,730, CFDA #66.460, FAIN #: 97352926, EPA Award Date: September 1, 2026, the Department's Indirect Cost Rate is 26.24% ("319(h) Grant"); and

WHEREAS: Pursuant to § 1-404 of the Environment Article of the Annotated Code of Maryland, the Department may apply for, receive, and spend grants-in-aid by the federal government or any of its agencies or any other federal funds made available to the Department for use in carrying out the powers and duties of the Secretary of the Environment or the Department; and

WHEREAS: As a result, the Department is providing financial assistance to the Grantee using funds from the 319(h) Grant for the Project, as more particularly described in Attachment A to this Agreement.

TERMS: Therefore, the Department and the Grantee agree to the following terms:

I. TERM OF AGREEMENT

This Agreement shall be effective upon execution by both parties and shall continue until the work described in the Scope of Work at Attachment A, attached hereto and expressly incorporated herein, is completed, which shall not be later than September 30, 2027.

II. SOURCE AND LEVEL OF FUNDING

A. The Department shall reimburse the Grantee with funds in accordance with the terms of this Agreement, in a total amount not to exceed Eighty-Six Thousand One Hundred and 00/100ths Dollars ($ 86,100.00) (the "Maximum Grant Award").

B. Such funds shall be used solely and exclusively for tasks performed and materials required in accordance with this Agreement. Such funds shall be expended substantially in accordance with the budget as shown in the Scope of Work.

C. Pursuant to Section 319(h), the Department has received an award from the EPA for implementation of nonpoint source pollution management programs. The Department is providing financial assistance to the Grantee under this Agreement to implement a nonpoint source pollution management program pursuant to Section 319(h). Grantee understands that funding under this Agreement is contingent upon the continued availability and receipt by the Department of Section 319(h) funding from the EPA.

III. SCOPE OF WORK

The Grantee shall perform its responsibilities as set forth in this Agreement and shall perform and/or ensure the performance of the activities outlined in the Scope of Work .

IV. METHOD OF PAYMENT

A. The Department will make payments to the Grantee under this Agreement on a reimbursement basis upon receipt of a written invoice and appropriate backup documentation, as further described below. Grantee will submit quarterly invoices based on the completion of deliverables, in accordance with the requirements described in Attachment B – Deliverables (which includes Payment Schedule and Instructions). Payments are contingent upon receipt and approval by the Department of all work products and deliverables due at the time the payment is to be made.

B. After the Grantee has been paid an amount equal to ninety percent (90%) of the funds initially allocated and approved for this Agreement, the Department of Environment may withhold from payment an amount of not more than ten percent (10%) of the total Agreement price, until satisfactory completion by the Grantee of all tasks described under this Agreement.

C. The Grantee's Federal Tax Identification Number and the Department's purchase order number must appear on all invoices submitted to the Department for payment.

D. Grantee is required to use the Invoice Submittal Form (Attachment C-3) and must submit invoices on a quarterly basis. Each invoice must be accompanied by a certification signed by an authorized official, which reads as follows, "I certify that

all expenditures reported are for appropriate purposes and in accordance with the provisions of the contract" (Agreement #). The invoice shall closely parallel the format of the budget in the Scope of Work and Section V below to the greatest extent possible. The Final Invoice is due within 30-days of the last day of this Agreement. Send Invoices to:

Accounts Payable
MDE Fiscal Services
1800 Washington Boulevard
Baltimore, MD 21230-1718
mde.ap@maryland.gov

E. Each invoice shall be accompanied by appropriate backup documentation and match documentation. Examples of acceptable backup documentation for federal and non-federal expenditures are listed in Attachment B - Deliverables.

F. Invoices submitted shall not exceed the agreed-upon amount of the Maximum Grant Award. Expenses greater than the Maximum Grant Award amount are the responsibility of the Grantee and no MDE or federal funds shall be disbursed to Grantee to cover any invoices, costs, expenses or otherwise in excess of the Maximum Grant Award.

G. Payments to the Grantee shall be made in accordance with the terms of this Agreement. Charges for late payment are prohibited, except for those charges specifically provided for under State law, and then only in conformity with that law. The Department reserves the right to withhold payment for any invoice containing a discrepancy or inconsistency in the billing amount. Any disputes will be resolved in accordance with Section VI.C of this Agreement.

V. WORK PRODUCTS, DELIVERABLES AND REIMBURSEMENT SCHEDULE

A. The Grantee will provide work products and deliverables to the Department according to the schedules, requirements and instructions set forth in the following attachments:

1. Attachment A – Scope of Work
2. Attachment B – Deliverables, includes Payment Schedule and Instructions
3. Attachment C-1, C-2, C-3 – Report Forms
4. Attachment D – Conditions of Financial Assistance Award.

B. Each of the attachments listed above are expressly incorporated into and made part of this Agreement. Work products and deliverables submitted by the Grantee will be reviewed for approval by the Department to determine that they are sufficient to meet both the terms of this Agreement and Departmental reporting needs for the EPA.

C. The Subrecipient agrees to the following terms and conditions regarding closeout

of the Maximum Grant Award:

1. Subrecipient shall provide a Final report and Final Invoice within thirty (30) days of expiration or termination of the Agreement. All required documentation must be received within thirty (30) days of expiration or termination of the Agreement.

2. Intentionally Left Blank.

VI. ASSURANCES

A. The Grantee shall perform its responsibilities described in this Agreement in such a way that will enable the Department to perform its Section 319(h) responsibilities.

B. Non-Discrimination in Employment. The Grantee agrees: (a) not to discriminate in any manner against an employee or applicant for employment because of race, color, religion, creed, age, sex, sexual orientation, gender identity, marital status, national origin, ancestry, genetic information, or any otherwise unlawful use of characteristics, or disability of a qualified individual with a disability unrelated in nature and extent so as to reasonably preclude the performance of the employment, or the individual's refusal to submit to a genetic test or make available the results of a genetic test; (b) to include a provision similar to that contained in subsection (a) above, in any underlying subcontract except a subcontract for standard commercial supplies or raw materials; and (c) to post and to cause subcontractors to post in conspicuous places available to employees and applicants for employment, notices setting forth the substance of this clause.

C. Dispute Resolution. In the event of a dispute under this Agreement, the parties agree to each appoint an authorized representative to resolve the dispute in good faith.

D. Compliance with Federal Laws and Regulations. The Grantee acknowledges that funding is being provided under this Agreement with federal grant funds. The Grantee and the Department shall comply with all applicable federal laws and regulations related to the receipt of funds under the Clean Water Act: Sec. 319(h) Nonpoint Source Implementation Program. The Grantee agrees to comply with the Conditions of Financial Assistance Award, attached hereto as Attachment D and expressly incorporated into and made part of this Agreement.

E. Commercial Nondiscrimination. As a condition of entering into this Agreement, the Grantee represents and warrants that it will comply with the State's Commercial Nondiscrimination Policy, as described under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland. As part of such compliance, the Grantee may not discriminate on the basis of race, color, religion, ancestry, national origin, sex, age, marital status, sexual orientation,

sexual identity, genetic information or an individual's refusal to submit to a genetic test or make available the results of a genetic test or on the basis of disability, or otherwise unlawful forms of discrimination in the solicitation, selection, hiring, or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall the Grantee retaliate against any person for reporting instances of such discrimination. The Grantee shall provide equal opportunity for subcontractors, vendors, and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that this clause does not prohibit or limit lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the marketplace. The Grantee understands that a material violation of this clause shall be considered a material breach of this Agreement and may result in termination of this Agreement, disqualification of the Grantee from participating in State contracts, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party. As a condition of entering into this Agreement, upon the request of the Commission on Civil Rights, and only after the filing of a complaint against the Grantee under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland, as amended from time to time, the Grantee agrees to provide within 60 days after the request a complete list of the names of all subcontractors, vendors, and suppliers that the Grantee has used in the past four (4) years on any of its contracts that were undertaken within the State of Maryland, including the total dollar amount paid by the Grantee on each subcontract or supply contract. The Grantee further agrees to cooperate in any investigation conducted by the State pursuant to the State Commercial Nondiscrimination Policy as set forth under Title 19 of the State Finance and Procurement Article of the Annotated Code of Maryland, and to provide any documents relevant to any investigation that are requested by the State. The Grantee understands that violation of this clause is a material breach of this Agreement and may result in termination of this Agreement, disqualification by the State from participating in State contracts, and other sanctions. The Grantee shall include the language from this clause, or similar clause approved in writing by the Department, in all subcontracts.

VII. AGREEMENT REPRESENTATIVES

The following individuals shall be representatives under this Agreement for their respective parties, and shall act within their respective authority and coordinate with others for actions beyond their authority:

Department: Jacey Brooks, WPRPP
Water and Science Administration
Maryland Department of the Environment
1800 Washington Boulevard
Baltimore, MD 21230-1718
Phone: 410-537-4437
E-mail: JaceyL.Brooks1@maryland.gov

Grantee: Robert Mitchell, Director
Worcester County Department of Environmental Programs
1 West Market St., Govt. Center, Room 1306
Snow Hill, MD 21863

Phone: 410-632-1220 x1601
E-mail: Bmitchell@worcestermd.gov

Service of any notice required by this Agreement shall be complete upon mailing of such notice, postage prepaid, to the appropriate representative at the address indicated above. The representative for the Department named above shall act as MDE's 319 Program Manager under this Agreement. The representative for the Grantee named above shall act as the Grantee's Project Manager under this Agreement.

VIII. ON-SITE INSPECTIONS

The Department shall have the right to conduct on-site visits throughout the term of this Agreement.

IX. CONTRACTOR STATUS AND SUBCONTRACTING

A. The Grantee shall be responsible for providing all supplies and materials necessary for performance of all work under this Agreement. The Grantee is not an agent of the Department. Furthermore, the Grantee cannot commit the Department to any expenditure of funds, nor enter into any contractual obligation on behalf of the Department.

B. The Grantee may subcontract any portion of the grant with prior notice thereof to and approval from the Department. Any subcontractor(s) shall, and the Grantee shall require that any subcontractor(s) shall, provide to the Department upon request copies of any invoices, records, timesheets, work logs, contracts, or any other documents or information needed in order for the Department to comply with State or federal reporting and audit requirements. Consent to subcontract, assign, or otherwise dispose of any portion of this Agreement shall not be construed to relieve the Grantee of any responsibility for fulfilling all the requirements of this Agreement. The Grantee must make every good-faith effort to include disadvantaged business entities as subcontractors pursuant to EPA terms and conditions and State of Maryland COMAR Title 21 regulations.

C. The Grantee agrees to require any and all subcontractors retained by the Grantee in the course of performance of this Agreement to indemnify and save harmless and defend the State of Maryland, the Department, the Grantee, and all of their respective representatives from all suits, actions, or claims of any character, brought on account of any injuries or damage sustained by any person or property in consequence of any work performed under this Agreement, either by the Grantee or the Department, or any subcontractor, or their respective employees, agents, or representatives. This responsibility is not to be deemed as a waiver of any

immunity, which may exist in any action against the Department or the Grantee.

X. AMENDMENTS

Prior written approval from MDE's 319 Program Manager is necessary to make any change in this Agreement including but not limited to the following types of changes:

a. Budget changes;
b. Scope of Work changes;
c. No-cost extension, or;
d. Modifications to project goals, objectives, milestones or deliverables.

The modifications described above may also require prior approval by the federal funding agency. If it is necessary to seek federal approval, please be aware that it usually takes a minimum of several weeks to obtain final federal approval.

This Agreement may only be amended in writing by mutual consent of both parties.

XI. WARRANTY

The Grantee agrees to perform all work under this Agreement continuously and diligently, and to meet all milestones and provide all deliverables referenced above. The Grantee shall be responsible for the supervision, inspection, technical accuracy, and coordination of all data and work provided pursuant to this Agreement, and shall produce in a timely manner to the Department's satisfaction such data and work product meeting professional standards of quality and utilizing professionally acceptable methodologies. The Grantee shall not be responsible for any delay in performance caused by events beyond its control including labor strikes, fires, or natural disasters.

XII. RETENTION OF RECORDS - AUDIT

Consistent with 2 CFR 200.334, the Grantee shall retain and maintain all records and documents relating to this contract for three years from the date of submission of the final financial report. The Grantee shall make such records and documents available for inspection and audit by authorized representatives of MDE, including MDE's Procurement Officer or designees, at all reasonable times. Grantee shall grant, and shall require all Grantee's contractor(s) and subcontractor(s) to promptly grant, access to its facility(s) to authorized state agency representative(s) for review of documents, information, and to conduct interviews of company personnel.

XIII. LIABILITY FOR THIRD PARTY CLAIMS

A. The Grantee is and will be acting as an independent contractor in the performance of its work and other obligations under this Agreement. The Department has no obligation for the payment of any judgments or the settlement of any claims made against the Grantee, its employees, agents, or subcontractors, if any, as a result of or relating to the Grantee's work and other obligations under this Agreement.

B. The Department has no obligation to provide legal counsel or legal defense to the Grantee, its employees, agents, or subcontractors, if any, in the event that a suit, claim, or action of any character is brought by any persons not party to this Agreement as a result of or relating to the Grantee's work and other obligations under this Agreement.

C. The Grantee shall immediately give notice to the Department of any claim or suit made or filed against the Grantee, its employees, agents, or subcontractors, if any, regarding any matter resulting from or relating to the Grantee's work and other obligations under this Agreement.

D. The Grantee shall cooperate, assist, and consult with the Department in the defense or investigation of any claim, suit, or action made or filed against the Department as a result of or relating to the Grantee's work or other obligations under this Agreement.

E. The Grantee releases the Department from, agrees that the Department shall not have any liability for, and agrees to protect, indemnify, and save harmless the Department from and against any and all liabilities, suits, actions, claims, demands, losses, expenses, and costs of every kind and nature, including reasonable attorney's fees, incurred by, or asserted or imposed against the Department, as a result of or in connection with the Project, except for the gross negligence or willful misconduct of the Department. This Section shall survive the term of this Agreement.

F. The Grantee agrees that all costs incurred by the Department as a result of the liabilities, suits, actions, claims, demands, losses, expenses, or costs, as described in subpart (E) above, including reasonable attorney's fees, shall be immediately and without notice due and payable by the Grantee to the Department except for claims arising solely from the Department's willful misconduct or gross negligence. The Grantee's obligation to indemnify the Department shall survive the term of this Agreement. If the Grantee is a government agency, including a public body corporate and politic, any indemnification or other obligation to reimburse or compensate the Department provided by the Grantee pursuant to this Agreement exists only to the extent permitted by federal, State or local law, regulations, and is subject to appropriations as well as the notice requirements and damages limitations stated in the Local Government Tort Claims Act or any other applicable local government indemnification statute, as amended from time to time, and is not to be deemed as a waiver of any immunity that may exist in any action against a government agency for its officers, agents, volunteers and employees. If the Grantee is a local government, its chief executive officer hereby agrees to use his or her best efforts to include a request in the Annual Budget and Appropriation ordinance to appropriate funds in the event there is an otherwise indemnifiable cost to the Department under this Section.

G. This Section is not to be deemed a waiver of any immunity that may exist, or otherwise be available to the Department, in any action against the Department.

XIV. TERMINATION

A. This Agreement may be terminated at any time by mutual agreement or by either party giving ninety (90) days' notice in writing to the other party. The Department shall not be obligated to make any further payments to Grantee after the effective date of termination of this Agreement, and Grantee shall be required to return funds it has received from the Department for work that is not in place as of the date of termination of this Agreement.

B. Notwithstanding the provisions of paragraph XIV(A), the Department reserves the right to terminate this Agreement at any time if funding is unavailable. If the General Assembly or US Congress, terminates the federal funding, fails to appropriate funds or if funds are not otherwise available for performance by the Department, this Agreement shall be canceled automatically upon notice by the Department to the Grantee that funds were terminated, were not appropriated or otherwise were not made available; provided, however, that this will not affect either the Department's rights or the Grantee's rights under any termination clause in this Agreement. The effect of termination of this Agreement hereunder will be to discharge both the Grantee and the State of Maryland/Department from future performance of this Agreement, but not from their rights and obligations existing at the time of termination. The Department shall notify the Grantee as soon as it has knowledge that funds may not be available for the continuation of this Agreement.

XV. EFFECTIVE DATE

It is understood and agreed by the parties that this Agreement and any modification thereof shall not become effective or enforceable until the date it is executed by the Department.

XVI. COMPLIANCE WITH LAWS

The Grantee shall observe and comply with all federal, State, and local laws, regulations and ordinances that affect the work to be performed under this Agreement, the persons employed or engaged in connection therewith, or any material or equipment used. The Grantee shall procure and bear the expense of all necessary licenses, permits, and insurance.

XVII. SEVERABILITY

It is understood and agreed by the parties hereto that, if any of these provisions shall contravene, or be invalid under, the laws of the particular state, county, or jurisdiction where used, such contravention or invalidity shall not invalidate this Agreement, but this Agreement shall be construed as if not containing the particular provision or provisions held to be invalid in the particular state, county, or jurisdiction, and the rights and obligations of the parties shall be construed and enforced accordingly.

XVIII. ENFORCEMENT

The failure of the Department to enforce at any time the provisions of this Agreement, or to exercise any option which is herein provided, or to require at any time performance by the Grantee of any of the provisions hereof, shall in no way be construed to be a waiver of such provisions, nor in any way to affect the validity of this Agreement or any part thereof, or the right of Department to enforce each and every such provision.

XIX. MERGER

This Agreement embodies the whole agreement of the parties. There are no promises, terms, conditions, or obligations referring to the subject matter, other than those contained herein or incorporated herein by reference.

XX. MARYLAND LAW

The laws of the State of Maryland shall govern this Agreement, and the parties hereby expressly agree that the courts of the State of Maryland shall have exclusive jurisdiction to decide any question arising hereunder.

XXI. NO THIRD-PARTY BENEFICIARIES

Nothing in this Agreement shall be construed to: (a) provide a benefit to any third party; (b) operate in any way as a promise, covenant, warranty, or other assurance to any third party; or (c) create any obligation to any third party.

XXII. COUNTERPARTS AND ELECTRONIC SIGNATURE.

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, and all of which, together, shall be deemed to constitute one and the same Agreement. Signatures, including notary signatures, provided by electronic means including, by way of example and not of limitation, facsimile, Adobe, PDF, and sent by electronic mail, or via an electronic signature program, shall be deemed to be original signatures.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have executed this Agreement by causing the same to be signed as of the day and year first set forth above.

STATE OF MARYLAND
DEPARTMENT OF THE ENVIRONMENT

By_____
Cia Cook, Director (or designee) Date
Business Administration

Approved for Form and Legal Sufficiency by:

_____
Assistant Attorney General Date
Office of the Attorney General

WORCESTER COUNTY, MARYLAND

By_____
Name: Date
Title: President, County Commissioners of Worcester County, Maryland

Attachment D

MARYLAND DEPARTMENT OF THE ENVIRONMENT

CONDITIONS OF FINANCIAL ASSISTANCE AWARD
FOR PROJECTS USING FEDERAL GRANT FUNDS FROM
SECTION 319(h) OF THE CLEAN WATER ACT ("Section 319(h)")

Project Name: "Greys Creek Living Shoreline Project" (the "Project")

Number: FFY2026 Project #10

Upon the receipt of grant funding from the Maryland Department of the Environment (the "Department"), the following conditions are understood and accepted as binding upon the recipient organization (the "Grantee").

2. The Grantee agrees to comply with the EPA General Terms and Conditions Effective October 1, 2025, as applicable and as they may be revised from time to time, available at: https://www.epa.gov/grants/epa-general-terms-and-conditions-effective-october-1-2025-or-later. The Grantee acknowledges and agrees that it is subject to, and will comply with, the same requirements as those that apply to the Department's EPA award as required by 2 CFR 200.332(a)(2). These requirements include, among others:

   (a) Title VI of the Civil Rights Act and other Federal statutes and regulations prohibiting discrimination in Federal financial assistance programs, as applicable.

   (b) Reporting Subawards and Executive Compensation under Federal Funding Accountability and Transparency Act (FFATA) set forth in the General Term and Condition entitled "Reporting Subawards and Executive Compensation."

   (c) Limitations on individual consultant fees as set forth in 2 CFR 1500.10 and the General Term and Condition entitled "Consultant Fee Cap."

   (d) EPA's prohibition on paying management fees as set forth in General Term and Condition entitled "Management Fees."

   (e) The Procurement Standards in 2 CFR Part 200 including those requiring competition when the Grantee acquires goods and services from contractors (including consultants). and Domestic preferences for procurements at 2 CFR 200.322.

   (f) For states and other public recipients, a provision ensuring that subawards are not conditioned in a manner that would disadvantage applicants for subawards based on their religious character (see Executive Order 13798).

2. In the event that EPA unilaterally terminates the Section 319(h) grant to the Department, notwithstanding any other termination provisions in the Memorandum of Understanding, the Department may immediately terminate this agreement.

3. The Grantee agrees to utilize the Section 319(h) funds only for eligible project costs as described in the Memorandum of Understanding.

4. The Grantee agrees to secure sufficient funds to cover all project costs not financed by Section 319(h) funds in order to complete the project.

5. The Grantee agrees to immediately notify the Department of its inability to proceed with the project due to a lack of funds to cover project costs not financed by Section 319(h) funds or for any other reason.

6. The Grantee agrees to adhere to the schedule developed in coordination with the Department and required by the Memorandum of Understanding.

7. The Grantee agrees to comply with the requirements of the U.S. Environmental Protection Agency's Program for Utilization of Small, Minority and Women's Business Enterprises (M/WBE) contained in 40 CFR, Part 33, in all procurements, and require any prime contractors and A/E firms to do the same, consistent with the Department's Disadvantaged Business Enterprise (DBE) Program procedures.

8. The Grantee agrees to make the affirmative good-faith efforts listed in (a) - (e) below. Additional information on the Department's M/WBE goals is available on the website. The required affirmative steps, as outlined in 40 CFR, Part 33, Subpart C are as follows:

   (a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities, including placing DBEs on solicitation lists and soliciting them whenever they are potential sources.

   (b) Make information on opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process, including whenever possible, posting solicitations for a minimum of 30 calendar days before the closing date.

   (c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs, including dividing total requirements, when

economically feasible, into smaller tasks or quantities, to permit maximum participation by DBEs in the competitive process.

(d) Encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually.

(e) Use the services and assistance of the Maryland Department of Transportation (MDOT). MDOT is designated as the primary agency within Maryland for listing and certifying MBEs.

(f) Grantees must require the prime contractor, if subcontracts are to be let, to take the steps in paragraphs (a) – (e) above.

9. The Grantee agrees to submit to the Department for review and approval all DBE and M/WBE participation information. This information must be provided to the Department semiannually by March 31 and September 30, as applicable, beginning with the federal fiscal year (Oct. 1 – Sept. 30) the Grantee receives the award.

10. The Grantee agrees to make an ongoing, good faith effort to maintain a drug-free workplace pursuant to the specific requirements set forth in 40 CFR 36.200 – 230 and shall identify all known workplaces operating under this award and keep this information on file during the performance of the award.

11. The Grantee agrees to obtain prior written approval from the Department for all change orders that significantly alter the project. Change orders that do not significantly alter the project do not require prior approval; however, they must be submitted to the Department within 30 calendar days of execution, for eligibility review, if Section 319(h) funds are to cover the change order costs.

12. The Grantee agrees to comply with all requests for data related to the use of the funds and provide any reasonable information including reports concerning the project in a manner and form prescribed by the Department.

13. The Grantee agrees to seek all payments on a reimbursement basis, i.e. Grantee will not receive funds "up front," unless otherwise authorized by the Department.

14. The Grantee agrees to allow a representative of the Office of the Inspector General to a) examine any of its records, records of its contractors, subcontractors and b) interview any of its officers or employees, subcontractors regarding this transaction. The Grantee is aware that providing false, fictitious or misleading information with respect to the receipt and disbursement of these funds may result in criminal, civil or administrative fines and/or penalties.

15. The Grantee agrees to maintain project and accounting records for a period of three years following the Department's administrative closeout of the project and make them available to the Department for inspection and audit when requested.

16. The Grantee agrees to require, in its contract documents, its vendor(s) to maintain all project and accounting records relating to the grant for three years after final payment on the project, and indicate that the Grantee, the State or Federal government may audit any records in conjunction with a project, in person or by requesting a copy of the records.

17. As an entity receiving Federal financial assistance, the Grantee agrees to comply with Title VI of the Civil Rights Act of 1964, which prohibits discrimination based on race, color, and national origin, including limited English proficiency; Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination against persons with disabilities; the Age Discrimination Act, which prohibits age discrimination; and Section 13 of the Federal Water Pollution Control Act, which prohibits discrimination on the basis of sex in CWA-funded programs or activities, and all applicable EPA civil rights regulations.

18. The Grantee agrees that no Section 319(h) funds are to be used in lobbying the federal government or in litigation against the U.S. unless authorized under existing law. The Grantee shall abide by the Cost Principles available at 2 CFR Part 200 which generally prohibits the use of federal grant funds for litigation against the U.S. or for lobbying or other political activities.

19. The Grantee agrees:

a. to comply with 40 CFR Part 34: *New Restrictions on Lobbying*. The Grantee is required to submit certifications and disclosure forms to the Department, which forms shall be provided to the Grantee.

b. to comply with the Byrd Anti-Lobbying Amendment. The Grantee understands that any prohibited expenditure under Title 40 CFR Part 34 or failure to file certification or lobbying forms shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such expenditure.

20. The Grantee certifies that it is not organized as a Section 501(c)(4) non-profit organization as described in the Internal Revenue Code of 1986; or if it is a Section 501(c)(4) organization, it does not and will not engage in lobbying activities.

21. The Grantee certifies that it is not Debarred or Suspended from receiving financial assistance and agrees to comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532 regarding Debarment and Suspension. The Grantee agrees to include a similar term or condition in any subsequent lower tier covered transaction.

22. The Grantee agrees to comply with the Resource Conservation and Recovery Act (RCRA) section that requires preference be given in procurement programs to purchase of specific products containing recycled materials in any acquisition of items exceeding $10,000 or where the quantity of items in the preceding year was $10,000 or more. See 42 U.S.C. 6962.

23. The Grantee agrees to comply with Section 106 of the Trafficking Victims Protection Act of 2000, as amended and shall not engage, or have its employees engage, in (1) severe forms of trafficking in persons during the period of time that the award is in effect; (2) procure a commercial sex act during the period of time that the award is in effect; or (3) use forced labor in the performance of the award.

24. The Grantee agrees to use recycled paper and double-sided printing for all reports that are prepared pursuant to, or as part of, the Memorandum of Understanding. This requirement does not apply to forms provided by EPA, or to Standard Forms, which are printed on recycled paper and are available through the federal General Services Administration.

25. The Grantee must promptly refer to EPA's Inspector General any credible evidence that an employee, contractor, subcontractor or other person has committed a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity or similar misconduct involving Section 319(h) funds.

26. The Grantee shall follow proper operation and maintenance of all management practices that are implemented for projects funded under this grant, and such practices shall be operated and maintained in accordance with commonly accepted standards. The Grantee shall insert a similar provision in any lower tiered sub-agreement awarded by the Grantee.

27. The Grantee agrees to comply with the Single Audit Act requirements, as further described in 2 CFR Part 200, which requires the Grantee to obtain a single audit from an independent auditor if total federal expenditures exceed $750,000 in any fiscal year. The Department will notify the Grantee of the amount of federal funds disbursed in any fiscal year.

28. The Grantee agrees that the Department may terminate financial assistance, if the Department determines in its discretion that there is:

    a. failure to perform without good cause;

    b. gross abuse or corrupt practices in the administration of the project;

    c. poor, non-standard, or unsafe construction procedures;

    d. failure to comply with any of the conditions of financial assistance award or applicable Federal/State laws, regulations or Departmental policies; or

    e. failure to adhere with the approved project schedule.

29. The Grantee agrees to repay the State, immediately upon demand:

    a. any funds received that were misapplied (i.e., not expended in accordance with the terms of these conditions of financial assistance award or applicable State laws, regulations, and Departmental policies); and

    b. any excess funds received (i.e., total funding received from several funding sources exceeds 100% of project costs).

    In the event that the Grantee fails to repay the funds upon demand, the State shall have the right to offset or withhold any funds in the possession of any State agency (that may be due to the Grantee) in an amount equal to the questioned funds, plus interest at a rate of 10% per annum.

30. The Grantee agrees to disclose in writing to the Department all pending litigation, and any conflict of interest related to the financing of the project.

31. If the Grantee's network or information system is connected to EPA networks to transfer data to EPA using systems other than the Environmental Information Exchange Network, or EPA's Central Data Exchange, then the Grantee agrees to contact the EPA Project Officer (PO) and work with the designated Regional/Headquarters Information Security Officer to ensure that the connections meet EPA security requirements, including entering into Interconnection Service Agreements as appropriate. This condition does not apply to manual entry of data by the Grantee into systems operated and used by EPA's regulatory programs for the submission of reporting and/or compliance data.

32. The Grantee agrees:

    a. to comply with Homeland Security Presidential Directive-12 (HSPD-12), "Policy for a Common Identification Standard of Federal Employees and Contractors;" Executive Order 13467, "Reforming Processes Related to Suitability for Government Employment, Fitness for Contractor Employees, and Eligibility for Access to Classified National Security Information;" and Executive Order 13488, "Granting Reciprocity on Excepted Service and Federal Contractor Employee Fitness and Reinvestigating Individuals in Positions of Public Trust,"

    b. follow instructions from the EPA Project Officer to ensure compliance with the EPA Personal Identity Verification (PIV) Cardand PIV-Interoperable (PIV-I) requirements.

    c. prior to beginning work at an EPA facility, must complete either:
        i. A favorable fingerprint check for recipients (and their employees or program participants) who require six (6) months or less of unescorted physical access to EPA facilities; or
        ii. A favorable background investigation and fingerprint check for recipients (and their employees or program participants) who require more than six (6) months of unescorted physical access to EPA facilities.

    d. that recipients or subrecipients, their employees, or program participants may not be permitted access to EPA facilities until meeting these requirements.

e. Recipients and subrecipients who need access to EPA's facilities and/or systems should contact their EPA Project Officer regarding the onboarding process. Obtaining a favorable fingerprint check is accomplished by enrolling in EPA's PIV Card or PIV-I Card program. This program requires that the recipient or subrecipient, its employees, or program participants, allow their fingerprints and a photograph to be taken. In addition, they must present identity documents inline with the list of USAccess acceptable documents. The list of USAccess acceptable documents can be found at https://www.gsa.gov/technology/it-contract-vehicles-and-purchasing-programs/federal-credentialing-services/get-appointment-help/bring-required-documents.Failure of a recipient or subrecipient, its employees, or program participants to receive a favorable fingerprint or background check, whichever is applicable, shall result in the termination of the recipient or subrecipient, the employees, or program participants from continued enrollment in the program.

33. If the award includes best management practice installations, the Grantee agrees to provide signage that informs the public that the project is funded by EPA. The signage shall contain the EPA logo or the EPA seal as appropriate. To obtain the approval for the project sign and the appropriate logo or seal graphic file, the state NPS coordinator should send a copy of the draft project sign directly to the EPA Regional NPS contact for that state. The following language should be included immediately adjacent to the EPA logo or seal on the project sign. (Note: EPA requires specific acknowledgements and/or disclaimers for different types of outreach or educational materials. The following language should be used only for the project signs, described above):"This project was funded, in part, by the United States Environmental Protection Agency. "In watershed projects where multiple structural BMPs are installed, the project managers may consider producing one sign that describes the overall project. Exceptions to including the EPA logo may be made by the Regional 319 Coordinator on recommendation by the State.

34. The Grantee agrees that announcements through the web or print materials for workshops, conferences, demonstration days or other events as part of a project funded by a 319 assistance agreement shall contain a statement that the materials or conference has been funded by the United States Environmental Protection Agency.

35. The Grantee agrees to notify the EPA Project Officer listed in this award document of public or media events publicizing the accomplishment of significant events related to construction projects as a result of this agreement, and provide the opportunity for attendance and participation by federal representatives with at least ten (10) working days notice.

36. Grantees are encouraged to include non-English communications in their outreach strategies to increase public awareness of projects serving communities where English is not the predominant language. Translation costs for this purpose are allowable, provided the costs are reasonable.

37. The Grantee shall ensure that subawards involving environmental information issued under this agreement include appropriate quality requirements for the work, as defined in 2 CFR 1500.12. The recipient shall ensure subrecipients develop and implement the Quality Assurance (QA) planning documents in accordance with this term and condition; and/or ensure sub-award recipients implement all applicable approved QA planning documents.

38. The Grantee agrees to ensure that all necessary permits are obtained prior to implementation of any grant funded activity that may fall under applicable federal, state or local laws. The subgrantee's project implementation plan must identify permits that may be needed to complete work plan activities. The recipient must keep documentation regarding necessary permits in the project file. EPA or Department approval of a workplan does not imply nor guarantee that a federal, state, or local permit will be issued for a particular activity.

39. The Grantee agrees that the Department may deny any request for funds if the Grantee fails to comply with any of the above conditions of financial assistance award.

On behalf of the Grantee, I agree to comply with the above Conditions of Financial Assistance Award and certify I am an official authorized to execute this document.

Signature of Grantee's Authorized Official

Date

Name (printed) and Title

10111939900000

Grantee's UEI Number

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Mae Hudson
Department: Emergency Services
Date: October 26, 2026
Subject: Letter of Support - Town of Berlin Strategic Energy Plan Grant

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Summary:

Worcester County Commissioners,

The Department of Emergency Services submits for your approval for writing a Letter of Support for the Town of Berlin. The Town of Berlin Mayor, and Berlin's Electric Utility are working on a grant application for strategic planning through the ETIPP program.

Partnering with national laboratory experts and a regional partner would give Berlin the technical guidance it cannot obtain on its own, and a clear data-driven path towards a safer, more reliable and more resilient electric system for the community it serves.

The Department respectfully requests approval of this Letter of Support to aid in the towns efforts to support their community.

Sincerely,
Chris Shaffer
Emergency Services Director
Worcester County, Maryland

Fiscal Impact: n/a

Funding Source: n/a

Requested Action: Approval

Alternatives:

Coordinated With: Town of Berlin

Attachment(s): WCES BERLIN ETIPP

Energy Technology Innovation Partnership Project

NLR manages the U.S. Department of Energy's (DOE's) Energy Technology Innovation Partnership Project (ETIPP), which provides energy planning and technical assistance to coastal, remote, and island communities for energy system analysis and resilience planning.



What Is the Energy Technology Innovation Partnership Project?

ETIPP provides technical assistance to bolster energy resilience in coastal, remote, and island communities across the United States and U.S. territories. The program employs a community-driven approach to identify and plan resilient energy solutions that address a community's specific challenges and draw on appropriate energy resources. This approach combines the expertise of local community leaders, residents, and groups with regional organizations and energy experts at DOE national laboratories.

Communities selected for ETIPP receive up to 24 months of in-kind technical assistance and may be eligible to receive up to $50,000 to support their projects depending on whether they pursue strategic energy planning or deep-dive technical assistance through ETIPP. After selection, communities engage in project scoping to discuss community priorities and finalize project details with technical assistance providers and regional partners. Communities and technical assistance providers then execute the project over a period of 4–24 months.

Technical Assistance in Action: Energy Resilience Success Stories



Sitka, Alaska, and Molokai, Hawaii

Although they are geographically different, Sitka, Alaska, and Molokai, Hawaii—two communities in ETIPP's third cohort—both aimed to engage local residents in their energy planning processes. Read about how these communities collaborated to learn from each other about engagement strategies for their ETIPP projects.

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ETIPP Annual Report >

In Fiscal Year 2025, ETIPP welcomed 38 new communities in its fifth cohort and expanded its regional partner network. Beyond its direct support for communities, ETIPP maintained its knowledge-sharing network and helped communities pursue funding opportunities for energy projects.



Project Partner Network

ETIPP combines funding and support from DOE, technical expertise from national laboratories, and local knowledge from place-based organizations to support communities in building energy resilience.

⊕ National Laboratories

⊕ Regional Partner Organizations

Program Evaluation

NLR contracted with Opinion Dynamics to conduct an independent, third-party evaluation of ETIPP in 2025. Opinion Dynamics reviewed program documentation, conducted interviews, and administered questionnaires to assess ETIPP's implementation, participant experiences, program accomplishments, and future opportunities. Visit the comprehensive evaluation report to learn about findings from the assessment, program accomplishments, and lessons learned from ETIPP's first 5 years.



Mae Hudson

From: Mae Hudson
Sent: Monday, October 26, 2026 2:43 PM
To: Mae Hudson
Subject: FW: Letter of Support- Town of Berlin Strategic Energy Plan Grant

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From: Sara Gorfinkel <sgorfinkel@berlinmd.gov>
Sent: Friday, October 16, 2026 2:35 PM
To: Christopher M. Shaffer <cmshaffer@worcestermd.gov>
Cc: Zackery Tyndall <ztyndall@berlinmd.gov>; Alan Parkinson <aparkinson@berlinmd.gov>
Subject: Letter of Support- Town of Berlin Strategic Energy Plan Grant

Good afternoon, Mr. Shaffer,

Mayor Zack, Berlin's Electric Utility, and I are working on a grant application for strategic energy planning through the ETIPP program and I am writing to ask for the County's Emergency Services support of our efforts by submitting a letter of support. As we've engaged in your hazard mitigation planning and review, I realized that your organization and the County overall would be an obvious partner in supporting the town's efforts to participate in growing our strategic and reliable energy resilience.

Berlin's status as both a coastal and a rural community puts it squarely within the population ETIPP was designed to serve. Partnering with national laboratory experts and a regional partner would give Berlin the technical guidance it cannot obtain on its own, and a clear, data-driven path toward a safer, more reliable, and more resilient electric system for the community it serves. Here is more info about the program (also see attached): https://www.nlr.gov/state-local-tribal/energy-technology-innovation-partnership-project

The form to submit your letter of support can be accessed online here, the Stakeholder Support Form:
https://forms.ofce.com/g/cf9rQCVy5H
download the PDF version from the ETIPP Technical Assistance webpage (https://www.nlr.gov/state-local-tribal/etpp-technical-assistance).
Or, if all else fails, you can send me a letter on your letterhead in support of our application.

I have also attached a sample of the form completed so that you can get the gist of what they are looking for in a letter of support. The application is due 11/18 but I am presenting this to our council on 10/26/26 - overview below:

The Electric Utility and Mayor's Office are working together to prepare an application for strategic energy planning funds through the Energy Technology Innovation Partnership Program (ETIPP) which works with existing U.S. Department of Energy efforts to build capacity, leverage expertise, and support rural and traditional economies to be innovative leaders in reliable and affordable power.

Berlin's status as both a coastal and a rural community puts it squarely within the population The National Laboratory of the Rockies and ETIPP was designed to serve. Partnering with national laboratory experts and a regional partner would give Berlin the technical guidance it cannot obtain on its own, and a clear, data-driven path toward a safer, more reliable, and more resilient electric system for our community.

Strategic Energy Planning: Through ETIPP, the Town of Berlin seeks to develop a strategic energy plan that provides a community-informed roadmap for strengthening the resilience, reliability, and affordability of its energy

system. The planning process would help Berlin identify its energy priorities, goals, challenges, and opportunities; assess potential strategies through technical analysis; and establish a clearer pathway toward implementable energy projects and longer-term investment. The process would position the Town to move from identifying community energy needs to pursuing coordinated, whole-system solutions tailored to Berlin's priorities. This multi-year, cross-sector technical assistance program applies a tailored approach to each participating community. Leveraging the experience and expertise of its partner network—a broad coalition of local stakeholders, regional organizations, national laboratories, and DOE offices—ETIPP helps communities proactively identify and implement solutions that suit their needs. The Town of Berlin has engaged with Groundswell Community Power in Washington, DC to submit this application.

Berlin sees ETIPP strategic energy planning as an opportunity to move from individual energy opportunities toward a coordinated, community-informed strategy that strengthens resilience, reliability, and affordability while creating a clear pathway for future project implementation.

Please let me know if you would be willing to submit the letter of support form on our behalf before 11/18?

Thank You,
Sara

Sara Gorfinkel
Mayor's Executive Administrative Assistant
Town of Berlin
10 William Street, Berlin, MD 21811
Office: 410-641-3858 | Mobile: 443-513-8553
sgorfinkel@berlinmd.gov | berlinmd.gov

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ETIPP: Making Island and Coastal Towns Leaders in Affordable and Reliable Power

Rural coastal and island communities face a host of unique energy challenges that drive up costs and limit economic opportunities. Energy Technology Innovation Partnership Program (ETIPP) works with existing U.S. Department of Energy efforts to build capacity, leverage expertise, and support rural and traditional economies to be innovative leaders in reliable and affordable power.

THE PROBLEM: Leaving Rural Towns Behind in Energy Technology Investment

Rural coastal towns have long been the backbone of American values and traditions, with heritage industries like fishing driving local economies and supporting communities. Despite their importance, these rural places have often been left out of the technological opportunities given to more populous areas to innovate their electricity infrastructure. ETIPP addresses these imbalances by partnering expert engineers and technical assistance with rural coastal and island communities seeking reliable and affordable power to support their economies.

Many rural towns are at the end of the electricity grid; they are the first to lose power and the last to have it restored. This unreliable power puts the work and lives of rural people at risk, threatening the economies and the long-term viability of rural places. People in small towns feel a responsibility to support their neighbors while also maintaining their independence with integrity. They want electric grids that support their traditional self-reliance by tapping into cheap and affordable American power technology. ETIPP makes this possible.

THE SOLUTION: Supporting Rural Values and Economies with Energy Technology Innovation

ETIPP is a collaboration between regional organizations with strong relationships in rural towns and the national labs to address local rural energy needs and the potential for self-sufficient energy resources. Projects are community-driven and grounded in the economic realities of rural coastal and island communities and their grids. Established in 2019, ETIPP has supported 78 local governments or organizations, helping rural communities learn from shared challenges. The project supports local leaders to:

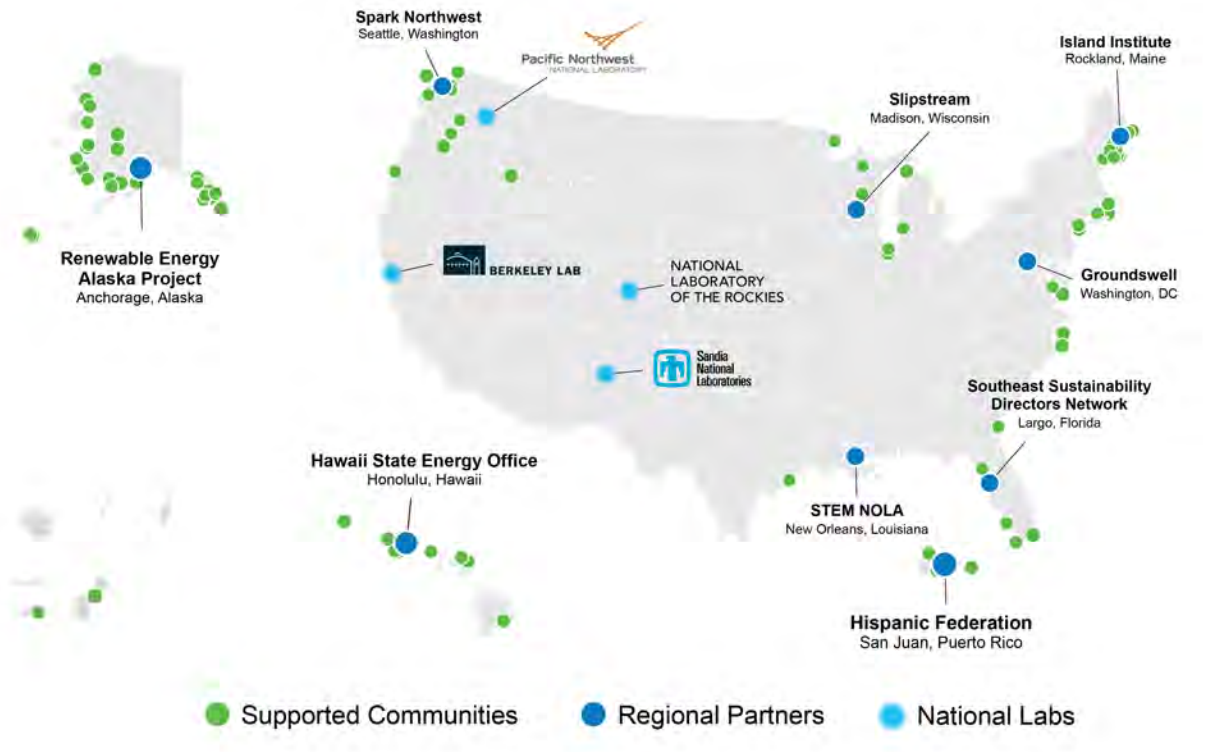
- Develop socioeconomic analyses that prioritize the cheapest and most reliable power;
- Work with technoeconomic and engineering experts to analyze needs and understand the limits of modern technologies and identify alternative solutions that support American power;
- Address the common challenges that hinder energy savings and explore solutions to support energy independence, reliability and affordability; and
- Gain technological expertise that empowers rural coastal and island communities to be national and global leaders in grid innovation.

MAKING ENERGY INNOVATION LOCAL

ETIPP regional partners, from Maine to Alaska, are people who live and work in these small towns. They understand the unique hardships and needs of rural coastal and island communities, enabling innovation and the development of strong, reliable infrastructure that does not neglect rural areas. These supporting organizations help communities across the U.S. by leveraging shared values and technical expertise.

ETIPP is not just about technical support: the program is based on information exchanges that support the capacity of local governments and helping the U.S. national labs understand and develop tools for rural America. The project empowers local government leaders and partners to understand the technology and optimize resource use allowing for self-reliance for local-driven solutions. ETIPP innovations keep the lights on and our heritage economies prospering, supporting the legacy coastal and island communities that are the heart of America.

For more information, please contact Norah Carlos at ncarlos@highstreetstrat.com



THESE 24 COMMUNITIES JOINED ETIPP IN 2025

American Samoa including Tutuila and Manu'a Islands, American Samoa
Belfast, Maine
Benton Harbor, Michigan
Bristol Bay, Alaska
Cedar Key, Florida
Chilkat Indian Village (Klukwan), Alaska
City of Adak, Alaska
City of Brunswick, Georgia
City of Galveston-St. Vincent's House, Texas
Confederated Tribes and Bands of the Yakama Nation, Washington
County of Hawaii, Hawaii
Grand Marais, Minnesota
Hauula and Punaluu, Hawaii
Hood River, Oregon
Lac Vieux Desert Band of Lake Superior Chippewa Indians, Michigan
Mary's Igloo Native Corporation, Alaska
Menominee Indian Tribe of Wisconsin, Wisconsin
Municipality of Isabela, Puerto Rico
Newtok, Alaska
Sanibel Island, Florida
Shoalwater Bay Indian Reservation, Tokeland, Washington
Southeast Conference, Alaska
Wahiawa and Whitmore Villages, Oahu, Hawaii
Wiscasset, Maine

FY26 LANGUAGE AS PASSED IN DIVISION B, JANUARY 2026 — PAGE 92

Energy Technology Innovation Partnership Project [ETIPP]— The agreement includes not less than $15,000 for ETIPP to support initiatives to address high energy costs, reliability, and inadequate infrastructure challenges faced by island and remote communities. Within the funds provided, the agreement includes up to $10,000,000 to support stakeholder engagement and capacity building through the regional project partner organizations as well as support cross-region collaboration and the design, planning, and development of viable energy projects within their respective regions. The Committees recognize that by participating in ETIPP, these small, resource-limited communities invest significant time and local capacity to develop projects that can take years to fund. Further, EERE is directed to continue providing direct support to participating ETIPP communities.

ITEM: 3

View results

Respondent

199 Anonymous

42:19
Time to complete

1. Which ETIPP applicant are you supporting? *

Rebuild Glynn County

2. What is your name? *

Melanie Pearson

3. What is your organization? *

Emory University Rollins School of Public Health

4. What is your role? *

Associate Professor

5. What is your email address? *

mapears@emory.edu

6. What is the relationship between your organization and the applicant's organization? *

We are both part of a collaborative group called "Healthy Coastal Neighborhoods" (HCN). HCN includes several Brunswick-based non-profit organizations (including Rebuild Glynn County) and academic partners from three Georgia-based universities (including Emory). This group facilitated the Emory-led research study that established the high exposure of Brunswick residents to the contaminants associated with three of the four Superfund sites in Brunswick. HCN has funding from the Georgia Department of Public Health to design and implement activities to educate Brunswick residents about risks associated with environmental pollutants. Specifically, raising awareness about the contaminants from Brunswick's Superfund Sites and the need to follow the the state-issued seafood consumption guidelines to reduce exposures to these contaminants.

7. If the applicant is selected, how will your organization benefit from the results of their proposed ETIPP project? If applicable, how will your organization be negatively impacted by the project? *

Emory University nor the individual faculty who participate in HCN coalition will directly benefit or be negatively impacted from the proposed ETIPP project activities.

8. If the applicant is selected, how do you think the community will benefit from the results of their proposed ETIPP project? If applicable, how will the community be negatively impacted by the project? *

The participating community residents will benefit from reduced energy costs, which for many of the low-income residents, can lead to significant savings that can be used to meet other essential needs (e.g., food and healthcare). Environmental benefits potentially include lower greenhouse gas emissions and improved air quality. Importantly, there is the potential for job creation and economic development, as installing and maintaining solar infrastructure can create local jobs and stimulate the economy.

ITEM: 3

9. Are there any other organizations that you feel should be involved in the applicant's proposed ETIPP project? *

No

10. How do you anticipate engaging with the applicant's ETIPP project? (Please select all that apply.) *

- [ ] I would like to be involved with scoping the project.
- [ ] I would like to stay informed about the project as it is scoped and executed.
- [x] I would like to be notified about outcomes when the project concludes.
- [ ] I would like to participate in project meetings and be included in project correspondence.
- [ ] I would like to provide feedback on project deliverables.
- [ ] I would like to participate in training associated with the project.
- [ ] I will provide data or other information the national labs may need to execute the proposed project.
- [x] I will link Rebuild Glynn County with graduate students looking for internships and work-study projects (student compensation subsidized by Emory).

11. Is there anything else you'd like to share? *

Allen Booker possesses a deep understanding of his community, learned through decades of dedicated service both as a public servant and as a leader in the nonprofit sector. His longstanding commitment and leadership have made a lasting impact on the lives of those he serves. The proposed project reflects his continued dedication and is designed to bring meaningful, positive change to the community by addressing critical needs and fostering long-term resilience.

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Carrie Tingle
Date: October 16, 2026
Subject: Authorization to proceed request - small project: interview room and two office builds

---

Summary: Authorization to proceed request - small project: interview room and two office builds – paperwork attached showing vendors and costs chosen by County Maintenance based on quotes received.

Fiscal Impact: $22,048.92

Funding Source: Small projects budget

Requested Action: Authorization to proceed

Alternatives:

Coordinated With:

Attachment(s):

Worcester County Sheriff's Office

Matthew Crisafulli
Sheriff

Nathaniel J. Passwaters
Chief Deputy

October 16, 2026

To: Worcester County Commissioners

From: Sheriff Matthew Crisafulli, Finance Administrator Carrie Tingle

RE: Authorization to Proceed – Small Project: Interview Room and Two Office Builds

We respectfully request approval to move forward with the construction of an interview room and two office spaces, as previously approved in the Small Projects budget, at a total cost of $22,048.92.

While funding for the project has already been approved, this request is specifically seeking authorization to proceed with the work and utilize the vendors selected by County Maintenance based on submitted quotes.

County Maintenance will coordinate the project, with vendor costs broken down as follows:

- Salisbury Door: $6,464.00
- Absolute Security: $4,889.92
- Bayside Fire & Security: $3,995.00
- County Maintenance: $6,700.00

Total Project Cost: $22,048.92

The selected vendors will be organized by, and work in conjunction with, County Maintenance to complete the project.

Please advise if any additional information is needed for your review. Thank you for your consideration.

Respectfully submitted,

Matthew Crisafulli, Sheriff
Worcester County Sheriff's Office

Sheriff's Department Interview room and 2 office build

Item / Category	Vendor	Cost	Selected Vendor Cost
Interior Office Doors and			
	Union Wholesale	$6,849.50	
	Salisbury Door	$6,464.00	$6,464.00
	Clark & Sons	$8,998.25	
Key scan access for interview room doors			
	Absolute security	$4,889.92	$4,889.92
Sprinkler additions and interview rooms			
	Bayside fire and security	$3,995.00	$3,995.00
HVAC Duct, Electric, Data, and New lighting			
	Maintenance estimate & install	$2,500.00	$2,500.00
Drop Ceiling tiles and grid repair			
	Maintenance estimate & install	$700.00	$700.00
Paint			
	Maintenance estimate & install	$500.00	$500.00
Drywall and framing, 2 Office Areas and Interview room			
	Maintenance estimate & install	$1,500.00	$1,500.00
Base trim, glue and Mis. Materials for unforeseen issues			
	Maintenance estimate & install	$1,500.00	$1,500.00
		Total	**$22,048.92**

Absolute Security Group
618 Beam Street, Unit #2
Salisbury, MD 21801
410-860-0620
www.absolutesecuritygroup.com

Proposal

Client Information

Worcester County Government Center
1 West Market St
Snow Hill, MD 21863

Proposal Number 7357
Date 10/12/2026 **Expires** 11/11/2026
Salesperson Steve Smith

Access Control System Proposal

Absolute Security Group, Inc. is a locally owned and operated security company that has served Delmarva for almost twenty years. We take pride in our exceptional service, in the fact that we install only the best equipment on the market, and our commitment to fulfilling the every need of our customers while making their experience as wonderful as possible. We are looking forward to working with you and appreciate the opportunity to propose the following access control system.

Options for a residential or commercial access control system:

- Intercom system
- Key fobs
- Keypads
- Remote access

Absolute Security Group, Inc. is committed to providing exceptional and timely service while also building close customer relationships.

Absolute Security Group
618 Beam Street, Unit #2
Salisbury, MD 21801
410-860-0620
www.absolutesecuritygroup.com

Proposal

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Worcester County Government Center
1 West Market St
Snow Hill, MD 21863

Proposal Number 7357
Date 10/12/2026 **Expires** 11/11/2026
Salesperson Steve Smith

Qty	Description
3	THIN LINE II READER BLACK RFID PROXIMITY CARD READERS
1	12VDC. ELECTRIC STRIKE LOCK ELECTRIC LOCK
1	Partial Roll of Access Control Bundle Wire
1	Partial Roll of 18/6 Shielded Wire
1	LABOR
0	Project Notes THIS QUOTE IS FOR - THE WOR. CO. SHERIFFS OFFICE AREA KEYSCAN DOOR ACCESS CONTROL ADD-ON WORK THE PUBLIC WORKS OFFICE WILL CUT IN THE ELECTRIC LOCK AND TAKE CARE OF THE DOOR HARDWARE AND KEY LOCK SET THIS WILL BE FOR THE INTERVIEW ROOM IN THE CELL AREA

Sub Total	**$4,889.92**
Total This Proposal	**$4,889.92**

Absolute Security Group
618 Beam Street, Unit #2
Salisbury, MD 21801
410-860-0620
www.absolutesecuritygroup.com

Proposal

Client Information

Worcester County Government Center
1 West Market St
Snow Hill, MD 21863

Proposal Number 7357
Date 10/12/2026 **Expires** 11/11/2026
Salesperson Steve Smith

ABSOLUTE SECURITY GROUP, INC.

SECURITY CONSULTANT

DATE

SUBSCRIBER:

ACCEPTED BY *TITLE*

EMAIL

DATE *PRIMARY PHONE*

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VA _____ MD _____ DE _____

Please print name here | Please sign name here | Date Approved

BAYSIDE
FIRE AND SECURITY
A ZEUS COMPANY

Bayside Fire and Security, LLC
618 Beam Street, Unit #2, Salisbury, MD 21801
410-860-8283 | www.BaysideFireandSecurity.com

September 25, 2026

County Commissioners of Worcester County, MD
6113 Timmons Road
Snow Hill, Maryland 21863

Attention: Zach Parker

Re: Proposal to move two sprinkler heads in the hallway and add two sprinkler heads to the new offices of the Worcester County Government Building in Snow Hill, MD (the "Property")

Zach,

1. Bayside Fire and Security, LLC (the "Company") is pleased to offer this proposal (this "Proposal") to perform the following work at the Property:

   A. Move two (2) sprinkler heads in the hallway of the basement by the new offices to new locations for proper clearance and coverage.

   B. Add two (2) new sprinkler heads and the piping to supply said heads in the new offices of the basement for proper coverage.

      Note: This proposal is based off the floor plans provided to Company and Company's completed survey of the area. If anything in the floor plan has changed since the completion of Company's survey, this proposal may be subject to change.

2. The following is not included:

   A. Payment or performance bonds.
   B. Permit fee.
   C. A fire watch.
   D. Painting or patching.
   E. Installation or replacement of institutional-type sprinkler heads.
   F. Repair or replacement of any damaged ceiling tiles.
   G. Repair or replacement of any damaged ceiling tile track.
   H. Repair of any water damage.
   I. Fire marshal submittal.
   J. Alarm work of any nature.
   K. Overtime Work (all work to be completed on weekdays between 7:30 AM and 4:30 PM).

L. Electrical work of any nature.
M. Provision for meeting any "special" requirements of the Property owner's insurance policy that differ from the standard NFPA/ applicable authority having jurisdiction requirements.
N. Work in excess of what is outlined below.

3. The cost of the work set forth in this Proposal is as follows: **Three Thousand Nine Hundred Ninety-Five Dollars ($3,995.00)**

4. An invoice will be submitted upon completion of the work. Full payment of each invoice will be due within thirty (30) days from the invoice date.

5. Late payment penalty is 1½% per month. If Company must resort to legal means for the collection of any monies due, counterparty agrees to pay all court costs, attorney fees (including Company's reasonable attorney fees), interest, etc.

6. A one (1) year warranty on materials and workmanship is included. This warranty begins from the date the Work is completed.

7. All Work will be in accordance with the applicable NFPA Standard and will be acceptable to the applicable authority having jurisdiction.

8. Acceptance of this Proposal can be by placing your authorized signature in the space provided below, and returning the Proposal to Company by mail at the address listed above or by email to sbenvenuto@baysidefire.net or the issuance of your formal purchase order; in which case this Proposal must be a part of in its entirety.

9. This Proposal will remain firm until October 25, 2026 after which time it will be void in its entirety.

We trust that you will find this Proposal acceptable and look forward to working with you.

Very truly yours,

BAYSIDE FIRE AND SECURITY, LLC

Colton M. Platzke
cplatzke@baysidefire.net

Acceptance of Work Set Forth in this Proposal

ACCEPTED BY: (Signature) _____

PRINT NAME _____

EMAIL ADDRESS: _____

DATE: _____

Sherriffs 15+

Selma Inc. D.B.A.

SALISBURY DOOR AND HARDWARE

P.O. BOX 3338 SALISBURY, MARYLAND 21802-3338

410-896-2000 FAX 410-896-4442

****
* PROPOSAL OR CONTRACT *
****

BID NO BC277
BID DATE October 6, 2026
BID EXPIRATION DATE November 6, 2026

WORCESTER COUNTY DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MD 21863

RE: SHERIFFS OFFICE

ATTN: ZACH PARKER

This Agreement is made between Selma, Inc., dba, Salisbury Door and Hardware (hereinafter called "Seller") and the above party (hereinafter called "Buyer"). Seller agrees to furnish for the above project, and Buyer agrees to accept and pay for, the following provisions, including the CONDITIONS OF SALE attached

OPENING # 1

A. ONE (1) HOLLOW METAL DRYWALL FRAME 3'0" X 7'0", 5 ¾" J.D., (4 5/8" THROAT), 16 GA., K.D.
B. ONE (1) HOLLOW METAL DOOR 3'0" X 7'0", 18 GA. WITH 10" X 10" VISION LITE - GLAZED WITH ¼" CLEAR LAMINATE GLASS
C. ONE (1) HARDWARE SET - SET CONSISTS OF THE FOLLOWING:
- 3 BB HINGES X NRP X US26D
- 1 LEVER LOCKSET CLX 3357 LI KEYWAY PZD X 626
- 1 HES ELECTRIC STRIKE 1500C 630
- 1 DOOR CLOSER NORTON 7500 689
- 1 WALL STOP
- 3 SILENCERS

OPENINGS # 2 & #3

A. TWO (2) HOLLOW METAL DRYWALL FRAMES 3'0" X 7'0", 5 ¾" J.D., (4 5/8" THROAT), 16 GA., K.D.
B. TWO (2) WOOD DOORS 3'0" X 7'0", PLAIN SLICE RED OAK - MFG STANDARD COLOR SELECTION WITH 24 X 30 VISION LITE - GLAZED WITH ¼" CLEAR TEMP. GLASS
C. TWO (2) HARDWARE SETS - EACH SET CONSISTS OF THE FOLLOWING:
- 3 BB HINGES X NRP X US26D
- 1 LEVER LOCKSET CLX 3351 LI KEYWAY PZD X 626
- 1 WALL STOP
- 3 SILENCERS

NOTE - ALLOW 4 - 6 WEEKS AFTER AN APPROVED ORDER IS RECEIVED IN OUR OFFICE.

TOTAL FOR ABOVE. FURNISH ONLY $ 6,464.00

TERMS: ** Net 30 Days** Subject to prior credit approval.
Special order material requires 50 % deposit
Accepting American Express, Master Card and Visa.
Tax is not included in prices unless noted otherwise
No retainage allowed on deliver only material
Void unless acceptance is received within Thirty (30) days.
All Electrical wiring and control wiring is by others
No installation included unless noted above
Bituminous Coating is excluded
Installation work will be done on regular work day hours, unless otherwise noted
All material that we offer from stock is for immediate acceptance and subject to prior sale

SALISBURY DOOR AND HARDWARE
BY: ROBERT COOK

ACCEPTED FOR _____
BY: _____ DATE: _____
Name Title

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Jennifer K. Keener, DRP Director
Department: DRP
Date: October 26, 2026
Subject: Community Development Block Grant Mid-Cycle Public Hearing

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Summary:

Action Requested:
Schedule a state-mandated public hearing.

Background:
· Purpose: To obtain citizen's views and responding to proposals and questions on the use of funds associated with the Community Development Block Grant (CDBG) awarded to Worcester County.
· Public Notice: Must be advertised in a local newspaper a minimum of five (5) days prior to the hearing.

Please use Account No. 100.1008.6180.010 Housing Rehabilitation Program CDBG Advertising for this expense.

Fiscal Impact: Not Applicable

Funding Source: Not Applicable

Requested Action: Schedule a state-mandated public hearing.

Alternatives:

Coordinated With:

Attachment(s): 1. Draft Public Hearing Advertisement

WORCESTER COUNTY
NOTICE OF PUBLIC HEARING

The Worcester County Commissioners will conduct a Public Hearing on **Tuesday, December _, 2026 at _ AM** in the Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland to provide information on the progress of the rehabilitation projects which were funded under the Maryland Community Development Block Grant Program which is a federally funded program designed to assist governments with activities directed toward neighborhood and housing revitalization, community development, and improved community facilities and services. Efforts will be made to accommodate the disabled and non-English speaking residents with _____ days advance notice to _____ (name and phone number of contact).

THE WORCESTER COUNTY COMMISSIONERS

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Jana Potvin, Deputy Director of Public Works
Department: Public Works
Date: October 23, 2026
Subject: Request to Schedule Public Hearing on 2027-2036 Solid Waste Management Plan

---

Summary:

The Department of Public Works requests the Commissioners' approval to schedule a public hearing on the proposed 2027–2036 Solid Waste Management Plan on Tuesday, December 1, 2026, at 10:30 a.m.

The Plan addresses the County's solid waste management needs and establishes a framework for future solid waste management and resource recovery. The Plan has been reviewed by the Maryland Department of the Environment (MDE), which has determined that it meets the applicable requirements and has advised the County to proceed with the adoption process.

It is requested that the public hearing be advertised at least two weeks in advance to provide the public with an opportunity to review the Plan and submit comments.

Following the public hearing, the Department of Public Works will compile and summarize the comments received, identify any substantive issues raised, and document how those issues were addressed. This information will accompany the Plan when it is submitted to MDE for final review and approval.

Fiscal Impact: N/A

Funding Source: N/A

Requested Action: Approval to schedule and advertise a public hearing on the proposed 2027–2036 Solid Waste Management Plan.

Alternatives:

Coordinated With: David Candy, Dallas Baker, Roscoe Leslie

Attachment(s): SWMP Notice of Public Hearing

Resolution for 10YR SWMP

2027-2036 Solid Waste Management Final Draft

Worcester County – MDE Tentative Approval-2027-2036 Draft Plan

WORCESTER COUNTY
NOTICE OF PUBLIC HEARING

The Worcester County Commissioners will conduct a public hearing and receive public comment on the proposed 2027–2036 Solid Waste Management Plan on Tuesday, December 1, 2025 at 10:30 a.m. in the Worcester County Government Center, Room 1101, One West Market Street, Snow Hill, Maryland.

The proposed Plan addresses Worcester County's solid waste management needs and outlines the County's approach to solid waste management and resource recovery for the 2027–2036 planning period.

A copy of the proposed 2027–2036 Solid Waste Management Plan is available for review on the Worcester County website at https://worcestermd.gov/departments/publicworks/waste and during normal business hours at the Worcester County Department of Public Works, 6113 Timmons Road, Snow Hill, Maryland. Members of the public are invited to attend the hearing and provide comments on the proposed Plan.

THE WORCESTER COUNTY COMMISSIONERS

RESOLUTION NO. 26-__
RESOLUTION ADOPTING
COMPREHENSIVE SOLID WASTE MANAGEMENT PLAN
FOR WORCESTER COUNTY, MARYLAND,
2027-2036

WHEREAS, in accordance with the provisions of Sections 9-503, 9-505, 9-506 and 9-1703 of the Environment Article of the Annotated Code of Maryland and Code of Maryland Regulations (COMAR) 26.03.03, as from time to time amended, the County Commissioners of Worcester County, Maryland are required to adopt a Comprehensive Solid Waste Management Plan for Worcester County, Maryland; and

WHEREAS, Worcester County developed and adopted a Solid Waste Management Plan in 2017 and amended in 2020 to comply with revised State regulations; and

WHEREAS, the County's consulting engineer, EA Engineering, Science, and Technology, Inc. PBC has prepared a revised Comprehensive Solid Waste Management Plan for Worcester County, Maryland (the "Plan") in accordance with the current State laws and regulations which includes new data from the latest period, incorporates changes in operation, and addresses the Maryland Department of the Environment (MDE) comments on the last update of the plan, and will serve as the County's solid waste management planning document throughout the 10-year planning period, 2027 through 2036; and

WHEREAS, the overall goal of the Plan is to provide for a system of solid waste management and resource recovery that will handle the County's current and anticipated future volume of solid waste as economically as possible, while protecting environmental quality, safeguarding public health and safety, and preserving quality of life in the County. The Plan addresses existing and projected solid waste management, including solid waste collection systems and recyclable materials collection, assessment of County needs, and a plan of action to address those needs; and

WHEREAS, the proposed Plan was submitted to the Solid Waste Advisory Committee, the Department of Review and Permitting (DRP), and the Towns of Snow Hill, Pocomoke City, and Berlin for review and the Worcester County Department of Review and Permitting (DRP) for certification pursuant to Environment Article §9-506(a)(1); and

WHEREAS, the Maryland Department of the Environment (MDE) reviewed the proposed Plan and, by letter dated October 20, 2026, determined that the Plan meets the requirements of Environment Article §§9-503, 9-505 and 9-1703 and COMAR 26.03.03, subject to adoption by the County and MDE's final review of the adopted Plan; and

WHEREAS, the County Commissioners held a public hearing on December 1, 2026, after notice and in accordance with Environment Article §9-503(d) and COMAR 26.03.03.05(c), to receive public comment on the proposed Comprehensive Solid Waste Management Plan for Worcester County, Maryland; and

WHEREAS, the County Commissioners have determined to adopt the Comprehensive Solid Waste Management Plan for Worcester County, Maryland as submitted.

NOW, THEREFORE, BE IT RESOLVED by the County Commissioners of Worcester County, Maryland that the Comprehensive Solid Waste Management Plan for Worcester County, Maryland, 2027-2036 prepared for Worcester County Department of Public Works, prepared by EA Engineering, Science, and Technology, Inc., PBC and dated September 2026, together with any revisions made following public comment and attached hereto as Exhibit A, is hereby adopted as the Comprehensive Solid Waste Management Plan for Worcester County, Maryland for the 2027-2036 planning period.

BE IT FURTHER RESOLVED that the Department of Public Works is hereby directed to submit electronic copies of the adopted Plan and this signed Resolution to MDE for final review no later than December 31, 2026, accompanied by a discussion of any substantive issues raised at the public hearing and how they were resolved; and

BE IT FURTHER RESOLVED that this Resolution shall take effect upon adoption.

PASSED AND ADOPTED this ____ day of _____, 2026.

FINAL
10-Year Comprehensive Solid Waste Management Plan Worcester County, Maryland 2027–2036

Prepared for

Worcester County Department of Public Works 6113
Timmons Road
Snow Hill, Maryland 21863

Prepared by

EA Engineering, Science, and Technology, Inc., PBC
11202 Racetrack Road, Suite 103
Ocean Pines, Maryland 21811
(410) 641-5341

September 2026
EA Project No. 10609-58

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FINAL
10-Year Comprehensive Solid Waste Management Plan Worcester County, Maryland 2027–2036

Prepared for

Worcester County Department of Public Works 6113
Timmons Road
Snow Hill, Maryland 21863

Prepared by

EA Engineering, Science, and Technology, Inc., PBC
11202 Racetrack Road, Suite 103
Ocean Pines, Maryland 21811
(410) 641-5341

September 2026
EA Project No. 10609-58

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LIST OF ACRONYMS AND ABBREVIATIONS

ABCR	Apartment Building and Condominium Recycling
C&D	construction and demolition
COMAR	Code of Maryland Regulations
DPW	Department of Public Works
ft	foot (feet)
HazMat	hazardous material
MDE	Maryland Department of the Environment
MRA	Maryland Recycling Act
MSW	municipal solid waste
RCRA	Resource Conservation and Recovery Act
SERP	Special Events Recycling Program
WWTP	wastewater treatment plant

1. INTRODUCTION

The Solid Waste Management Plan is a continuously active Worcester County planning document, which is required by Section 9-503(b) of the Maryland Environment Article, Annotated Code of Maryland to be reviewed by the County at least once every 3 years. This Plan is compliant with the Code of Maryland Regulations (COMAR) 26.03.03 and includes new data from the latest period, identifies objectives relative to the solid waste management program, incorporates changes in operation, and addresses the Maryland Department of the Environment (MDE) comments on the last update of the Plan. Additionally, the Worcester County Recycling Plan is contained within this document.

An initial public hearing was held on Tuesday, [INSERT DATE AND TIME] for the Comprehensive Solid Waste Management Plan. Following the public hearing, this solid waste management plan was officially adopted by the Worcester County Board of County Commissioners on [INSERT DATE AND TIME]. A second public hearing was held on [INSERT DATE AND TIME] for the updates to the Comprehensive Solid Waste Management Plan. Following this public hearing, these updates to the Solid Waste Management Plan were officially adopted by the Worcester County Board of County Commissioners on [INSERT DATE AND TIME]. The notices of the public hearings, resolutions adopting the Comprehensive Solid Waste Management Plan, approvals, and letters of transmittals to all Worcester County municipalities are included in Appendix A. The Plan will serve as the County's solid waste disposal guideline throughout the 10-year planning period, 2027 through 2036.

A letter of approval from MDE has been enclosed with this plan and is included within Appendix B.

1.1 STATEMENT OF COUNTY GOALS

In developing its Comprehensive Solid Waste Management Plan, Worcester County's overall goal is to provide for a system of solid waste management and resource recovery that will handle the County's current and anticipated future volume of solid waste as economically as possible, while protecting environmental quality and preserving public health and safety, and thus maintaining a better quality of life within the County.

1.2 OBJECTIVES

The objectives of the County's Solid Waste Management Plan are to:

- Ensure that all solid waste will be processed by such means that will effectively protect the quality of the ambient air, groundwater, and surface water resources, including the Coastal and Chesapeake bays, and will minimize the possibility of pollution from the management and disposal of solid waste.

- Effectively and efficiently serve existing and future land uses and development within the County, including residential, agricultural, industrial, commercial, and marine areas.

- Address issues related to the handling of special and hazardous wastes including, but not limited to, household hazardous waste, commercial and industrial waste, medical waste, and agricultural waste.

- Develop and promote specific reuse (waste diversion) and reduction programs.

- Extend the useful life of the Central Landfill Facility, a municipal solid waste (MSW) landfill meeting all Resource Conservation and Recovery Act (RCRA) Subtitle D regulations.

- Promote the use of recycled material by continuing to promote programs that increase the amount to be recycled. The current goal is to divert a minimum of 20 percent from the solid waste stream through recycling. As of 31 December 2015, The Maryland Recycling Act's (MRA's) mandated recycling goal of 20 percent for Worcester County is based upon the County's population of less than 150,000. In 2024, the County achieved a 38 percent recycling rate per the 2024 MRA MDE Report through the County's recycling efforts.

- Continue to research, develop, and implement new economically feasible programs designed to divert more of the waste stream through recycling (including expansion of the existing recycling building with separate recyclables sorting line), and promote landfill mining and the perpetual landfill concept.

- Expand opportunities for public participation by welcoming participation in all aspects of the management of the County's solid waste. This includes participation in the biweekly Commissioner's meetings, which are open to the public, and the public participation meetings, as required by State law, which are held during any siting and facilities placement process. In addition, participation in the regular meetings of the Solid Waste Advisory Board is encouraged. (People wishing to participate should contact the Department of Public Works (DPW), Solid Waste Division at 410-632-3177.)

- Communicate to citizens and users of the solid waste facilities within the County the goals of the Comprehensive Solid Waste Management Plan as described below.

1.2.1 Policies

It is the policy of the Worcester County Government to promote public participation through continued communications concerning solid waste issues and through ongoing public input. Worcester County will continue to aggressively promote voluntary programs to meet the State's MSW and recycling mandates.

1.2.2 Conformance with Land Use Plans

The stated goals and objectives are consistent with the land uses stated in the County's Comprehensive Plan approved 7 March 2006 and the updated Draft 2026 Comprehensive Plan. Worcester County Planning Commission submitted the draft 2026 Comprehensive Plan and

Land Use Map to the State of Maryland for its required 60-day review cycle in Spring 2026. Worcester County has a public hearing scheduled for October 6, 2026 to present the plan for adoption. This update represents the completion of a multi-year effort to modernize the County's planning framework, which was last comprehensively updated in 2006.

1.3 COUNTY GOVERNMENT STRUCTURE

The Board of County Commissioners of Worcester County is the governing body for Worcester County Government (Figure 1-1). The Worcester County DPW, Solid Waste Management Division has been designated to oversee solid waste management and recycling programs.

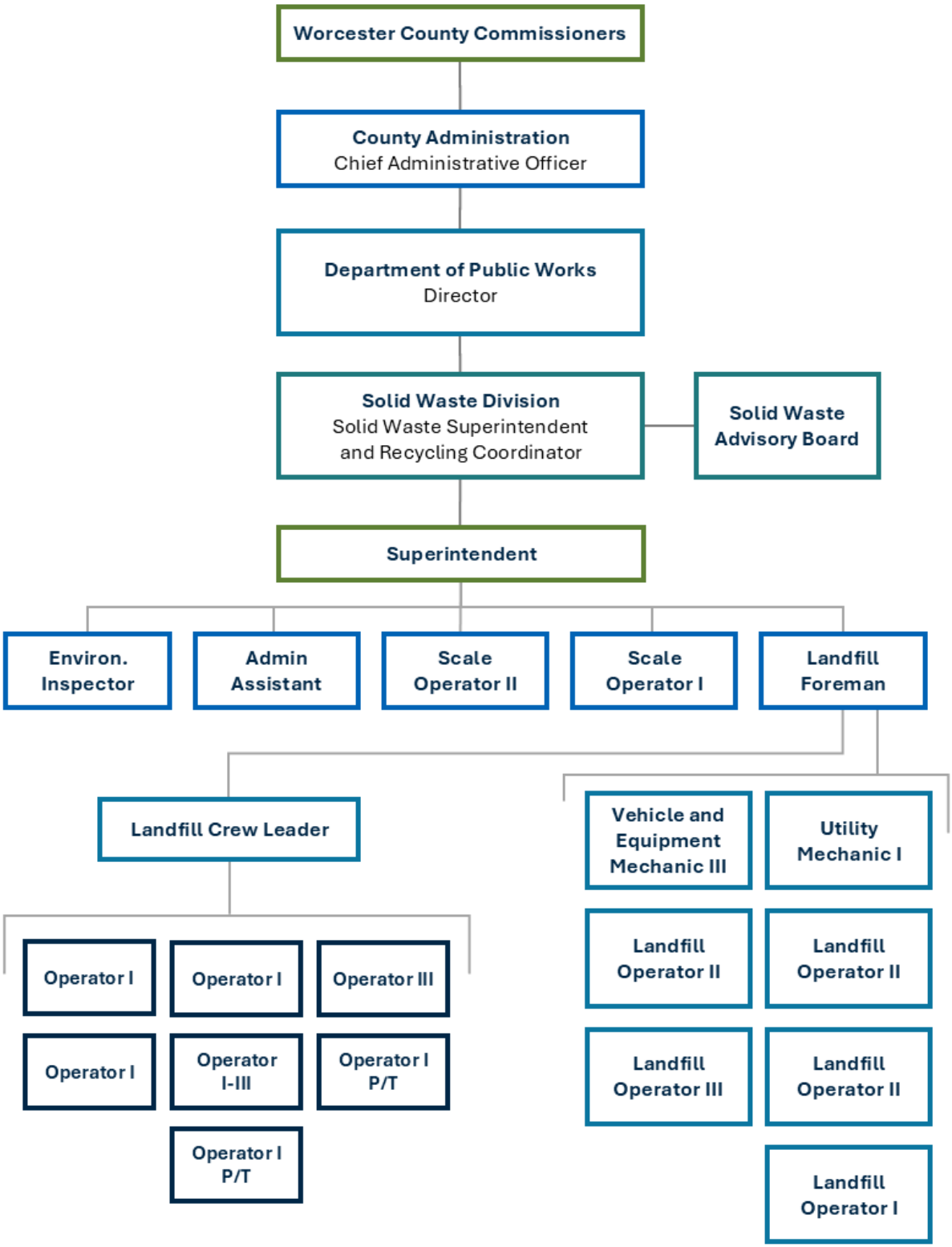


Figure 1-1. Organizational Chart

1.4 FEDERAL, STATE, AND LOCAL CONTROLS

The legal controls for solid waste were established by an act of Congress, which resulted in the Resource Conservation and Recovery Act of 1976 (RCRA). RCRA requires that responsibilities for solid waste management are clearly delineated, and calls upon the U.S. Environmental Protection Agency to monitor state management of landfills.

The State of Maryland has agencies that are involved in a wide range of activities relating to solid waste. MDE is the State's principal regulatory agency with respect to solid waste management. MDE is the State's lead agency for implementation of RCRA. The requirements for facilities that accept and dispose of solid waste are defined in COMAR Title 26, Department of the Environment; Subtitle 04 Regulation of Water Supply, Sewage Disposal, and Solid Waste; Chapter 07 Solid Waste Management (COMAR 26.04.07).

Title 9, Subtitle 2, of the Environment Article of the Annotated Code of Maryland states that each county shall have a permit issued by MDE before the county installs, materially alters, or materially extends a refuse disposal system. "Refuse disposal system" includes: (1) an incinerator; (2) a transfer station; (3) a landfill system; (4) a landfill; (5) a solid waste processing facility; and (6) any other solid waste acceptance facility.

Title 9, Subtitle 5, of the Environment Article of the Annotated Code of Maryland requires that each county adopt and submit to MDE for approval a Comprehensive Plan covering a 10-year planning period that addresses water supply and sewerage systems and solid waste management.

Title 9, Subtitle 17, of the Environment Article of the Annotated Code of Maryland requires that each county shall submit a recycling plan to MDE for approval when the county submits its county plan to MDE in accordance with the provisions of Title 9, Subtitle 5.

The plan is required to be reviewed by the county and updated, if necessary, at least every 3 years to ensure sustainable and compliant infrastructure development. After a public hearing and adoption of any changes by the county, the plan is then submitted to MDE for approval.

The Board of County Commissioners of Worcester County is empowered to adopt local rules and regulations addressing solid waste and protecting the public health and safety. To that end, the Board of County Commissioners has enacted regulations that govern the siting of solid waste disposal facilities. A copy of these regulations is included herein as Appendix C.

The following is a detailed list of Maryland statutory and regulatory requirements that are relevant to this Plan:

Maryland Statutes

a. Water and Sewage Plan Act (1983): Requires the preparation and submission of solid waste management plans by counties and establishes the minimum requirements of such plans.

b. Maryland Wastewater Treatment Law (1987): Requires permits prior to installing, altering, or extending a water supply system or refuse disposal system (including a landfill, waste transfer station, incinerator, or other waste processing facility).

c. Medical Waste Legislation (1988): Regulates identification, record keeping, treatment, transport, and disposal of special medical wastes. Prohibits infectious waste in solid waste and in solid waste landfills in the state.

d. Maryland Air Quality Control Act (1989): Allows adoption of rules for air pollution control, sets emission standards and air quality control areas, and requires training for municipal solid waste incinerator operators.

e. Nontidal Wetland Regulations (1990): Prevents net loss of nontidal wetlands by establishing a stringent permitting process.

f. Land-Clearing Debris Landfills – Amount of Security (1990): Addresses the value of bonds required as security for each acre of land-clearing debris landfills.

g. Maryland Nonpoint Source Pollution Control Laws (1990–1994): Allows for the adoption of criteria and procedures by counties and soil conservation districts to implement soil erosion control programs and for counties and municipalities to implement stormwater management programs.

h. Natural Wood Waste Recycling Act (1991): Establishes the requirements for wood waste recycling in Maryland, authorizes MDE to adopt additional regulations governing recycling facilities, and requires a permit for operation of wood waste facilities created after July 1, 1992.

i. Plastic Material Code (1991): Regulates that rigid plastic containers or bottles may not be distributed for sale in the state unless appropriately labeled indicating the plastic resin used to produce them.

j. Scrap Tire Law (1992): Prohibits the disposal of scrap tires in landfills after January 1, 1994, and creates a licensing system for the management of scrap tires. Establishes

requirements for implementing a scrap tire recycling system, licensing haulers and collection facilities, and establishes the Tire Clean-Up and Recycling Fund.

k. Mercury Oxide Battery Act (1992): Makes mercury oxide battery manufacturers responsible for collection, transportation, and recycling or disposal of batteries sold or offered for promotional purposes in the state.

l. Composting Act (1992): Includes composting in the definition of recycling. Requires that county recycling plans address composting issues and bans loads of yard materials collected separately from trash from being landfilled effective in 1994.

m. Sludge Application (1993): Regulates land application procedures for sludges to maintain public health.

n. Maryland Landfill Siting Law (1994): Describes the requirements for public hearings regarding landfill siting and addresses permitting and security requirements. Explains the requirements for submission of plans and documents necessary to conduct a technical review and approve proposed facilities.

o. Nickel Cadmium (NICD) Battery Act (1995): Regulates the storage, transportation, and destination of nickel-cadmium batteries.

p. Maryland Landfill Financial Assurance Law (1997): Sets forth financial assurance requirements for landfills in conformance with the requirements of federal regulations.

q. Maryland Used Oil Recycling Act (1997): Requires MDE to develop programs to educate the public on oil recycling and designate used oil collection facilities. It also prohibits disposal of used oil into sewers, drainage systems, or natural waters.

r. Electronics Recycling (eCycling) Program (2007): Mandates that manufacturers of covered electronic devices (computers, cellphones, televisions, etc.) register their products with screen sizes greater than 4 inches with MDE, pay fees, and establish an electronics collection program.

s. Public School Recycling Plans (2010): Requires a county recycling plan to address the strategy for collection, processing, marketing, and disposition of recyclable materials from county public schools.

t. Fluorescent and Compact Fluorescent Light Recycling (2010): Requires a county recycling plan to address the strategy for collection and recycling of fluorescent and compact fluorescent lights that contain mercury.

u. Maryland Recycling Rate and Diversion Goal (2012): Amends the 1988 Maryland Recycling Act by requiring solid waste management plans to include a Recycling Plan that achieves a countywide recycling rate of 20 percent for counties with populations below 150,000 or 35 percent for counties with populations above 150,000. The law also establishes a voluntary statewide waste diversion goal of 60 percent, the method for

calculating county diversion rates, and reporting requirements used by MDE to determine source reduction credits.

v. Apartment Building and Condominium Recycling (2012): Requires a county recycling plan to address collection and recycling of recyclable materials from apartment buildings and condominiums containing 10 or more dwelling units by property owners, managers, or councils of unit owners and, if applicable, a reporting requirement for recyclable materials generated at those properties.

w. Special Event Recycling (2014): Requires a county recycling plan to address collection and recycling of recyclable materials from special events by October 1, 2015.

x. Income Tax Credit – Oyster Shell Recycling – Credit Amount (2015): Senate Bill 694 altered the amount of a credit against State income tax for each bushel of oyster shells recycled during the taxable year and addressed application of the credit.

y. Office Building Recycling (2019): Requires a county recycling plan to address collection and recycling of recyclable materials from buildings having 150,000 square feet or more of office space.

z. Organic Waste, Organics Recycling, Collection, and Acceptance for Final Disposal (2019): Prohibits the owner or operator of a refuse disposal system from accepting loads of separately collected organic waste for final disposal unless the owner or operator provides organics recycling.

aa. Expanded Polystyrene Food Service Products Ban (2020): Bans the sale and use of food service products composed of expanded polystyrene.

bb. Food Scraps Management (2021): House Bill 264 requires large food waste generators to divert food waste from disposal if those generators are located within 30 miles of an organics recycling facility with the capacity and willingness to enter into a contract.

cc. Maryland Recycling Act, Recyclable Materials and Resource Recovery Facilities, Alterations (2021): House Bill 280 altered the definition of “recyclable materials” under the MRA to exclude incinerator ash and repealed county authority to use a resource recovery facility to meet 5 percent of the waste reduction required through recycling in the county recycling plan.

dd. Recycling Market Law (2021): House Bill 164 requires MDE’s Office of Recycling to promote development of markets for recycled materials and products in the State, evaluate market availability, identify Maryland businesses that use recycled materials, and submit the annual Maryland solid waste management and diversion report to the General Assembly by September 1, 2022, and each year thereafter.

ee. Climate Solutions Now Act of 2022: Requires the State to reduce statewide greenhouse gas emissions by altering emissions goals, establishing a net-zero statewide greenhouse gas emissions goal, developing energy-efficiency and emissions-reduction requirements for certain buildings, requiring electric companies to increase annual incremental gross

energy savings, establishing zero-emission vehicle requirements for the State fleet, and establishing an electric school bus pilot program.

ff. Statewide Recycling Needs Assessment and Producer Responsibility for Packaging Materials (2023): Senate Bill 222 alters the definition of "organics recycling" to include processing of certain compostable packaging materials; requires MDE to approve a producer responsibility organization; establishes a producer responsibility advisory council; and requires recommendations and reporting concerning establishment and implementation of a producer responsibility program for packaging materials.

gg. Maryland Paint Stewardship (2024): Requires producers of architectural paint or a representative organization to submit a Paint Stewardship Program plan to MDE by July 1, 2025, for review and approval. Beginning January 1, 2026, covered architectural paint may not be sold unless an approved program has been implemented by the producer.

hh. Packaging and Paper Products – Producer Responsibility Plans (2025): Requires certain producers of covered materials, individually or through a producer responsibility organization, to submit a covered-materials producer responsibility plan to MDE for review and approval by July 1, 2028, and every 5 years thereafter, or to develop an alternative collection program; also requires a producer responsibility organization to pay certain MDE costs.

Maryland Regulations

a. Solid Waste Management (COMAR 26.04.07): Establishes permitting requirements, design standards, operating procedures, closure specifications, and post-closure monitoring requirements for sanitary, rubble, land-clearing debris, and industrial landfills. The regulations also include requirements for solid waste processing facilities, transfer stations, and incinerators.

b. Comprehensive Solid Waste Management Plans (COMAR 26.03.03): Requires each county to maintain a current, comprehensive solid waste plan covering the subsequent 10-year period and specifies plan content requirements by chapter and approval procedures.

c. Hazardous Waste Management (COMAR 26.13): Establishes rules concerning disposal of Controlled Hazardous Substances and special medical waste. It provides waste listings, criteria defining hazardous wastes, definitions of hazardous and medical wastes, record-keeping requirements, permitting requirements, and regulations governing waste storage, transport, and disposal.

d. Air Pollution Control (COMAR 26.11.02, 26.11.03, 26.11.08, and 26.11.19): Sets forth air-pollution-control requirements for solid waste incinerators and landfill gas flares and for permit issuance. Specifies Part 70 Permit issuance, content, and hearing requirements. Operator training and emissions standards are set forth in COMAR 26.11.08, and

COMAR 26.11.19 establishes volatile organic compound control requirements for municipal solid waste landfills meeting specified size and age requirements.

e. Water Pollution Control (COMAR 26.08): Requires a permit for discharges of wastes or wastewaters into waters of the State; specifies permit application, issuance, and hearing procedures; and establishes surface-water and groundwater-quality criteria.

f. Stormwater Management (COMAR 26.17.02): Specifies the minimum content of county and municipal ordinances and responsibilities for review of stormwater management programs. Establishes minimum control requirements, design criteria, and inspection and maintenance requirements for stormwater management facilities.

g. Natural Wood Waste Recycling Facilities (COMAR 26.04.09): Regulates natural wood waste recycling, including recycling of trees and other vegetative refuse; establishes permitting procedures and operating standards; requires acceptance of only natural wood waste; and limits facility discharges to air or water to those allowable under applicable permits.

h. Scrap Tire Storage, Collection, Transferring, Hauling, Recycling, and Processing (COMAR 26.04.08): Regulates scrap tire management with a focus on recycling. MDE authorizes scrap tire facilities and haulers through licenses and approvals. The regulations address technical and operational standards, storage and closure procedures, financial assurance, license renewal, and financial assistance.

i. Water Appropriation and Use (COMAR 26.17.04): Specifies permitting requirements and approval criteria applicable to appropriation and use of waters of the State, including groundwater.

j. Construction on Nontidal Waters and Floodplains (COMAR 26.17.04): Provides evaluation criteria, permitting procedures, and other requirements governing construction, alteration, or repair of structures or other obstructions located in the 100-year floodplain.

k. Sewage Sludge Management (COMAR 26.04.06): Regulates collection, handling, burning, storage, treatment, land application, disposal, and transportation of sewage sludge and septage waste and establishes a permitting system for sludge transporters, processors, disposal facilities, and land-application sites.

l. Compost (COMAR 15.18.04): Regulates testing and distribution of compost, including branding and labeling of the product and requirements for the facility operator.

m. Composting Facilities (COMAR 26.04.11): Provides permitting exemptions and requirements for organics composting facilities.

n. Erosion and Sediment Control (COMAR 26.17.01): Identifies activities for which controls are required; specifies plan approval procedures, control-measure design

standards, and inspection and enforcement requirements; and describes content requirements for local sediment and erosion control ordinances.

o. Oil Pollution and Tank Management (COMAR 26.10): Prohibits oil pollution, requires reporting of oil spills or discharges, specifies procedures for removal of oil discharges, and requires an Oil Operations Permit from MDE.

p. Food Residuals – Organics Recycling and Waste Diversion (COMAR 26.04.13): Establishes requirements pertaining to diversion of food residuals from final disposal in a refuse disposal system.

q. Packaging and Paper Products – Producer Responsibility (COMAR 26.04.14): Establishes requirements for producer responsibility plans for producers of covered materials and requirements for implementation of the program.

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2. BACKGROUND DATA

2.1 POPULATION CHARACTERISTICS

Worcester County is unique within Maryland, particularly with respect to population. The variability resulting from the influx of recreational visitors to the Town of Ocean City, Maryland, causes large fluctuations in the seasonal population. Table 2-1 shows population projections through the year 2036. Based on the 2025 U.S. Census data, Worcester County's population increased by 3.7 percent between 2020 and 2025 which is approximately equal to a growth rate of 0.74 percent per year. The County had a permanent population of 54,459 in 2025 (Table 2-1). The Town of Ocean City, however, was expected to have a seasonal peak population of approximately 330,000 in 2025, which was projected to grow to approximately 340,000 in the year 2036.

The seasonal population levels vary by peak and off-peak season. This variability in the projected population has been accounted for in projecting solid waste disposal needs.

Table 2-1. Year-Round Population Projections for Worcester County and Seasonal Population Projections for Ocean City

Year	Worcester County Population (Year Round)	Ocean City Weekend Population	
		Population (June/July/August)	Population (April/May/September/October)
2025	54,459	328,476	220,000
2026	54,621	329,456	220,656
2027	54,784	330,438	221,314
2028	54,948	331,423	221,974
2029	55,111	332,412	222,636
2030	55,276	333,403	223,300
2031	55,441	334,397	223,966
2032	55,606	335,394	224,634
2033	55,772	336,394	225,303
2034	55,938	337,398	225,975
2035	56,105	338,404	226,649
2036	56,272	339,413	227,325

Estimates for projected population are extrapolated from the Maryland Department of Planning and Ocean City's 2025 Comprehensive Plan.

2.2 MAP OF COUNTY

2.2.1 Municipalities Indicated

The municipalities located in Worcester County are Snow Hill, Berlin, Pocomoke, and Ocean City. Ocean City is under contract with an outside agency to remove solid waste and recyclables. Ocean City sporadically delivers construction and demolition (C&D) debris, beach cleaning and street sweeping debris during the summer months, and sewage sludge to the Worcester County Central Landfill Facility. These municipalities are indicated on Figure 2-1.

2.2.2 Federal Facilities Indicated

There are only two federal facilities located in Worcester County; the Assateague Island National Seashore and the US Coast Guard Station located at 610 S. Philadelphia Avenue in Ocean City.

2.3 DISCUSSION OF ZONING REQUIREMENTS

Solid waste activities are identified and discussed in Subtitle ZS 1/329 Solid Waste Disposal Sites of the Supplementary Districts and District Regulations of the Code of Public Local Laws of Worcester County, Maryland, and are subject to state and federal regulations. This plan shall not be used to create or enforce local land use and zoning requirements.

2.4 COMPREHENSIVE PLANNING AND LAND USE

The Comprehensive Development Plan for Worcester County, prepared by the Office of Planning and Zoning, originally adopted in 1963 and the last approved revision was in 2006, which provides the basic policy guidance that will shape future decisions relating to County growth and development. The first part of the plan, a set of goals and objectives, is an official statement of the County's desires for its future. The second part is a set of specific actions and policies that outline what steps should be taken to ensure that the goals and objectives are met. The Office of Planning and Zoning periodically reviews and makes recommendations for updating the Comprehensive Plan, with the most recent draft Plan prepared in 2026. It should be noted that the individual municipalities have their own subsidiary plans.

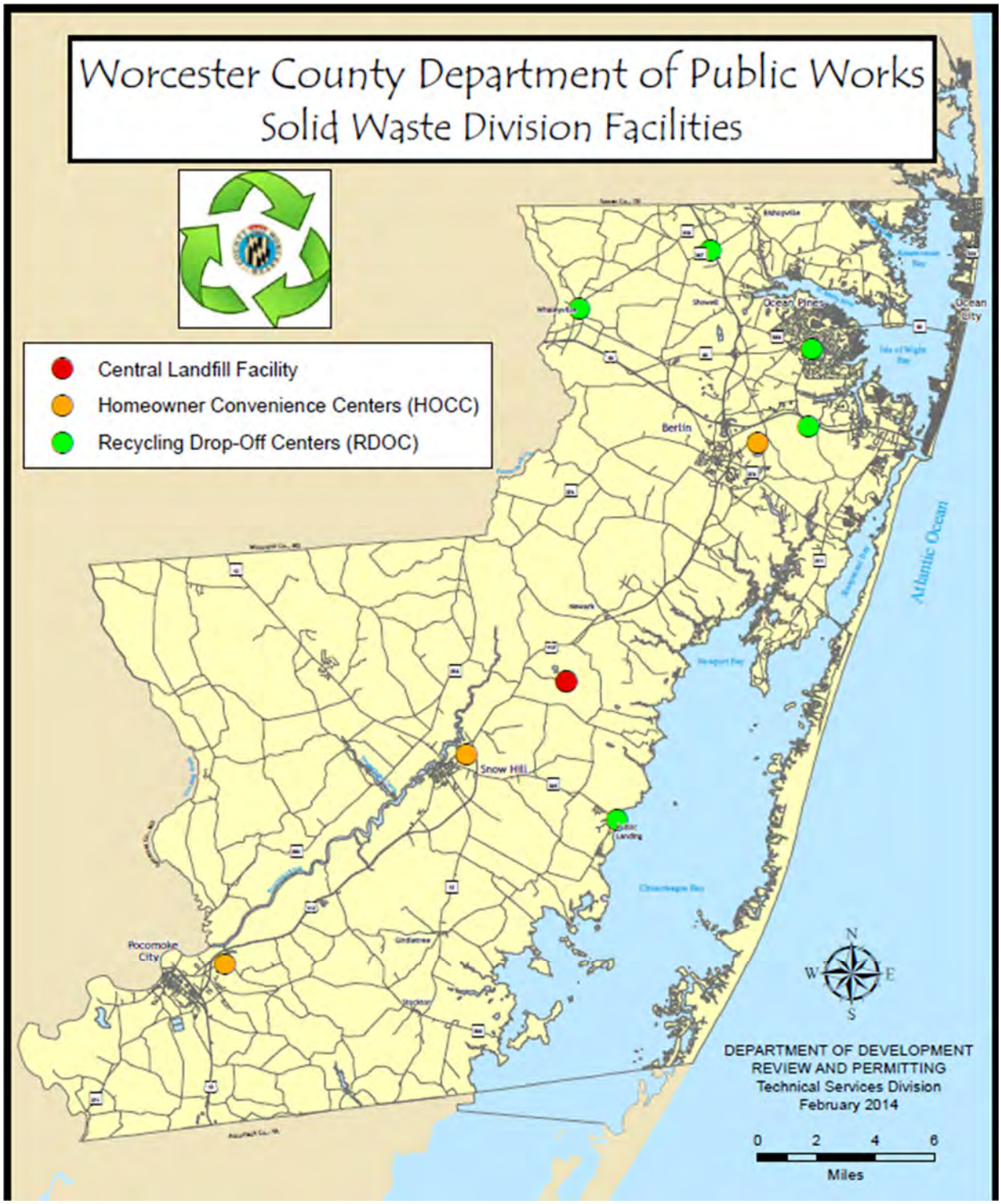


Figure 2-1. Solid Waste Facilities Map
(https://worcestermd.gov/sites/default/files/departments/publicworks/SolidWasteFacilities.pdf)

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3. EXISTING AND PROJECTED SOLID WASTE MANAGEMENT

3.1 EXISTING AND PROJECTED SOLID WASTE STREAM

Worcester County's Central Landfill Facility opened in 1990 and is located off Route 113 near Newark, Maryland. The Central Landfill Facility is a 725-acre state-of-the-art facility with a liner and leachate collection system. The Central Landfill is currently filling Cell 5, while construction of Cell 6 is in the design phase. The current permitted landfill capacity is 3.36 million tons with the overall planned design capacity in excess of 5 million tons. In 2024, the landfill surpassed the 50 percent capacity threshold in both tonnage and volume. The current projected and permitted lifespan is approximately through 2041 with an overall site capacity in excess of 20 years. The landfill has been designed and constructed and is operated in accordance with COMAR and RCRA Subtitle D requirements.

Table 3-1 presents the annual generation of waste in Worcester County.

3.1.1 Municipalities

In addition to receiving County-generated waste at the Central Landfill Facility, the facility does service three HOCCs located in the Town of Snow Hill, Town of Berlin, and City of Pocomoke, as shown on Figure 2-1. The transfer station located in Ocean City does not send collected solid waste or recyclables, but does send C&D debris, sewage sludge, and beach/street cleaning waste during the summer months to the Central Landfill Facility.

3.1.1.1 Snow Hill

Local in-town trash pickup is coordinated by the Town of Snow Hill, and residents or private haulers deliver the trash to the Central Landfill Facility's active cell working face. The County, however, operates the County-owned citizen-convenient drop-off center within the limits of the Town of Snow Hill. When this HOCC nears capacity for trash or recyclables, a County vehicle will deliver an empty dumpster and haul the full dumpsters to the Central Landfill Facility active cell working face or unload recyclables at the recycling building.

3.1.1.2 Berlin

Local in-town trash pickup is coordinated by the Town of Berlin, and residents or private haulers deliver the trash to the Central Landfill Facility's active cell working face. The County, however, operates the County-owned citizen-convenient drop-off center within the limits of the Town of Berlin. When this HOCC nears capacity for trash or recyclables, a County vehicle will deliver an empty dumpster and haul the full dumpsters to the Central Landfill Facility active cell working face or unload recyclables at the recycling building.

3.1.1.3 Pocomoke

Local in-town trash pickup is coordinated by the City of Pocomoke, and residents or private haulers deliver the trash to the Central Landfill Facility's active cell working face. The County, however, operates the County-owned citizen-convenient drop-off center within the limits of the

City of Pocomoke. When this HOCC nears capacity for trash or recyclables, a County vehicle will deliver an empty dumpster and haul the full dumpsters to the Central Landfill Facility active cell working face or unload recyclables at the recycling building.

3.1.1.4 Ocean City

From the solid waste management perspective, Ocean City is unique, because the Town collects solid waste and operates the transfer station. The Town of Ocean City is under contract with a private company whereby the generated trash are removed and taken to a waste-to-energy facility. The only waste that the Town of Ocean City currently transports to the Worcester County Central Landfill Facility consists of waste accumulated from street sweeping, C&D debris, and sewage sludge generated from the wastewater treatment plant (WWTP). The accumulated sewage sludge (Class A and Class B biosolids) is hauled by the Town of Ocean City to the Central Landfill Facility's active cell working face. Seasonal population fluctuations, as presented in Table 2-1, drive many waste management practices.

3.1.2 Waste Defined

3.1.2.1 Residential Waste

This type of waste includes household trash and small furniture that is collected by commercial haulers or brought in by County residents to the solid waste facilities.

3.1.2.2 Commercial Waste

Commercial waste includes industrial non-hazardous solid waste that is generated by businesses operating within the County and collected by haulers that are privately owned and operated, or by the business itself, and transported to the disposal facilities.

3.1.2.3 Institutional Waste

Institutional waste includes non-hazardous waste originating in schools, hospitals, and public and private institutional buildings.

3.1.2.4 Land Clearing, Demolition, and Construction Debris

Land clearing debris includes brush, tree limbs, soils, tree stumps, root mats, logs, and rocks that are generated from the clearing of land. Building demolition includes shingles, wallboard, non-refractory bricks, insulation materials, and used lumber that are generated from remodeling or demolition of buildings. Construction debris includes new lumber and scrap material that is generated from construction. Concrete, stone, and dirt that are generated from road construction, building, remodeling, replacement, or excavation are included. Brush and yard waste includes branches less than 3-inch diameter, grass clippings, and leaves.

3.1.2.5 Controlled Hazardous Substances

Hazardous wastes are defined by COMAR 26.13, *Disposal of Controlled Hazardous Substances*. The disposal of hazardous waste is not allowed at the Worcester County solid waste facility.

3.1.2.6 Dead Animals and Litter

Dead Animals—Generally includes animals that have been killed on the road and collected by the State Highway Administration, municipal road crews, and Worcester County Public Works. (Dead animals are generally not collected, but are removed from the traveled portion of the roadway.)

Litter—The indiscriminate scattering of paper, bottles, and cans upon roadways, waterways, and abutting lands is usually referred to as litter. In actuality, litter includes all solid waste. Litter has been observed on residential properties, parking lots, wooded areas, ravines, and waterways throughout the County.

3.1.2.7 Bulky Objects

Automobiles—The Maryland Department of Transportation regulates the abandonment of junked motor vehicles. In addition to fines for convictions, provisions for impounding the abandoned vehicles and, if necessary, selling the vehicle at auction to recover the impounding and storage costs are included in the regulations. Automobiles are not included in Worcester County's Solid Waste quantities, since they are not allowed to be disposed of at County facilities.

White Goods—White goods include metal appliances, such as washing machines and refrigerators.

Other—Other items include objects such as furniture, mattresses, carpeting, etc.

3.1.2.8 Scrap Tires

Scrap tires may be accepted at the Central Landfill Facility in accordance with the MDE scrap tire license for the facility. Scrap tires are prohibited from being disposed of in the landfill by Section 9-228 of the Environment Article, Annotated Code of Maryland.

3.1.2.9 Wastewater Treatment Plant Sewage Sludge

Sewage sludge is from WWTPs located in Ocean Pines, Mystic Harbour, Snow Hill, Berlin, and Ocean City.

3.1.2.10 Septage

Septage includes liquid and solid material pumped or removed from chemical toilets, septic tanks, seepage pits, privies, cesspools, or holding tanks when the system is cleaned and maintained. Septage haulers are regulated under separate regulations and septage is not accepted

at any County facility, except for provisions that have been made to allow for septage to be discharged into the Ocean City, Berlin, Pocomoke, and Snow Hill WWTPs (see Section 5.2.10).

3.1.2.11 Other Wastes

***Agricultural Wastes and Crop Residues*—**Includes crop residue, waste, or residue remaining after the harvesting of crops.

***Other*—**Includes water treatment plant sewage sludge, mining wastes, dusts (e.g., bag house), grease, and oil contaminated soils.

3.1.3 Waste Quantities

Over the last 10 years, the MSW acceptance rate has remained static, in the range of 65,000 to 75,000 tons per year. In 2006 the C&D debris acceptance rate was at a high of approximately 54,000 tons. This increase was largely driven by a building boom of second homes, both single family and condominium. This building boom is typified by the replacement of 1950s-era hotels with new condominiums. The current C&D acceptance rate is approximately 30,000 tons per year. The building boom has since subsided and the amount of C&D acceptance has since leveled out. The following factors will have a minimal effect on the actual quantity of solid waste generated and disposed of in the County:

- Continued moderate (8 percent for the planning period) anticipated growth of the residential population and tourism and recreation industries
- Consumer awareness of waste reduction
- The impact of the County's recycling efforts in reducing solid waste

The following will significantly impact the waste generation trends:

- Economic factors
- Natural disaster
- Worcester County does not independently track quantities of waste by category (e.g., residential vs. commercial)

3.1.4 Recycling Program

The Recycling Program targets major fractions of the waste stream including:

- Commingled (mixed) materials: aluminum, tin "steel," and bimetal food and beverage cans; plastic food and beverage containers (resin identification codes #1 through 7); and glass food and beverage containers.

- Newspaper.
- White goods: appliances and scrap metal.
- Yard waste: includes branches less than 3-inch diameter, grass clippings, and leaves. State, County, and municipal road crews deliver their cut and/or chipped roadside brush to the yard waste site at the Central Landfill Facility, and Pocomoke HOCCs. The Snow Hill HOCC, Berlin HOCC, and Ocean City transfer station do not accept yard waste.
- Batteries: car, truck, and marine lead/acid batteries, and household batteries are also accepted. Battery bags are available at the Central Landfill Facility.
- Corrugated cardboard: small quantity generators of corrugated cardboard.
- New construction wall board.
- Textiles.
- Scrap Tires: passenger car and truck.
    * Section 9-228, Environment Article, Annotated Code of Maryland that states that "no tires will be landfilled after January 1, 1994." Scrap tires are being hauled by the commercial hauler to a tire recycling facility for processing.
- Wastewater Treatment Plant Sewage Sludge: from Ocean Pines WWTP, Mystic Harbour WWTP, Snow Hill WWTP, Berlin WWTP, and Ocean City WWTP.
- Oyster Shells: partnered program.

3.1.5 Computer and Electronic Recycling

The recycling program has been expanded to encompass the collection of computers and electronics (i.e., e-cycling). Worcester County began a program to collect old computers and their related components in 2004. A permanent collection site was established at the Central Landfill Facility where County residents are allowed to bring in their electronics such as computers, laptops, and servers. Other electronics including televisions, monitors, and printers are considered refuse. The site is permitted to be open from 7:30 a.m. to 4:00 p.m., Monday through Saturday, while closed Sunday. These items are also accepted at the three County drop-off facilities (Berlin, Pocomoke, and Snow Hill). They are then transported back to the Central Landfill facility, where they are stored and separated into various types of waste. Currently the valuable materials are then picked up by a certified commercial recycling hauler, who is contracted through the County for recycling of these items.

3.1.6 Recyclable Materials Separated

Recyclable material (tonnage) currently diverted is shown in Table 3-1. The quantities represent the total MRA recyclables diverted including those collected at the landfill and those directly recycled by businesses. The waste stream was reduced by 38 percent in calendar year 2024 through recycling efforts (2024 MRA MDE Report). Therefore, the State recycling goal of 20 percent reduction is being exceeded consistently. The figures include private sector recycling activities, which contribute significantly towards helping the County meet the State recycling mandate. The County anticipates recycling the same materials in the 10-year planning period.

3.1.7 Recycling at Worcester County Public Schools

In accordance with Section 9-1703(b) of the Environment Article of the Annotated Code of Maryland, Worcester County implemented the collection, processing, marketing, and disposition of recyclable materials from County schools in 2011. Worcester County has been coordinating the recycling in public schools since 1995 and added two private schools to the program in February 2011. Worcester County will continue with the collection of recycling materials within these schools. It is the responsibility of the Worcester County DPW and the Worcester County Board of Education to ensure the implementation of the school recycling plan.

Program

Through assistance from the Worcester County Commissioners, Worcester County will provide each Worcester County public school and two additional private schools with 15-gallon containers for the collection of recyclable materials. The Program encompasses 14 local public schools and 2 local private schools. The Worcester County Recycling Coordinator provides technical support and recycling knowledge to administrators, teachers, and students on a continuing basis.

The County will collect recyclables from the following Worcester County public schools:

Elementary Schools:	
Buckingham Elementary School	100 Buckingham Road, Berlin 21811
Ocean City Elementary School	12828 Center Drive, Ocean City 21842
Pocomoke Elementary School	2119 Pocomoke Beltway, Pocomoke City 21851
Showell Elementary School	11318 Showell School Road, Berlin 21811
Snow Hill Elementary School	515 Coulbourne Lane, Snow Hill 21863
Middle Schools	
Pocomoke Middle School	800 8th Street, Pocomoke City 21851
Snow Hill Middle School	522 Coulbourne Lane, Snow Hill 21863
Stephen Decatur Middle School	9815 Seahawk Road, Berlin 21811
High Schools	
Pocomoke High School	1817 Old Virginia Road, Pocomoke City 21851
Snow Hill High School	305 South Church Street, Snow Hill 21863
Stephen Decatur High School	9913 Seahawk Road, Berlin 21811

Intermediate Schools	
Berlin Intermediate School	309 Franklin Avenue, Berlin 21811
Special Schools	
Cedar Chapel Special School	510 Coulbourne Lane, Snow Hill 21863
Technical Schools	
Worcester Career & Technology Center	6290 Worcester Highway, Newark 21841

This list of schools is inclusive of the schools within Worcester County that are subject to the regulations identified within Section 9-1703(b) of the Environment Article of the Annotated Code of Maryland. Should a new school start operation and should it be determined to be subject to the above-mentioned regulation, the new school will begin participating in the program within 3 months of the new school year session.

The County will also collect recyclables from the following Worcester County private schools (Recycling effort within the following private schools is considered voluntary):

Private Schools	
Most Blessed Sacrament Catholic School	11242 Racetrack Road, Berlin 21811
Worcester Preparatory School	508 South Main Street, Berlin 21811

Collection

The Worcester County DPW will provide the coordination and collection services inclusive of recycling within Worcester County Schools, rather than soliciting and establishing a third party recycling contract. The Worcester County Recycling Coordinator will manage the recycling within Worcester County Schools. Worcester County DPW will provide each school with 15-gallon blue containers clearly labeled “Worcester County Recycles” to collect paper, cardboard, and metal cans. All staff and students will be instructed to place together all acceptable materials in these bins. Instruction pamphlets are prepared and provided by the Worcester County DPW to each participating school. The quantity of recycling containers provided to each school will be unlimited and is based on the specific need and request of each school. The recycling containers will be collected at the end of each school day by the school’s recycling coordinator or janitorial custodian, and emptied into 55-gallon recycling drums, also provided by the Worcester County DPW. The recycling containers will be picked up once per week by County personnel and transported to the Worcester County Central Landfill Facility. The Worcester County Recycling Coordinator will identify a specific staff person associated with the Worcester County DPW Solid Waste Division who will responsible for the delivery, tracking, and collection of the recycling containers from each school.

At the recycling facility, materials will then be offloaded and separated into the appropriate areas. The Worcester County DPW will coordinate with the schools to provide these services with no tipping fees at the Worcester County Central Landfill Facility.

Processing and Disposition
Upon delivery of the segregated recycling materials from the County schools to the Worcester County Central Landfill Facility, each bundle of segregated recycling material will be combined with like recycling materials for processing. Recyclables will then be processed at the County recycling facility for bundle and re-sale.

Collection Schedule
The recyclable materials will be picked up once per week from each school by the Worcester County DPW Solid Waste Division staff personnel, and more frequently if needed. When schools are not in session, recyclables will be picked up on an as-needed basis.

Implementation Schedule
The Worcester County Recycling within County Schools Program is already developed and currently in operation effective in 2012. The County will continue to implement this program indefinitely in accordance with the Ten-Year Solid Waste Management Plan.

Materials Included in the Program
Recyclables include mixed paper defined as all paper products such as: newspaper, books, colored paper, computer paper, letters, envelopes, file folders, paper bags, etc.; commingled items including aluminum beverage cans, glass bottles (any color), glass jars (any color), plastic bottles (drink containers), paperboard (cereal boxes, etc.), and flattened and non-flattened corrugated cardboard boxes. Other items may be added to the recycling collection program as markets become available.

Stakeholders
Stakeholders involved in the school recycling program include the Worcester County Commissioners, the Worcester County Public Schools, the Worcester County Board of Education, and the Worcester County DPW. The Worcester County Board of Education and the Worcester County DPW are responsible for ensuring that all publicly funded schools are participating in the School Recycling Program. The Worcester County Recycling Coordinator will ensure the County is providing the recycling services to each facility including collection containers and regularly scheduled pick-up service. The Worcester County Recycling Coordinator will provide the recycling program management to ensure that each school has a recycling coordinator to ensure participation. The Worcester County DPW will submit a progress report every 2 years to MDE to identify changes or updates to the Recycle Program to be included in the Ten-Year Solid Waste Management Plan.

Program Monitoring
The Worcester County Recycling Coordinator ensures that each school has the required number of collection bins and will ensure that the pick-up service meets each school's collection needs. Worcester County DPW shall conduct inspections, review service levels, investigate reported or unreported pick-up and disposal complaints, meet with the County staff to educate or review practices, and identify a corrective action plan. Any issues which arise from these visits that are deemed deficiencies on the part of the County will be detailed in writing and reported to the County stakeholder consisting of the Worcester County Recycling Coordinator. The Recycling Coordinator will document the deficiencies and initiate the corrective actions. The Worcester

County Recycling Coordinator will ensure corrective actions are in place within 2 weeks of the deficiency identification. The County shall promptly initiate actions to correct all deficiencies found. If deficiencies are not being satisfactorily corrected, the Worcester County Commissioners may elect to solicit a contractor to take over the services and pursue it to completion, by contract or otherwise. If changes need to be made to the Recycling Program, the Board of Education and the DPW Recycling Coordinator work together to make the changes, and such changes will be included in the Ten-Year Solid Waste Management Plan.

3.1.8 Fluorescent and Compact Fluorescent Lamp Recycling

In Accordance with Section 9-1703(b)(11) and Section 9-1703(g) of the Environment Article of the Annotated Code of Maryland, and proposed House Bill 685 entitled *Environment – Fluorescent and Compact Fluorescent Light Recycling – County Plans,* the Worcester County Central Landfill Facility has begun accepting, and will continue to accept, fluorescent and compact fluorescent lights as part of its recycling program. The program accepts fluorescent lamp tubes and compact fluorescent lamps for recycling. The service is free to County residents.

Residents are encouraged to recycle fluorescent lamp tubes and compact fluorescent lamps by dropping them off at the Worcester County Central Landfill Facility, Monday through Saturday between the hours of 7:30 a.m. and 4:00 p.m. Fluorescent lights are not collected at curbside by the County. Residents may also bring these items to any of the County's Household Hazardous Waste collection events, which are held twice per year. The household hazardous waste collection events are advertised locally. Fluorescent light items are not accepted at any of the homeowner convenience centers.

All items are placed into large-capacity boxes especially designed for the lights, and then processed offsite by a State-approved Hazardous Waste Specialist. The County provides recycling information at https://www.co.worcester.md.us/departments/publicworks/recycling.

3.1.9 Apartment Building and Condominium Recycling (ABCR)

In April 2012, the Maryland General Assembly passed House Bill 1 – Environment – Recycling – Apartment Buildings and Condominiums, requiring recycling in all apartment buildings and condominiums that contain 10 or more dwelling units. The law became effective on 1 October 2012 (amending Section 9-17036 of the Environment Article, Annotated Code of Maryland). Section 9-1703(b)(12) of the Environment Article requires that the County revise its recycling plan to address the collection and recycling of recyclable materials from residents of apartment buildings and condominiums that contain 10 or more dwelling units by property owners or managers of apartment buildings and council of unit owners of condominiums. The ABCR Program was implemented on 1 October 2014. In accordance with Senate Bill 1049, the Town of Ocean City is exempt from participating in the ABCR.

Through the cooperation of the DPW Solid Waste Division, apartment and condominium officials, and other stakeholders involved in implementing this law, several buildings currently fall within its scope.

Apartment and condominium officials identified how the materials will be stored, collected, and transported to the recycling markets for the collected materials. Apartment and condominium officials must report to the County on an annual basis details on the required recycling activities. Other program requirements include the following:

Materials Included in Program
Recyclables must include: plastic, metal, and glass containers, and paper.

Collection of Materials
Apartment and condominium officials are responsible for providing all containers, labor, and equipment necessary to fulfill recycling requirements throughout their buildings. Distinctive colors and/or markings of recycling containers should be provided to avoid cross-contamination. The apartment and condominium officials must ensure collection and transportation of recyclable materials from apartment and condominium locations to markets. Eight-cubic-yard containers are to be used for the collection of a building's recyclable materials. Residents are responsible for placing recyclables in building recycling bins prior to their removal on the scheduled pick-up day.

Marketing of Materials
Apartment and condominium officials are responsible for the marketing of their recyclables. The apartment and condominium officials shall submit annual reports to the DPW Solid Waste Division detailing the recycling and waste tonnages removed from the apartment and condominium and the markets for the materials.

Stakeholders
Stakeholders that are involved in implementing the law are:

1. County Council or Commissioners—Responsible for adopting the MDE-approved language of ABCR Program for the Plan amendment.

2. County DPW—Responsible for overseeing Solid Waste Division activities and ensuring that all apartment buildings and condominiums that fall under the requirements are included in the ABCR Program.

3. County Solid Waste Division—Communicate the requirements of the law to the apartment and condominium officials. Assist apartment and condominium officials in developing a recycling program. Monitor the progress and performance of the ABCR Program. Develop the requirements of an ABCR Program in conjunction with input from apartment and condominium officials. Update the County's recycling plan to include the ABCR program and amend the County Solid Waste Management Plan. Develop a recycling reporting survey to be used by apartment and condominium officials in reporting recycling activities.

4. County Office of Planning—Responsible for amending the Solid Waste Management Plan to include the ABCR Program.

5. Owner or Manager of the Apartment Building or Councils of the Unit Owners of Condominium—Responsible for providing recycling to the residents of each apartment building or condominium. Secure and manage recycling contracts with the contractor for providing material collection and recycling services from the building locations. Provide material collection bins and containers for transporting the materials from the buildings to the markets. Perform recordkeeping and report to the County on an annual basis.

New apartment buildings or condominiums that will fall under the requirements of the law will begin participating in the ABCR program within 3 months of being notified by the County

Program Monitoring

The Solid Waste Division shall oversee the progress and performance of the ABCR Program. However, the apartment and condominium officials will conduct inspections, review service levels, investigate reported or unreported pick-up and disposal complaints, meet with residents or recycling contractor staff to educate or review practices, and review contractor compliance with the recycling contract. Any issues which arise from these visits that are deemed deficiencies on the part of the residents or recycling contractor will be detailed in writing and reported to the violator. The apartment and condominium officials shall initiate actions to correct all deficiencies within 60 days of being notified.

The apartment and condominium officials will also be available to conduct educational seminars and/or tours regarding new materials, practices, and procedures for residents. Also, the owner, manager, or council shall be responsible for keeping the residents current on new regulations, laws, and mandates affecting recycling in the apartment buildings or condominiums.

Program Enforcement

The County DPW Solid Waste Division will ensure that the recycling at apartments and condominiums will be implemented in accordance with Sections 1703 and 1711 of the Environment Article, Annotated Code of Maryland. The County Attorney's Office will determine if a County should enforce the law and what level of enforcement actions should be used. The law allows for fines to a person that violates the recycling or reporting requirements of the law or a civil penalty not exceeding $50 for each day on which the violation occurs. Further, any penalties collected under the law shall be paid to the county, municipality, or other local government that brought the enforcement action.

3.1.10 Special Events Recycling Program (SERP)

In 2014, the Maryland General Assembly passed Senate Bill 781, *Environment – Recycling – Special Events*. The law requires organizers of special events meeting certain criteria to provide a recycling receptacle adjacent to each trash receptacle, ensure recycling receptacles are clearly distinguished from trash receptacles, and ensure that recyclable materials are collected for recycling. Special event organizers must conduct recycling in accordance with Worcester County's Comprehensive Solid Waste Management Plan.

A. Special Events Subject to the Recycling Program:

Environmental article Section 9-1712, Annotated Code of Maryland, requires special events organizers to provide for recycling at special events that meet the following three criteria:

1. Includes temporary or periodic use of a public street, publicly owned site or facility, or public park;

2. Serves food or drink; and

3. Is expected to have 200 or more people in attendance.

Projected attendance may be estimated based on past attendance, number registered to attend, the venue's seating capacity, or other similar methods.

In consultation with municipalities, the County has identified the following public sites within the County that host or may host special events meeting the above criteria. In addition to the sites listed individually, special events taking place on any local, State, or Federally owned streets are also included in the SERP.

Municipally owned sites:

POCOMOKE CITY AREA		
POCOMOKE FAIRGROUNDS	BROAD ST.	POCOMOKE CITY, MD
CYPRESS PARK	FRONT ST & RIVER	POCOMOKE CITY, MD
POCOMOKE CITY COMMUNITY CENTER	1410 MARKET ST.	POCOMOKE CITY, MD
YMCA	RT. 113	POCOMOKE CITY, MD
ELKS LODGE 1624	RT. 113	POCOMOKE CITY, MD
SNOW HILL AREA		
SNOW HILL LIONS CLUB	MARKET ST.	SNOW HILL, MD
STURGIS PARK	BANK ST	SNOW HILL, MD
BYRD PARK	MARKET ST. & RIVER	SNOW HILL, MD
BERLIN AREA		
BERLIN MAIN STREET EVENTS	MAIN ST.	BERLIN, MD
HENRY PARK	FLOWER ST.	BERLIN, MD
BERLIN LIONS CLUB	RT 113	BERLIN, MD
STEPHEN DECATUR PARK	RT 113	BERLIN, MD
OCEAN CITY AREA		
OCEAN CITY CONVENTION CENTER	4001 COASTAL HWY.	OCEAN CITY, MD
SUNSET PARK	SOMERSET AVE.	OCEAN CITY, MD
NORTHSIDE PARK	125TH ST. & the BAY	OCEAN CITY, MD
OCEAN CITY INLET PARKING LOT	INLET	OCEAN CITY, MD

County-owned sites:

WORCESTER COUNTY PARKS		
WORCESTER COUNTY PARK & REC.	BAY RD	SNOW HILL, MD
JOHN WALTER SMITH PARK	BAY RD	SNOW HILL, MD
NEWTOWNE PARK	GROTON RD	POCOMOKE CITY, MD
SHOWELL PARK	RT 589 - RACETRACK RD.	OCEAN PINES, MD
NORTHERN WORCESTER ATHLETIC COMPLEX	RT 113	BERLIN, MD
WORCESTER COUNTY SCHOOLS		
BUCKINGHAM ELEMENTARY SCHOOL	100 BUCKINGHAM RD	BERLIN, MD
BERLIN INTERMEDIATE SCHOOL	309 FRANKLIN ST.	BERLIN, MD
STEPHEN DECATUR MIDDLE SCHOOL	9815 SEAHAWK RD	BERLIN, MD
STEPHEN DECATUR HIGH SCHOOL	9913 SEAHAWK RD	BERLIN, MD
POCOMOKE ELEMENTARY SCHOOL	2119 POCOMOKE BELTWAY	POCOMOKE CITY, MD
POCOMOKE MIDDLE SCHOOL	800 8TH ST.	POCOMOKE CITY, MD
POCOMOKE HIGH SCHOOL	1817 OLD VIRGINIA RD	POCOMOKE CITY, MD
SNOW HILL ELEMENTARY SCHOOL	515 COULBOURNE LA.	SNOW HILL, MD
SNOW HILL MIDDLE SCHOOL	522 COULBOURNE LA.	SNOW HILL, MD
SNOW HILL HIGH SCHOOL	305 S. CHURCH ST	SNOW HILL, MD
CEDAR CHAPEL SCHOOL	510 COULBOUNE LA.	SNOW HILL, MD
OCEAN CITY ELEMENTARY SCHOOL	12828 CENTER DR.	OCEAN CITY, MD
SHOWELL ELEMENTARY SCHOOL	11318 SHOWELL SCHOOL RD	BERLIN, MD
WORCESTER TECHNICAL HIGH SCHOOL	6268 WORCESTER HWY.	NEWARK, MD

State-owned sites:

SHAD LANDING STATE PARK	RT 113	SNOW HILL, MD
ASSATEAGUE STATE PARK	STEPHEN DECATUR HWY	BERLIN, MD

Federally owned sites:

ASSATEAGUE NATIONAL SEASHORE	STEPHEN DECATUR HWY	BERLIN, MD

B. Materials and Obligations:

Special events organizers are responsible for:

1. Providing and placing recyclables receptacles adjacent to each trash receptacle at the event (except where already existing on site)

2. Ensuring that recycling receptacles are clearly distinguished from trash receptacles by color or signage

3. Providing any other labor and equipment necessary to carry out recycling at the event

4. Ensuring that materials placed in recycling receptacles are collected and delivered for recycling

5. Paying any costs associated with recycling at the special event

Special events organizers may fulfill the requirement to ensure materials are collected and delivered for recycling through one or more of the following methods:

1. Self-hauling the materials to the County recycling center

2. Contracting with a recycling hauler to collect the materials and deliver them for recycling

3. Receiving prior agreement from the site owner to use an existing recycling collection system available at the site

The SERP must include collection of at least plastic containers, metal containers, glass containers, and paper. The special events organizer must assess the availability of food scraps recycling services for the event. If services are available, the special events organizer must provide for food scraps recycling, including separate containers for organic and non-organic recyclables.

Recycling at a State-owned site must follow the State agency's recycling plan, if available. Recycling at a Federally owned site must follow any applicable federal recycling plan. If no State or federal recycling is available for the site, the special event organizer must set up a recycling program in accordance with the SERP. Recycling at municipally owned sites must follow any additional regulations established by the municipality.

C. Stakeholders:

The following stakeholders will be involved in the SERP:

1. The County DPW Solid Waste Division: Responsible for overseeing the County DPW Solid Waste Division activities and assuring that all properties that potentially host events falling under the recycling mandate in Section 9-1712 are included in the SERP.

2. The County DPW Solid Waste Division will assist special events organizers in setting up recycling programs; monitor the progress and performance of the SERP; and develop and communicate any additional requirements for recycling under the SERP at county-owned sites.

3. Special events organizer: Responsible for providing recycling bins and ensuring collection in accordance with the requirements in Section B, beginning 1 October 2015.

D. Program Monitoring:

The County DPW Solid Waste Division and special events organizers will monitor progress and performance of the SERP. The special events organizer is responsible for monitoring the implementation of recycling at the special event. Special event organizers must oversee placement and labeling of recycling receptacles and the collection and recycling of recyclables. Performance of any recycling contractor engaged for compliance with the SERP must be monitored by the special event organizer. The special event organizer must promptly take action to correct any deficiencies in the contractor's performance.

E. Program Enforcement:

The County DPW Solid Waste Division or the equivalent office of the municipality in which the event is located may conduct inspections of the event to ensure compliance with the SERP. If a violation is detected, the County or municipality may pursue an enforcement action against the special events organizer. A person that violates the SERP is subject to a civil penalty not exceeding $50.00 for each day the violation exists. Any penalties collected for violation of the SERP must be paid to the county, municipality, or other local government that brought the enforcement action.

3.1.11 Office Building Recycling Plan

In 2019, the Maryland General Assembly passed Senate Bill 370, Section 9-1714 of the Environment Article, Annotated Code of Maryland, Environment-Recycling-Office Buildings, requiring the collection of recyclable materials from office buildings that have 150,000 square feet or greater of office space; requiring each owner of an office building to provide recycling receptacles for the collection of recyclable materials and for the removal of certain materials for further recycling by 1 October 2021; AND authorizing certain enforcement units to conduct certain inspections.

As of 1 October 2021, unless otherwise agreed upon between an office building owner and a tenant of the office building, as specified, each owner of an office building must provide recycling receptacles for the collection of recyclable materials and for the removal (for further

recycling) of the specified materials, as determined by the county or municipality in which the building is located.

Collection and Marketing of Materials

Office building owners, tenants, or through contracting with a private sector company are responsible for providing all containers, labor, and equipment necessary to fulfill recycling requirements throughout their office buildings. The office building owner or tenants must ensure collection and transportation of recyclable materials to markets, or other legal recycling destinations.

Materials Required to be Recycled

Office building owners/tenants shall recycle the following materials:

- Corrugated Cardboard
- Mixed Paper
- Acceptable Plastic Bottles and Jugs
- Tin/Aluminum Beverage Containers

Stakeholders

Stakeholders include the building owners, tenants of applicable office buildings, and Worcester County.

Required Participants

At the time of the implementation of this requirement, no applicable properties were identified that met the 150,000 square-foot or greater area of office space. Newly constructed office buildings that fall under the requirements of Section 9-1714 of the Environment Article shall begin participating in the office building recycling program within 3 months of being notified by a County representative or municipality.

Schedule of Implementation

As of 1 October 2021, office building owners meeting the required participant level must have recycling services in place and operational in order to meet the requirements of the office building recycling program. Owners of all sizes of office buildings are encouraged to voluntarily participate in this recycling effort.

Program Monitoring

Monitoring of the collection of recyclable materials required in office buildings will be conducted by the office building owners and/or tenants.

Worcester County may require the office building owner to submit an annual report (recycling survey form) detailing the recycling tonnages removed from the office buildings and the name of markets or legal recycling destinations for the materials.

Enforcement

The County is not required to manage or enforce the recycling activities of an office building located within the boundaries of one if its municipalities; however, an enforcement agent of the County or municipality may conduct inspections in order to enforce this program.

The County Solid Waste Division will notify the office building owners of the implementation requirements in accordance with Sections 9-1703 and 9-1714 of the Environment Article, Annotated Code of Maryland. The County Attorney's Office will determine if a County should enforce the law and what level of enforcement actions should be used.

3.1.12 Maryland Paint Stewardship

On 1 April 2026 in accordance with Section 9-1703(b) of the Environment Article of the Annotated Code of Maryland, the Maryland Paint Stewardship Act went into effect. The purpose of this law is part of Maryland's extended producer responsibility goal to help local governments and taxpayers shift post-consumer waste management costs to manufacturers of the products. This program was created through the American Coatings Association, approved by MDE, and operated by a third-party vendor PaintCare. Funding for this program is applied to the purchase price of each container of paint sold in the state of Maryland. Currently there are two locations in Worcester County implementing this free recycling program.

Sherwin-Williams	11932 Ocean Gateway	Ocean City, MD
Sherwin-Williams	11901 Coastal Highway	Ocean City, MD

For items to be accepted at these locations, the product must be in its original container and no greater than 5 gallons in size. The container must have the manufactures original label and a secure lid. Currently the accepted items for this program are listed below:

- Interior and exterior architectural paints: latex, acrylic, water-based, alkyd, oil-based, enamel (including textured coatings)
- Deck coatings, floor paints (including elastomeric)
- Primers, sealers, undercoaters
- Stains
- Shellacs, lacquers, varnishes, urethanes (single component)
- Waterproofing concrete/masonry/wood sealers and repellents (not tar or bitumen-based)
- Metal coatings, rust preventatives
- Field and lawn paints

3.1.13 Food Residuals

In 2021, Maryland passed a law that requires, beginning 1 January 2023, certain persons who generate certain quantities of food residuals in Maryland to separate their food residuals from other solid waste and divert those food residuals from final disposal in a refuse disposal system (2021 Maryland Laws 439 and 440).

To implement this law, on 6 December 2022, the Secretary of the Environment adopted new regulations under COMAR 26.04.13 Food Residuals – Organics Recycling and Waste Diversion. The new regulations have an effective date of 26 December 2022.

Criteria

The regulations require a person meeting both of the following criteria to divert food residuals from final disposal in a refuse disposal system:

- A person generating:

    a. Beginning 1 January 2023, at least an average of 2 tons of food residuals each week that they are in operation and generating food residuals; or

    b. Beginning 1 January 2024, at least an average of 1 ton of food residuals each week that they are in operation and generating food residuals; and

- A person generating food residuals at a location that is within a 30-mile radius of an organics recycling facility that:

    a. Has the capacity to accept and process all of the person's food residuals;
    b. Is willing to accept all of the person's food residuals for recycling; and
    c. Is willing to enter into a contract to accept and process the person's food residuals.

Worcester County includes one third-party-owned composting facility operating in accordance with this law. This tier 2 facility accepts certain food scraps in addition to yard waste and operates in Ocean City, Maryland. In 2024 the facility accepted 429 tons of feedstock which produced 60 tons of compost. Currently there are 22 local businesses participating in the program.

3.2 BASIS FOR DATA

The total tonnage of solid waste disposed of in Worcester County has been developed from the monthly reports, which are compiled from the data collected at the Central Landfill Facility scale house.

3.3 TYPES AND QUANTITIES OF WASTE IMPORTED

Worcester County solid waste facilities currently do not accept waste and recyclables generated outside the County.

3.4 TYPES AND QUANTITIES OF WASTE EXPORTED

Worcester County solid waste facilities are adequate to handle the waste generated within County borders; therefore, the County does not export MSW for disposal. Disposal fees are such that very little MSW leaves Worcester County for disposal.

Worcester County maintains no public facilities for the disposal of hazardous wastes. All generators of hazardous waste, including small ones, are required by RCRA to manifest their hazardous wastes and to arrange for their legal disposal at a permitted treatment, storage, and disposal facility. Household hazardous waste is collected occasionally under a special program sponsored by the County and run by the Maryland Environmental Service.

Section 9-228 of the Annotated Code of Maryland prohibits the disposal of scrap tires in a landfill. Therefore, scrap tires that are accepted at the Central Landfill Facility are segregated from the general solid waste stream, and then transported to a third-party vendor for shredding and reuse.

Recyclables, which have been segregated from the general solid waste stream, are sold on the recyclables commodity market. The tonnage of recyclable materials exported by the Worcester County Central Landfill Facility for processing is also shown on Table 3-1. Table 3-1 reflects the waste and recycling volumes reported for the Central Landfill Facility's Annual Tonnage Reports. Waste and recycling projections through calendar year 2036 are illustrated in Table 3-1.

Recycling volumes throughout Worcester County are reported annually in accordance with the MRA Tonnage Reporting Survey. Table 3-1 includes the recycling volumes for Worcester County in accordance with the MRA Tonnage Reporting Survey. Further, Table 3-1 illustrates the projected recycling volumes through year 2036.

Table 3-1. Annual Generation of Waste in Worcester County—Projected Tonnage Totals 2027–2036

Waste Category	Annual Generation (Tons)[2]				
	2024 Actual	2027 Estimates	2030 Estimates	2033 Estimates	2036 Estimates
MSW Mixed	26,652	29,123	31,824	34,775	37,999
Wastewater Treatment Plant Sludges	6,543	7,150	7,813	8,537	9,329
Asbestos	121	132	144	158	173
C&D	29,725	32,481	35,493	38,784	42,381
Scrap Metal	582	636	695	759	830
Scrap Tires	93	102	111	121	133
Concrete	2,484	2,714	2,966	3,241	3,542
Soil	1,162	1,270	1,387	1,516	1,657
Grit	123	134	147	160	175
Yard Waste	1,769	1,933	2,112	2,308	2,522
Boats	37	40	44	48	53
Recycle	1,976	2,159	2,359	2,578	2,817
Stumps	36	39	43	47	51
Total MRA Waste (A)	57,838	59,573	61,360	63,201	65,097
Total MRA Waste Recycled (E)	34,072	35,094	36,157	37,231	38,348
Total Back-End Scrap Metal (C)	1,109	1,142	1,177	1,212	1,248
Total MRA & Non-MRA Waste	94,883	103,681	113,295	123,801	135,280
Total Adjusted MRA and Non-MRA Waste (F=A-C+E)	90,801	93,525	96,331	99,221	102,197
Total MRA and Non-MRA Recyclables	76,073	83,127	90,835	99,258	108,462
MRA Recycling Rate (E/F *100)	37.5%	37.5%	37.5%	37.5%	37.5%
TOTAL WASTE GENERATED[1]	170,956	186,808	204,130	223,059	243,742

Notes:
1. The total waste generated is the sum of the Total MRA & Non-MRA Waste, and the Total MRA & Non-MRA Recyclables.
2. Estimates are based on an annual increase of 3% per year using 2024 actuals as the base year.
3. Recyclables Source: Worcester County 2024 MRA Report
4. Source: Maryland Department of Environment
5. MRA – Maryland Recycling Act

3.5 DESCRIPTION OF COLLECTION SYSTEMS

3.5.1 Solid Waste Collection Systems

There is no permanent County-provided solid waste collection system in Worcester County. The methods of solid waste collection utilized within the County are primarily self-served and private or commercial hauler.

3.5.2 Recyclable Materials Collection

There is no permanent County-provided recyclables collection system in Worcester County. Even the largest of the private haulers may find it uneconomical to invest in recycling equipment

and operations. The following summarizes current forms of recyclables collected at the County's facilities:

- Residential drop-off containers
- Residential curbside collection by private haulers/municipalities
- Scrap metal
- Yard wastes
- Blue recycling containers are provided to Worcester County residents for a fee of $5.00 each.

3.6 EXISTING SOLID WASTE FACILITIES

3.6.1 Solid Waste Facilities

Table 3-2 exhibits current information regarding the existing solid waste facilities including location, ownership, permit status, and remaining life.

Table 3-2. Existing Solid Waste Facilities

Name	Central Landfill Facility	Pocomoke[(a)]	Snow Hill[(a)]	Berlin[(a)]	Ocean City
Type	Municipal Solid Waste (MSW) Landfill	Drop-Off Center	Drop-Off Center	Drop-Off Center	Transfer Station
Location	7091 Central Site Newark, MD 21863	Byrd Road	Holly Lane	Mill Haven Road off of Flower Street	65th Street
Maryland Grid	N. 1278 E. 140	N. 1220 E. 090	N. 1260 E. 130	N.1315 E. 183	N. 1353 E. 207
Size in Acres	725	25	30	100	2
Wastes Accepted	Residential Commercial Industrial Non-Hazardous Wastes Institutional Wastes Land Clearing & Demolition Debris C&D – Highway C&D – Structural Land Clearing Debris Bulky or Special Wastes Bulky Waste Asbestos Scrap Tires[(b)] WWTP Sewage Sludge Other Wastes Litter Concrete/Stone/Dirt (reused onsite) Recyclables	Residential Recyclables Yard Waste	Residential Recyclables	Residential Recyclables	Residential Commercial
Tons Accepted	71,303	-	-	-	31,934
Ownership	Worcester County	Worcester County	Worcester County	Worcester County	Town of Ocean City
Permit Status	Active	Not applicable	Not applicable	Not applicable	Active
Remaining Life	20 years +	Indefinite	Indefinite	Indefinite	Indefinite

Notes:
(a) Three HOCCs haul waste to the Central Landfill Facility. Town of Ocean City only hauls C+D, street sweeping material, and sewage sludge to the Central Landfill Facility.
(b) Scrap tires may be accepted at the Central Landfill Facility, but disposal in the landfill is prohibited.
(c) Tons accepted in 2024 calendar year.

3.6.2 Landfill Facilities

There are two solid waste receiving facilities within Worcester County consisting of the Central Landfill Facility owned and operated by the Worcester County Commissioners and the Town of Ocean City Transfer Station owned and operated by the Town of Ocean City.

The Central Landfill Facility is an active MSW landfill facility that accepts solid waste within the active landfill cell. The permitted hours for the Central Landfill Facility are 7:00 a.m. to 4:00 p.m. 7 days a week. Currently the County operates the landfill from 7:30 a.m. to 4:00 p.m. 6 days a week (closed on Sunday). The Central Landfill Facility opened in 1990 and is located off Route 113 near Newark, Maryland. The Central Landfill Facility is a 725-acre state-of-the-art facility with a liner and leachate collection system. The Central Landfill Facility is currently filling Cell 5, with construction of Cell 6 scheduled for 2027-2028. The projected useful life of the site is in excess of 20 years. The landfill has been designed and constructed and is operated in accordance with COMAR and Subtitle D requirements. Table 3-3 illustrates the facility's capacity to accept solid waste.

Currently the Town of Ocean City accepts solid waste at the transfer station and contracts the removal of the waste to a waste-to-energy facility. An average of 34,000 tons of solid waste is generated per year by residents and visitors. As indicated by Table 3-3, the Central Landfill Facility maintains capacity to accept the volume of solid waste from Ocean City should the Town elect to take their solid waste to the Central Landfill Facility.

Table 3-3. Worcester County Central Landfill Facility—Estimate of Remaining Life

Year	Anticipated Waste Loading (tons)	Anticipated Waste Loading (cubic yards)	Cumulative Waste in Place (cubic yards)	Anticipated Waste and Cover (cubic yards)	Cumulative Waste and Cover (cubic yards)	Anticipated Cell Completion Year
2024	70,073	100,104	2,695,982	154,160	3,549,251	
2025	72,526	103,608	2,790,341	159,556	4,297,126	
2026	75,064	107,234	2,888,003	165,140	4,447,525	
2027	77,691	110,987	2,989,083	170,920	4,603,188	
2028	80,410	114,872	3,093,701	176,902	4,764,300	Cell 5
2029	83,225	118,892	3,201,981	183,094	4,931,051	
2030	86,138	123,053	3,314,050	189,502	5,103,637	
2031	89,152	127,360	3,430,042	196,135	5,282,265	
2032	92,273	131,818	3,550,093	202,999	5,467,144	
2033	95,502	136,431	3,674,347	210,104	5,658,494	
2034	98,845	141,207	3,802,949	217,458	5,856,541	
2035	102,304	146,149	3,936,052	225,069	6,061,520	Cell 6
2036	105,885	151,264	4,073,814	232,947	6,273,673	
2037	109,591	156,558	4,216,397	241,100	6,493,252	
2038	113,427	162,038	4,363,971	249,538	6,720,516	
2039	117,397	167,709	4,516,710	258,272	6,955,734	
2040	121,506	173,579	4,674,795	267,312	7,199,185	
2041	125,758	179,654	4,838,413	276,667	7,451,156	Cell 7
2042	130,160	185,942	5,007,757	286,351	7,711,946	
2043	134,715	192,450	5,183,029	296,373	7,981,865	
2044	139,430	199,186	5,364,435	306,746	8,261,230	
2045	144,311	206,157	5,552,190	317,482	8,550,373	
2046	149,361	213,373	5,746,517	328,594	8,849,636	Cell 8
2047	154,589	220,841	5,947,645	340,095	9,159,373	
2048	160,000	228,570	6,155,813	351,998	9,479,951	
2049	165,600	236,570	6,371,266	364,318	9,811,750	
2050	171,396	244,850	6,594,260	377,069	10,155,161	Cell 9

Note: Assumes a 3.5 percent increase in annual acceptance rate based on historical averages.

3.6.3 Recyclables Processing, Marketing, and Recovery

A transfer station is maintained in the following location:

- Ocean City (opened and operated by Town, located off of 65th Street)

  — The County understands that the Town of Ocean City is not currently providing recycling services.

Homeowner convenience centers (HOCCs) are maintained in the following locations:

- Berlin (Mill Haven Road, off of Flower Street)
- Snow Hill (Holly Lane, located off of Timmons Street)
- Pocomoke (Byrd Road)

The Central Landfill Facility also accepts recyclables. The following table summarizes what recyclables are accepted at each of the facilities:

Table 3-4. Accepted Materials

Material	Locations Accepted
Glass	All drop-off centers; Central Landfill Facility
Newspaper	All drop-off centers; Central Landfill Facility
Aluminum cans	All drop-off centers; Central Landfill Facility
Bi-metal cans	All drop-off centers; Central Landfill Facility
All plastics	All drop-off centers; Central Landfill Facility
Cardboard	All drop-off centers; Central Landfill Facility; Ocean Pines; West Ocean City Walmart; Bishopville Park; Whaleyville Park
Batteries	Central Landfill Facility; HOCCs
Metals	Central Landfill Facility; HOCCs
White goods (appliances)	Central Landfill Facility

Recycling drop-off centers (RDOCs) are maintained in the following locations:

- Operated by Worcester County:
  - Pocomoke City HOCC – Byrd Road
  - Snow Hill HOCC – off of Timmons St. – Behind Tyson's Feed Mill
  - Public Landing – Boat landing parking lot
  - Central Landfill Facility – Off of Route 113 – Central Site Lane
  - Berlin HOCC – off of Flower Street – Behind Stephen Decatur High School
  - West Ocean City – Walmart
  - Ocean Pines – by South Gate Fire House
  - Bishopville Park
  - Whaleyville Park

- Operated by the Town of Pocomoke City:
  - Pocomoke Beltway – next to the water tower

- Operated by the Town of Berlin:
  - Picked up as needed by the County for a fee to the Town

- Operated by the Town of Ocean City:
  - One facility located on 65th Street that accepts oil only

- Assateague State Park
  - Picked up as needed by the County for a fee to the Park

Used oil containers located at the following locations:

- Pocomoke HOCC
- Snow Hill HOCC
- Berlin HOCC
- Ocean City Public Works Department
- Central Landfill Facility.

Scrap tires are accepted only at the Central Landfill Facility. These are transported to a permitted third-party facility.

3.6.4 Rubble Cell

The County previously had a closed rubble landfill on the Central Landfill Facility site. The rubble fill no longer receives debris of any type. This existing rubble cell was within the limits of Cell 5. During construction, the existing rubble cell was mined and sent into Cell 4. The County does not have an active rubble cell.

4. ASSESSMENT OF NEEDS

4.1 ASSESSMENT OF THE COUNTY'S NEEDS

4.1.1 Requirements Defined

Worcester County's solid waste facilities are comprised of one central MSW sanitary landfill, one transfer station, three HOCCs, and more than 13 recycling centers. The facilities are operated by the Worcester County DPW, and individual municipal governments. Guidelines for operation at the solid waste facilities are set and regulated by federal, state, and local laws, statutes, code, ordinances, regulations, and permits. The current solid waste facilities adequately serve the population of Worcester County.

The Central Landfill Facility is located 2 miles east of the Town of Snow Hill on Route 113 and is bordered on two sides by Chesapeake Lumber Company forest land, Maryland DNR land to the west, and private lands to the south. The landfill opened in 1990. It services the residents and businesses of Worcester County as well as three HOCCs and one transfer station. The solid waste facilities are believed to have a capacity in excess of 20 years based upon current disposal trends and practices.

HOCCs are located at each of the County's closed landfills, and a transfer station is located in the Town of Ocean City. The drop-off center in Berlin is located off Flower Street. The drop-off center in Snow Hill is located off Timmons Road. The drop-off center in Pocomoke is located off Byrd Road, and a transfer station in Ocean City is located off 65th Street. Currently, C&D debris, accumulated waste from street sweeping, and WWTP sludge is sent to the Central Landfill Facility from Ocean City. MSW and recyclables are not currently being transferred to the Central Landfill Facility from Ocean City.

Extensive recycling opportunities are available at all of the solid waste facilities. Each of the three drop-off centers, the transfer station, and the Central Landfill Facility accept the following materials: lead-acid batteries, commingled material (cans, glass, and plastics), newspaper, telephone directories, used motor oil, and scrap tires. In addition to the above-listed materials, the Central Landfill Facility also accepts the following materials: mixed computer and office paper, cardboard from residents, white goods (appliances), sewage sludge, e-waste, and yard waste. See Chapter 3 for a discussion of current recyclable collection and processing.

Worcester County officials have met with representatives of both Wicomico and Somerset counties to discuss regional planning, and will continue to do so. Major differences in demographics and present solid waste management practices make extensive regional plans appear impractical. Nevertheless, cooperative plans on specific projects will be considered as they arise.

4.1.2 Capacities Defined

At the current waste generation rate, approximately 70,000 tons per year, and with a remaining permitted capacity of approximately 1.6 million tons, the remaining permitted life of the Central Landfill Facility is through approximately 2041. However, there is additional design capacity of

up to approximately 3.36 million tons available through already permitted but not designed landfill cells which would extend the site's lifespan to over 20 years. The possibility of extending the life of the landfill through waste reduction and recycling activities looks promising. Further, the County is currently investigating the feasibility of landfill mining, which would extend the life of the landfill indefinitely.

With proper maintenance and care, the transfer station and drop-off centers should last long beyond the 10-year solid waste management planning period ending 2036.

4.1.3 Proposed Facilities

The existing landfill, transfer station, and HOCC facilities for waste management and recycling operations are adequate to meet the needs of the County during the 10-year planning period ending in 2036. The growth within the County is not uniform and is concentrated in the north end of the County. However, additional convenience centers are not planned at this time.

4.2 GEOGRAPHICAL CONSIDERATIONS

4.2.1 Topography

The terrain is composed of broad plains, ranging in elevation from approximately sea level to 50 feet (ft), mostly in areas that are either flat and featureless or broadly rolling. The County is primarily comprised of pine timber tracts, farm lands, wetlands, and upland areas. The exception is along the Atlantic Ocean where there are large tidal estuaries and barrier islands.

4.2.2 Soil Types and Characteristics

The soil types listed are found within Worcester County and have the characteristics described:

- **Fallsington-Woodstown-Sassafras Association**

  This association is level to steep, poorly drained to well-drained soils that have a subsoil dominantly of sandy clay loam.

- **Mattapex-Matapeake-Othello Association**

  This association is level to steep, well-drained to poorly drained soils that have a subsoil dominantly of silty clay loams.

- **Othello-Fallsington-Portsmouth Association**

  This association is level and nearly level, poorly drained and very poorly drained soils that have a subsoil dominantly of sandy clay loam or silty clay loam.

- **Lakeland-Klej-Plummer Association**

This association is level to steep, excessively drained to very poorly drained soils that are sand and loamy sand throughout.

- **Portsmouth-Mattapex-Elkton Association**

  This association is level to gently sloping, very poorly drained to moderately well-drained soils that have a subsoil dominantly of plastic silty clay or silty clay loam.

- **Pocomoke-Rutlege-Plummer Association**

  This association is level and nearly level, very poorly drained and poorly drained soils that have a subsoil of sandy loam, and sandy clay loam, or are underlain by loamy sand, sand, or both.

- **Muck Association**

  This association is level, very poorly drained organic soils and alluvial land, which is subject to intermittent flooding.

- **Tidal Marsh-Coastal Beaches Association**

  This association is dominantly level and nearly level, saline to brackish sediment, which is subject to intermittent flooding by tidal water.

4.2.3 Geologic Conditions and Locations

Worcester County lies in the Atlantic Coastal Plain physiographic province and is about 110 miles east of the fall line that separates the Coastal Plain from the Piedmont Plateau. The soils of the County are underlain by sediment consisting primarily of gravel, silt, clay, sand, and shell fragments. The sediment is relatively unconsolidated and generally is more than 1 mile thick, though under Ocean City it is more than 8,500 ft thick. Beneath the sediment is crystalline rock that dips to the southeast at a rate of about 150 ft per mile. Similarly, most of the overlying sediment dips to the southeast at a rate of 10 to 73 ft per mile. The sediment was deposited mainly in a marine or shallow-water environment, and this accounts for its dominantly gray or white color. The sediment most likely originated in the Appalachian Mountains and the Piedmont Plateau.

The County is a low, eroded plain where differences in relief are slight. Although it appears to be very level, the County actually includes terraces, stream channels, drowned valleys, basinline depressions, remnant dunes, swamps, and marshes. The terraces were laid down by meltwater from the continental ice mass; they are evidence that the level of the sea was higher in recent geologic time than it is today.

The three main physiographic divisions of the County are the mainland, the coastal beaches, and the tidal marshes. All of the farmland is on the mainland, where the soils generally are level to gently undulating, except for large level areas in the central and northern parts of the County.

Many areas of the mainland are a few feet above the normal level of the streams, and in places they are adjacent to marshland. Many low swales surrounded by ridges make some parts of the mainland appear hummocky.

The low coastal beaches are mainly on reefs or barrier islands. The islands range from a few hundred feet to about a mile in width and extend the entire length of the County along the Atlantic Ocean.

The tidal marshes are usually found along the mainland, but a few large areas are in the southern and western parts of the County and on the bay side of the coastal beaches.

Large areas of muck are also in the County. These areas are in the western and southwestern parts of the County along the Pocomoke River, the Nassawango and Dividing creeks, and along small streams throughout the County. There are some small areas of muck along streams in the County.

Most of the County is less than 40 ft above sea level, except for an area west of Whiton. The highest natural elevation is 65 ft located 1 mile south of Furnace, Maryland, and the average elevation is about 35 ft.

Dunes occur at all elevations in the County, and all are capped by sand. The material that makes up the dunes, however, ranges from mostly sand to silt and clay.

All of the County is drained by streams that flow in a general southeasterly direction into tidewater embayments and then into the Atlantic Ocean. Most of the County is in the Pocomoke River Basin. This river crosses the County in a southerly direction and flows into the Chesapeake Bay. The Pocomoke River falls about 16 ft in its course throughout the County, and its flow is sluggish. Its tributaries have already reached base level and are even more sluggish.

Drainage is impeded in almost 75 percent of the acreage of soils of the County. About 6 percent of the soils in the County are tidal marsh, about 4 percent are muck, and nearly 2 percent are coastal beaches. About 20 percent of the soils in the County can be farmed without artificial drainage.

4.2.4 Aquifers

Worcester County has abundant groundwater available for development. Generally depth to the water table is less than 25 ft and is within the limit of lift by suction pumps. It is estimated that 360 million gallons of water per day is available from water-bearing beds within the uppermost 500 ft in Worcester, Somerset, and Wicomico counties. This is almost 12 times as much as the current use, which is estimated at 31 million gallons a day. Groundwater withdrawal is projected to increase to 38 million gallons per day over the next 20 years. Many more gallons of mineralized water are available for restricted use or for general purposes after treatment.

Most of the wells in the County are shallow. The water in the wells is obtained from sediment of the Pleistocene and Pliocene series, though water for towns comes mainly from the Pocomoke

and Manokin aquifers. The intake belt for the Pocomoke aquifer runs in a northeasterly direction from Crisfield through Westover to Pittsville. The intake belt for the Manokin aquifer is in a wide area that begins below Nanticoke and runs north-northeast under Hebron and into Delaware. Records of one of the cells that supplies water for Snow Hill show that the Pocomoke aquifer is 15 ft thick and located at a depth of 143 ft. The Manokin aquifer, from which Snow Hill pumps its water, is 33 ft thick and is at a depth of 372 ft.

By far the most commonly used aquifer in the County is the (Beaverdam Sands) Salisbury aquifer. This aquifer is generally considered to be unconfined, although in many areas it is partially confined by a shallow, somewhat leaky silt and silty clay layer. Water is recharged to this aquifer by local precipitation. Groundwater in the Salisbury aquifer generally moves laterally fairly short distances to nearby perennial streams or marshes. In contrast, groundwater in the deeper confined (artesian) aquifers, such as the Manokin aquifer or Pocomoke aquifer, flows laterally for miles.

The quality of groundwater in the County varies according to the composition of the formations through which it moves and the conditions in the recharge area. In most areas of the County, adequate quantities of good quality groundwater can be obtained within the upper 100 ft from the land surface. Few bacteria contaminate the artesian water, but the amount of dissolved mineral matter is high in places. A few areas have some problems with high nitrate concentration, but these areas are not extensive. Most of the shallow wells in the County provide soft acid water that tastes of iron. However, the iron concentrations present no health hazard. Water in the well that supplies Snow Hill, however, is alkaline, and it is moderately soft and contains little iron.

The Town of Ocean City has experienced some saltwater intrusion in the municipal supply. According to U.S. Geological Survey Water Resources Investigations Report 87-422, these aquifers are susceptible to saltwater intrusion from downward leakage from the ocean and bays, upward leakage from the underlying St. Mary’s Formation, and inland movement of offshore waters.

Relief, through its effect on runoff, influences the amount of moisture that soaks into the ground and is held in the soil and the discharge of groundwater by evapotranspiration. Most of the groundwater comes from rain that filters through the soil or seeps in from streams, lakes, or ponds that recharge the groundwater reservoirs. The percentage of precipitation that recharges the groundwater is highest in winter and lowest late in summer and early in fall. During the growing season, much of the rainfall is used by plants and is returned to the atmosphere through evapotranspiration. In winter, most plants are dormant, and any rain that falls runs off or soaks into the ground. About 51 percent of the total rainfall enters the soils and the rest drains away. About half of the annual rainfall, which amounts to about 23 inches in Snow Hill, is lost through evapotranspiration.

On the Coastal Plain, the presence of numerous highly permeable sand and gravel units interbedded with poorly permeable clay units, and the overall low relief, greatly favor the infiltration, storage, and recovery of groundwater at shallow depths. Most of the wells in this section of the Coastal Plain, located southeast of the Elk River, are less than 100 ft in depth and tap aquifers in the Pleistocene deposit.

4.2.5 Wetlands

Worcester County has extensive tidal and non-tidal wetlands throughout the County.

4.2.6 Surface Water Sources and Their Floodplains and Watersheds

There are no surface water sources that are used to supply drinking water in the County.

4.2.7 Existing Water Quality

Under COMAR 26.08.02 the waters of the State of Maryland are managed and regulated to protect the following water uses:

- Use I—Water Contact Recreation, Aquatic Life and Water Supply
- Use II—Shellfish Harvesting Waters
- Use III—Natural Trout Waters
- Use IV—Recreational Trout Waters

All waters of the State are required to meet at least the criteria for Use I waters in order to provide protection for water contact recreation and aquatic life. More restrictive criteria are applied for waters designated Use II, III, and IV.

There are no Use III or Use IV waters in Worcester County. The Use II waters have rigid bacteriological standards for water quality. All water quality standards such as bacteriological standards, dissolved oxygen, temperature, pH, and turbidity criteria must be met within each designation.

At this time, there are no known aquifers that are contaminated and being used as drinking water sources. The groundwater contained in the aquifers was analyzed and found to be within the normal range for the following water quality standards: chemical oxygen demand, alkalinity, chloride, hardness, and nitrate. Also consistent with hydrology of the area, high iron content has been detected. The iron content varies throughout the County, with concentrations increasing northward to levels of 9 parts per million or more.

Depending on the quality of the water, three different types of treatment facilities are operated throughout the County to treat the groundwater in order to bring it to acceptable water quality standards. The treatment methods range from simple treatment methods that raise the pH to acceptable levels and chlorinate the water to more complex methods that use green sand filters to reduce the heavy iron concentrations.

Furthermore, due to the evolving regulations and increase of Forever Chemical contamination, the County plans to initiate per- and polyfluoroalkyl substances (PFAS) testing for all public water systems and a representative sample of private wells. Actions based on these results will be in coordination with thresholds placed by MDE and the U.S. Geological Survey.

4.2.8 Incompatible Land Use

Worcester County's Central Landfill Facility is surrounded to the north and east by a forest management company, to the west by the Maryland Department of Natural Resources, and to the south by several private landowners. The private properties consist of a combination of privately managed forested lands and production agricultural fields neither of which are likely to be developed in the future.

The landfill site is also sufficient for both long-term growth of the County and long-term expansion of its own operations. It is in conformance with applicable federal, state, and local laws and regulations.

4.2.9 Planned Long-Term Growth

For environmental, conservational, and economic reasons, the County is investigating and implementing, where feasible, alternatives to permanent landfilling as the primary means of disposal. These alternatives include waste reduction, reuse, recycling, leachate recirculation, and landfill mining.

4.2.10 Defined Critical Areas

Worcester County is affected by the State's Critical Areas Law. The County Zoning Ordinance and Subdivision Regulations address the Critical Area District. The Comprehensive Plan addresses the Chesapeake Bay Critical Area Program.

4.3 SOURCE SEPARATION AND REDUCTION PROGRAMS EVALUATED

4.3.1 Source Separation

A Recycling Program was adopted by the Board of County Commissioners in 1991. The State's Recycling Rates and Waste Diversion Act (2012) mandated that counties with populations of 150,000 or less must divert 20 percent of the municipal waste from the solid waste stream by 31 December 2015. Currently, the waste stream is being reduced by 38 percent through recycling efforts (2024 MRA MDE Report); therefore, the recycling goal is being exceeded consistently. An increase in population is not expected to significantly change the recycling rate. Although the population is increasing, the demographics, as they affect recycling efforts, are not expected to change substantially. New programs designed to divert more of the waste stream (including building additional recycling centers and/or separate recyclables collection) continue to be researched, developed, and implemented as economically feasible. However, budget constraints, the rural nature of the County, and the lack of solid markets for recyclable materials remain the limiting factors with regard to expansion of recycling programs.

4.3.2 Reduction Programs Evaluated

The need for waste reduction programs cannot be stressed enough. Worcester County will promote waste reduction and reuse as alternatives to recycling or disposal.

The following approaches are being used or will be used to promote waste reduction:

- Education through (a) teachers in school, (b) service learning opportunities, (c) brochures and pamphlets for the public, (d) field trips of the facilities, and (e) presentations by solid waste personnel
- Promotion of conservation though habit change
- Promotion of change in attitude with regard to disposable items and packaging
- Promotion of consumer awareness to increase consumer demand for changes in marketing techniques to advocate the "less is more" attitude
- Promotion of the purchase of durable and repairable goods
- Promotion of efforts to reduce the use of toxic substances

Consumers benefit through source reduction because less waste means more efficient use of resources and manufacturing processes, increasing competitiveness. The environment benefits through source reduction because, as resources are used more efficiently, fewer resources are needed to do the same job. The need to manage less solid and hazardous waste decreases the need for waste disposal. This also decreases pressure on the environment.

4.4 RESOURCE RECOVERY OPTIONS EVALUATED

The drop-off centers (at the landfill and transfer station) and convenience centers and private sector collection are the primary means of recycling available in the County.

Worcester County government has taken measures to support the recycling market and close the loop. The County currently purchases recycled copier paper, computer paper, toilet paper, paper towels, and office supplies whenever it is possible and economically feasible.

Since the Central Landfill Facility's capacity is not endangered, it is not economically feasible to compost mixed solid waste. As such, the County has no plans to initiate a composting operation during the planning period. However, alternatives to landfilling will continue to be assessed as conditions change.

There is a single private entity located in Ocean City, Maryland that provides Tier II composting, Ocean Compost, LLC. This material reduces the waste stream received by the Ocean City Transfer Station, which is not directed to Worcester County's Central Landfill Facility.

4.5 PUBLIC EDUCATION PROGRAMS

A populace thoroughly informed on all aspects of the challenges of handling solid waste may participate in a solid waste management program established to serve the best interest of the citizens of Worcester County. Following a carefully planned program of public education,

opponents perhaps would be less critical of the costs to finance solid waste programs. In an effort to keep abreast of solid waste management issues, the County Commissioners make regular visits to the various management facilities. In addition, the Director of Public Works makes frequent presentations to the County Commissioners regarding solid waste matters. These presentations include an annual presentation by the County's solid waste consultant regarding the state of the County's solid waste facilities.

4.5.1 Secondary Markets Defined—Waste Minimization Efforts

In order to promote public interest and assistance, citizens should be informed of the involved operations required for and costs of proper solid waste management. By becoming aware of the whole concept of solid waste disposal, citizens can begin to look for ways to achieve waste reduction measures. For example, visualizing that the use of one or two cloth bags per week for shopping purposes can save 52 to 104 plastic shopping bags per year, citizens can realize a savings of resources.

Waste minimization efforts and recycling can be promoted through various means. Press releases to the news media, meetings with community and civic organizations, and the distribution of pamphlets have all proven useful educational tools. Through joint efforts with the Board of Education in the development and implementation of service learning activities, young citizens can be encouraged at an early age to foster proper solid waste reduction, recycling, and disposal habits.

County-sponsored field trips to refuse transfer and disposal facilities are also useful. They help bring the community face-to-face with problems encountered in solid waste management.

To ensure a well-informed public, a program should be instituted for scheduled periodic publication of the following, when applicable:

- Recycling center hours of operation
- Disposal site hours of operation
- Transfer station and drop-off center hours of operation
- Maps showing disposal areas and recycling centers
- Separation of refuse if required
- Assessment of penalties for illegal practice
- Telephone number and hours of business office operation
- Regulations governing solid waste, including storage at points of generation, collection, transportation, and final disposition, be it either disposal or recycling

- Public education field trips and seminars

Anti-Litter Campaign

County plans include managing the collection and disposal of litter. The public should be thoroughly informed of the litter problem, the fines that may be incurred for littering, and the programs that have been initiated to discourage its continuation. Several local community groups take advantage of the State Highway Administration Adopt-A-Highway Program and transport collected litter to the Central Landfill Facility. Further, the Eastern Correctional Institute utilizes inmates for the collection of litter as a part of their community service requirements. The Eastern Correctional Institute then contracts with a commercial hauler to transport the collected litter to the Central Landfill Facility.

Yearly Briefing of Commissioners

A yearly meeting with the County Commissioners occurs regarding the current status of the solid waste facilities and the upcoming agenda. Issues discussed include the following: the current and projected status of the facilities, the capacity remaining of the facilities, new technology being investigated, the funding status for projects, recycling issues, and any new initiatives.

Public Involvement Projects

Public involvement is directly demonstrated in such projects as litter cleanup programs, the initiation of resource recovery centers, and school contests where prizes are given to young students producing advertising posters and slogans depicting proper solid waste management practices.

Most important is the fact that solid waste problems are publicly oriented, and continual communication with the community and monitoring of public opinion is necessary to ensure efficient functioning of the solid waste management plan.

In addition to County programs of purchasing materials from recycled items, the public needs to be encouraged to consume recycled products.

4.6 ASBESTOS DISPOSAL CAPACITY

Asbestos wastes generated in Worcester County are accepted at the Worcester County Central Landfill Facility under regulations established by the Board of County Commissioners and MDE. The current capacity for asbestos waste is adequate to handle the current and foreseeable disposal needs.

The guidelines are intended to provide a coordinated enforcement of applicable regulations, and are incorporated into other documents dealing with asbestos wastes. Asbestos waste is accepted provided the material that is received is packaged and labeled as specified in COMAR 26.11.15.04. (Appendix D contains asbestos handling and disposal procedures for the Central Landfill Facility.)

4.7 EMERGENCY RESPONSE PROGRAMS AND PROCEDURES DEFINED

4.7.1 Hazardous Material (HazMat) Release

All emergency responses in the County are coordinated by Emergency Services.

This agency has written plans detailing how to respond to any type of emergency in the County. Drills are conducted regularly throughout the year in conjunction with state and federal emergency response agencies.

A response to an emergency starts when it is reported to Emergency Services by dialing 911. The commander on the scene will assess the emergency, and in the event of hazardous chemicals, will isolate the area, deny entry, and report to the dispatch center. The dispatch center will then contact the Director of the Worcester County Emergency Management Agency who will in-turn contact the Worcester County Health Department and MDE.

MDE has primary responsibility for further responding to the incident. In addition, MDE has a trained HazMat team and has authority to call on the U.S. Environmental Protection Agency HazMat teams or those of private contractors. MDE is responsible for management and proper disposal of waste. Methods of disposal, such as a designated hazardous waste landfill, are specific to the type of hazardous waste involved.

4.7.2 Hurricane Cleanup

In the event of damage resulting from a hurricane or similar storm, the Central Landfill Facility will be used to manage the waste generated by cleanup efforts. The following guidelines should be followed:

1. The Worcester County Commissioners has the ability to waive the regular tipping fee for C&D debris and yard waste. Tipping fees for MSW should remain in effect.

2. MSW should continue to be landfilled by normal methods.

3. C&D debris should be temporarily stockpiled on the permitted footprints of landfill cells for future reclamation or disposal. Additional sites include the closed landfills and school athletic fields.

4. Land clearing debris should be temporarily stockpiled in a readily accessible location for future disposal.

5. Mixed loads of waste are rejected until they are separated.

6. Hazardous materials can be brought to the Central Landfill Facility for temporary storage while cleanup efforts are underway. Hazardous materials shall not be disposed of at Central Landfill Facility but rather stored until proposal disposal at an approved facility can be arranged.

4.8 ADEQUACY OF LOCAL ZONING AND MASTER PLAN

4.8.1 Authorization and Siting of Facilities

The Worcester County Zoning Ordinance and Subdivision Regulations provide the primary local requirements for authorizing and siting solid waste facilities in accordance with COMAR 26.04.07.06B. Section ZS 1-329 of the Worcester County Zoning Ordinance requires solid waste disposal sites to conform to applicable zoning provisions and establishes additional siting and operating conditions, including minimum 100-foot setbacks from public road rights-of-way and perimeter property lines; screening from public view; controlled site access using security fencing and gates; restrictions on open burning; prohibition of hazardous or toxic waste acceptance; compliance with site-plan requirements under § ZS 1-116; and prohibition on locating a solid waste disposal area over an aquifer. Section ZS 1-329 also establishes separate lot, setback, screening, access, operational, permitting, reporting, and review requirements for agricultural and commercial food waste composting facilities. These requirements are incorporated into this Plan by reference to the current Worcester County Zoning Ordinance because the County may amend the ordinance during the planning period. Appendix C contains the version of § ZS 1-329 reviewed during preparation of this Plan for reference; however, the current adopted Worcester County Zoning Ordinance governs if the ordinance is amended or if any inconsistency occurs.

The Comprehensive Plan recognizes that the currently authorized and sited solid waste facilities are adequate to handle the solid waste generated in the County in excess of the 10-year solid waste planning period. There are dynamic changes in markets for recyclable materials that increase the problems of managing any program.

5. PLAN OF ACTION

5.1 PLANNING PERIOD

The Solid Waste Management Plan is for a 10-year planning period, 2027 through 2036.

5.2 CURRENT MANAGEMENT PRACTICES

The solid waste that is collected by commercial haulers is weighed upon entering the solid waste facility. The data from each hauler are tabulated monthly and bills are sent out. From these data, statistics are kept and are used to manage the solid waste program.

The solid waste collected from the homeowners at the transfer station and drop-off centers is weighed before being disposed of in the landfill.

All recyclable material is weighed as it leaves the Central Landfill Facility. Commingled recyclables and scrap tires received from commercial haulers are also weighed as they are received. The following summarizes the management methods currently used for each waste stream.

5.2.1 Residential Waste

Residential waste is brought into the solid waste facilities by commercial haulers or by County residents. At the landfill, a private hauler's load is weighed and then the hauler is directed to the appropriate disposal area. Residents are directed to the appropriate Homeowner Area to unload. The current management methods are adequate for current and projected needs; therefore, there are no plans to modify existing practices.

5.2.2 Commercial Waste

Commercial waste, like residential waste brought in by commercial haulers, is weighed and directed to the appropriate disposal area. The current management methods are adequate for current and projected needs; therefore, there are no plans to modify existing practices.

5.2.3 Industrial Waste

Management methods for industrial waste are the same as those for commercial waste.
No industrial liquids or industrial sludge are accepted at the County solid waste facilities. The current management methods are adequate for current and projected needs; therefore, there are no plans to modify existing practices.

5.2.4 Institutional Waste

County facilities accept institutional waste from the following sources:

Schools—The County facilities accept waste from the Board of Education. One contractor currently handles all of the schools. The contractor provides services similar to the services detailed under the commercial section above.

Hospitals—Historically, Atlantic General in Berlin operates an incinerator to dispose of their contaminated and hazardous (red bag) hospital waste. Hospital personnel or commercial haulers haul the remainder of the solid waste to the Central Landfill Facility.

Government—Includes refuse that is generated by County and State governments located within Worcester County.

With the exception of contaminated and hazardous hospital waste at the Atlantic Hospital in Berlin, which disposes of such wastes onsite in medical waste incinerators, other non-hazardous institutional waste is delivered to the landfill by commercial haulers or institution employees for disposal similar to commercial waste. The current management methods are adequate for current and projected needs; therefore, there are no plans to modify existing practices.

5.2.5 Land Clearing and Demolition Debris

Material which can be used at the landfill site for projects is diverted at the scale house. Since Worcester County has a ban against landfilling yard waste, branches are chipped and leaves and grass clippings are composted at the Central Landfill Facility. The remainder of the material is ground to provide volume reduction and accelerate decomposition. The transfer station and Pocomoke drop-off center accept yard waste, which is moved to the Central Landfill Facility. The current management methods are adequate for current and projected needs; therefore, there are no plans to modify existing practices.

5.2.6 Controlled Hazardous Substances

The Worcester County Central Landfill Facility is not permitted to accept any hazardous waste as defined in COMAR 26.13.02. The businesses producing hazardous waste within Worcester County are required by law to transport and dispose of the hazardous waste by approved transporters and disposers. Hazardous waste manifests are required on all shipments of material. Household hazardous wastes are disposed of by the Maryland Environmental Service under contract to DPW.

Worcester County does not have within its boundaries any commercial or public facilities that can dispose of hazardous waste generated in the County.

Used motor oil can be brought to the Central Landfill Facility, the Town of Ocean City transfer station, or any of the drop-off centers. Each oil recycling station is clearly identified with signs and directives for the users. The current management methods are adequate for current and projected needs; therefore, there are no plans to significantly modify existing practices.

5.2.7 Dead Animals and Litter

Dead Animals—The Central Landfill Facility is not permitted to accept animal carcasses resulting from medical research activities or destruction of diseased animals harboring diseases transmittable to humans, unless acceptance of the carcasses is ordered by the local County Health Officer, and the carcasses are covered with soil immediately upon deposition at the working face of the landfill. An occasional road-side animal carcass is landfilled within the working face of the landfill.

Litter—Neither the County nor the State Highway Administration budgets funds for the removal of litter from State roads. During slack periods, State maintenance forces clean up the rights-of-way of State and County roadways. Roadside picnic areas are also serviced by the State Highway Administration.

There is no reliable rationale for estimating quantities of litter. However the volume of dead animals and litter do not constitute a significant portion of the waste stream. The current management methods are adequate for current and projected needs; therefore, there are no plans to modify existing practices.

5.2.8 Bulky Objects

Automobiles—The Central Landfill Facility does not accept abandoned vehicles.

White Goods (Appliances)—White goods, which include appliances, are accepted at the Central Landfill Facility for recycling. The Solid Waste Division has a contract in place for the recycling of appliances. Refrigerants from appliances are removed by the County for disposal elsewhere.

Other Bulky Items—Items such as furniture, mattresses, and carpeting are accepted at the Central Landfill Facility for disposal.

The current management methods are adequate for current and projected needs; therefore, there are no plans to modify existing practices.

5.2.9 Scrap Tires

Scrap tires are accepted at each of the County facilities. In compliance with Section 9-228, Environment Article, Annotated Code of Maryland, which states that no tires will be landfilled after 1 January 1994, all tires received are processed by methods other than landfilling (see Chapter 3). The current management methods are adequate for current and projected needs; therefore, there are no plans to modify existing practices.

5.2.10 Wastewater Treatment Plant Sewage Sludge

Sewage sludge from WWTPs located in the County is accepted at the Central Landfill Facility, from the Towns of Berlin, Snow Hill, and Ocean City, and from the County for treatment plants in unincorporated areas.

In 2024 the Town of Berlin hauled 252 dry tons, Snow Hill hauled 445 dry tons, Glen Riddle hauled 108 dry tons, Mystic Harbor hauled 619 dry tons, River Run hauled 72 dry tons, Ocean Pines hauled 2,736 dry tons, and the Town of Ocean City hauled 474 dry tons of sewage sludge to the Central Landfill Facility. The Town of Ocean City also hauled 1,815 wet tons of sewage sludge to the Central Landfill Facility for disposal.

Central Landfill Facility—The sewage sludge is mixed with trash and disposed of in the working face of the landfill.

Further site-specific details and general conditions applicable to the transportation, spill control, recordkeeping, and other issues concerning sewage sludge management are described in each of the sewage sludge utilization permits for the County and the Towns of Berlin, Snow Hill, and Ocean City.

The current management methods are adequate for current and projected needs; therefore, there are no plans to modify existing practices.

5.2.11 Other Wastes

Agriculture Wastes and Crop Residues—The residue from these crops is generally left on the soil surface through the winter to protect it from erosion. Tillage in the spring mixes the residue with the soil, adding organic matter needed for conditioning.

Other—Water treatment plant sewage sludge, mining wastes, dusts (e.g., bag house), grease, and oil-contaminated soils are generated in insignificant amounts.

The current management methods are adequate for current and projected needs; therefore, there are no plans to modify existing practices.

5.2.12 Proposed Management Practices

The current management practices are adequate to meet the goals of Worcester County. Therefore, no changes are currently planned for the management of the County's solid waste. However, new methods and technologies are constantly being reviewed and assessed to evaluate the need for change.

5.2.13 Recycling Methods to Meet 20 Percent Goal

The existing recycling methods used to meet the 20 percent goal are described in Chapter 3. Since the goal is now consistently being met, there are no alternative methods planned at this time. However, the County is keeping abreast of recyclable markets and current trends, and will pursue other recycling efforts as appropriate. Currently, the County does not plan to implement curbside recycling.

5.3 PETROLEUM SPILL CLEANUP

Petroleum spill cleanups are handled by the individual or agency responsible for the spill. The Worcester County Central Landfill Facility is permitted to receive products used in the cleanup of petroleum spills. The material must be dry or in a semi-solid form.

5.4 WASTE DISPOSAL SYSTEMS IDENTIFIED

5.4.1 Public

Disposal areas are provided by the County in that it owns and operates the Central Landfill Facility and three drop-off centers. The Town of Ocean City owns their transfer station. As stated in the previous chapter, the Central Landfill Facility services the entire County. The drop-off centers serve each of the incorporated towns.

5.4.2 Private

With the exception of the special medical waste incinerator mentioned previously in this chapter there are no known private solid waste facilities within the County.

5.4.3 Proposed

There are no anticipated new facilities for refuse disposal being proposed during the 10-year planning period. Alternative disposal systems are continuously being researched and studied.

5.5 WASTE ACCEPTANCE FACILITIES IDENTIFIED

5.5.1 Public

The Worcester County Central Landfill Facility is completely described in the Central Landfill Facility's Operation and Maintenance Manual latest edition. A copy of this document is available for public review at the Central Landfill Facility.

The Ocean City transfer station is owned and operated by the Town of Ocean City. The Ocean City transfer station is completely described in their Operations and Maintenance Manual. A copy of this document is available for public review at the Ocean City transfer station.

5.5.2 Private

There are no private facilities for the acceptance of solid waste in Worcester County.

5.5.3 Proposed

There are no new proposed acceptance facilities for refuse or recyclables anticipated during this planning period.

5.6 MANAGEMENT OF WASTE STREAMS IDENTIFIED

Users of the solid waste facilities are subject to the Worcester County Solid Waste Rules and Regulations of the facility. The recycling drop off sites are open to all County residents and a nominal fee is assessed to individual households for disposal privileges at the HOCCs. Commercial refuse haulers, businesses, and industries are charged for using County disposal sites in accordance with a fee schedule based upon weight. Maintenance and operating costs for the sites are paid solely from the user revenues.

The Board of County Commissioners of Worcester County is assigned the responsibility of establishing license fees, rules, regulations, and any other requirements necessary to control the collection of refuse in Worcester County.

Worcester County is required by MDE to construct landfill cells which conform to COMAR and RCRA Subtitle D regulations. The landfill shall consist of a liner system that is designed, constructed, and installed to facilitate collection of leachate generated by the landfill to prevent migration of pollutants out of the landfill to the adjacent subsurface soil, groundwater, or surface water. In addition, a leachate collection system and removal system, located immediately above the liner, will be present to collect and remove leachate from the landfill. The liner and leachate collection and removal system shall conform to all design, construction, maintenance, and operation regulations as stated in COMAR 26.04.07.07 to ensure that there is no reasonable probability of adverse effects on health or the environment from the disposal of solid waste at such facility as stated in RCRA Subtitle D regulations.

Worcester County is in an excellent position to manage its solid waste through the already permitted capacities until approximately 2041 with potential to provide additional capacity pending the design of already permitted cells for through 2050. The present Central Landfill Facility located off Route 113 near Newark, Maryland is 725 acres. The County has recently received a grant from the State of Maryland for the expansion to their recycling center. This funding will enable the County to expand their processing capabilities.

The Board of County Commissioners of Worcester County is committed to providing the most cost-effective method for disposal of the County's solid waste. Worcester County DPW is continually evaluating the latest technology to assist in this goal and is responsible for the daily operation of the landfill.

5.7 FACILITIES, CAPACITIES, AND FINANCING

5.7.1 Facilities Described

The Ocean City solid waste transfer station and County HOCCs are designed to receive any waste except C&D waste, scrap tires, and hazardous waste which can be disposed of at the landfill. Refuse is deposited in roll-off containers from elevated drive areas. After the containers are loaded, they are transported to the landfill. Bins are also provided to receive recyclables, which are regularly taken to the Central Landfill Facility for ultimate transfer to the recycling markets. The equipment and buildings have capacity to manage the projected growth in the 10-year planning period, 2027 through 2036, based upon population projections.

The Ocean City transfer station and County HOCCs are manned by an attendant who keeps the facilities neat and clean, and performs routine maintenance of the equipment.

The Central Landfill Facility is constructed and permitted by MDE as a Subtitle D, leachate recirculation landfill with a capacity to last beyond the 10-year planning period. With the construction of Cell 5 in 2019 and construction of Cell 6 to begin in the 2027, the County is well situated for the planning period. County equipment and employees operate this facility from 7:30 a.m. to 4:00 p.m., 6 days a week. Residents are directed to the residential drop-off area.

Additional information regarding the specific operation of the Central Landfill Facility can be found in the Central Landfill Facilities Operations and Maintenance Manual. This manual is maintained onsite at the scale house of the Central Landfill Facility.

5.7.2 Required Facilities

Adequate facilities exist for the disposal of refuse and recycling for the planning period. Neither the anticipated increase in population nor the anticipated increase in tourism will significantly impact this acceptance rate. What increase there is will likely be concentrated in the north end of the County. However, C&D rates have been decreasing dramatically. This waste stream is managed solely at the Central Landfill Facility, and has no impact on any other facility. This decrease has led to deceleration in the planned construction schedule for the Central Landfill Facility. Planning for Cell 6 began in 2025 and the construction of Cell 6 is anticipated to start in 2027.

5.7.3 Financing Methods

The Worcester County Solid Waste Division includes the Solid Waste Department and the Recycling Operations. The Solid Waste Division is operated as an Enterprise Fund which is self-supporting to the extent of the Central Landfill Facility, but General Fund Grants cover the Convenience Centers and the Recycling Operations.

Projected revenues are based upon anticipated waste to be received at the Central Landfill Facility. The projected expenses for the operation match the revenue projection for that period. Operation and maintenance and capital improvements are all paid from this fund.

Budget constraints will limit the proposed financing to funds which include monies to purchase equipment, to cover construction, and to cover planning and design costs. Because the facility is enterprise fund based, it is necessary to control debt services. Daily maintenance and operating costs consume much of the revenue generated.

Financial assurance for the closure and post-closure costs of the Central Landfill Facility, Central Site were demonstrated through the financial test specified in Subpart G of 40 Code of Federal Regulations Part 258. In addition, in its financial statements, Worcester County has also recognized the costs associated with closure and post-closure of landfills that stopped accepting waste in 1991.

5.8 CLOSURE OF FACILITIES

5.8.1 Facilities Identified

- Berlin
- Snow Hill
- Pocomoke
- Central Landfill Facility

The projected closure date of the Central Landfill Facility is well beyond the 10-year planning period. The following is a summary of the basis of funds being saved and an explanation of how the funds required were determined.

5.8.1.1 Financial Assurance for Closure

- **Cost to Close and Cap Berlin Rubble Fill—**Berlin Rubble Fill is a 13-acre site that was closed in 2017. The cost to cap this rubble fill was $2.8 million.

- **Cost to Close and Cap Berlin Landfill—**Berlin Landfill was closed in 1996 at a cost of $3.0 million.

- **Cost to Close and Cap Pocomoke Landfill—**Pocomoke Landfill is a 15-acre landfill that was closed in 2003. The cost to cap this landfill was $2.0 million.

- **Cost to Close and Cap Snow Hill Landfill—**Snow Hill Landfill is an 11-acre landfill that was closed in 2006. The cost to cap this landfill was $1.7 million.

The inactive landfill cells reaching capacity as of the date of this document include 18 acres of Cell 1, 18 acres of Cell 2, 23 acres of Cell 3, and 22 acres of Cell 4. Based upon an engineer's construction cost estimate, the cost to close these 81 acres in fiscal year 2027 would be approximately $48 million. The landfill enterprise fund is accruing liability for these costs in accordance with the Government Accounting Standards Board. An enterprise fund is a financing system for a department such that it receives minimum funding from the County's general fund, and survives solely on income it generates itself. The County is currently preparing a rate study to assist with funding the closure of Cells 1 through 4.

5.8.1.2 Financial Assurance for Post-Closure Care

The County provides for ongoing post-closure care for all closed facilities in its annual operating budget. No distinction is made for costs to maintain the active and closed sites.

Regular review of closure and post-closure costs is done and changes are made to the operating budget as legislation and technologies dictate.

5.8.2 Site Use After Closure

Many options for site use after closure are available. With a closure date well in excess of 10 years, no specific plans have been made at this time.

5.9 COMPLIANCE WITH LAND USE PLAN

The landfill site is currently in compliance with the County Land Use Plan. Every measure will be taken to ensure that it remains in compliance.

5.10 DISCUSSION OF MODIFICATION AS A RESULT OF ASSESSMENT

Ongoing changes in this interpretation of federal and state regulations may affect waste disposal within the County. At this time, the effect of these changes is unknown. If the waste volume is significantly reduced, this may alter the current planning.

Short-Term Planning: 0–5 Years (2027 – 2031)

- Construct Central Landfill Facility MSW landfill Cell 6.
- Plan and develop and updated reclamation/mining schedule for Central Landfill Facility Cell 1. Continue reclamation/mining activities within Cell 1.
- Evaluate the purchase of property adjacent to the Central Landfill Facility.
- Design and construct upgrades to the active landfill gas collection system located at the Central Landfill Facility.
- Plan and develop a reclamation/mining schedule for Central Landfill Facility Cells 2 and 3.
- Make upgrades to Berlin HOCC.
- Apply grant funding to construct an expansion of the recycling center with a building and sorting belt for cardboard processing.
- Design and permit Central Landfill Facility MSW landfill Cell 7.
- Evaluate the southern portion of the Central Landfill Facility for expansion and development of the permitted MSW landfill Cells 8 and 9.

Mid-Term Planning: 6–10 Years (2032 – 2036)

- Construct Central Landfill Facility MSW landfill Cell 7.
- Complete reclamation/mining activities within Cell 1.

- Initiate design and construction of the re-lining of Cell 1 to meet federal (RCRA Subtitle D) and state (COMAR) regulations.

- Initiate the reclamation/mining activities within Cells 2 and 3.

- Design and permit Central Landfill Facility MSW landfill Cell 8.

- Evaluate new/innovative technologies for solid waste processing, recycling efforts, leachate recirculation, management and treatment, etc.

Long-Term Planning: 10+ Years (2037+)

- Construct Central Landfill Facility MSW landfill Cell 8.

- Complete reclamation/mining activities in cells and continue with reclamation/mining activities of Cell 3 which reached capacity (permitted elevation).

- Continue pursuing the purchase of property adjacent to the Central Landfill Facility.

- Continue to evaluate new/innovative technologies for solid waste processing, recycling efforts, leachate recirculation, management and treatment, etc.

- Evaluate alternatives for solid waste disposal.

Appendix A

Worcester County Resolution, Public Hearings, Department Approvals and Transmittal Notifications

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Appendix B

MDE Approval Letter

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Appendix C

County Regulations Governing the Siting of Solid Waste Disposal Facilities

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§ ZS 1-329. Solid waste disposal sites and food waste composting facilities. [Amended 10-18-2022 by Bill No. 22-18]

(a) Conformance with Title. No site shall be developed as a solid waste disposal site or food waste composting site and no existing solid waste disposal site or food waste composting site shall be enlarged, altered or changed in use except in conformity with the provisions of this Title.

(b) Additional conditions for solid waste disposal sites. In addition to the provisions contained in other parts of this Title, the following shall apply to such sites:

(1) Disposal areas on every such site shall be set back from every public road right-of-way and every perimeter property line at least one hundred feet.

(2) The solid waste disposal area shall be effectively screened from public view by dense foliage, topography or fencing prior to use of the area as a solid waste disposal site. In addition, a security fence and gate at least six feet in height and of such length and construction to effectively control vehicular entrance to the disposal operation shall be constructed prior to the operation of the site. Such fence shall be visually screened along the outside by landscaping in accordance with the provisions of § ZS 1-322 hereof.

(3) The burning of refuse or other waste material shall not be permitted at such sites, except by permission of the Department of the Environment and the Deputy State Fire Marshal.

(4) The solid waste disposal area shall not accept hazardous or toxic waste.

(5) All solid waste disposal sites shall be subject to the provisions of § ZS 1-116 hereof.

(6) The solid waste disposal area shall not be located over any aquifer.

(c) Additional conditions for food waste composting facilities. In addition to the provisions contained in other parts of this Title, the following shall apply to such sites:

(1) Lot requirements. The minimum lot requirements shall be: lot area five acres; and lot width, two hundred feet.

(2) Setbacks and separation distances.

A. Except where a greater setback is required by the Board of Zoning Appeals, local, state, or federal law or regulations, activities in support of composting may not be located closer than:

1. Front yard setback, fifty feet [see § ZS 1-305(b) hereof]; each side yard setback, fifty feet; and rear yard setback, fifty feet.

2. One hundred feet to a domestic well.

3. One hundred feet to any intermittent or perennial stream, lake, or other body of water except an impoundment for use in the composting process.

B. There shall be a minimum separation distance of three hundred feet from activities in support of composting to the nearest existing or permitted residential structure

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on an adjacent parcel.

C. A composting facility shall not be located in a special flood hazard area as designated on the official Flood Insurance Rate Maps (FIRMs).

(3) Standards for agricultural food waste composting facilities.

A. Composting operations shall not cause undue damage to any public road and its associated drainage system beyond that which may be reasonably expected to occur from ordinary traffic on that roadway.

B. The entrance to the property from the roadway must be secured by a chain, gate, cable or other appropriate means in order to prohibit vehicular access, except during hours of operation. During hours of operation, the entrance must be properly marked with "Truck Entrance" caution signs. Any internal travelway shall be of adequate length to prevent truck traffic from stopping or parking on a public road right-of-way.

C. Structures and outdoor storage of materials and debris shall be screened from public road rights-of-way and adjacent residential uses by vegetation, walls or fences.

D. All perimeter property lines shall be screened in accordance with § ZS 1-322 hereof or by an acceptable alternative as determined by the Board of Zoning Appeals.

E. Prior to the issuance of a certificate of use and occupancy, copies of all State of Maryland permits must be submitted to the Department so that any conditions placed on the State-issued permits can be incorporated into the conditions under which the certificate of use and occupancy is issued. In addition, any conditions placed on renewed permits shall also be submitted in order to determine if they should also be made conditions of the County approval.

F. The facility operator shall certify the annual tonnage of food waste that has been diverted from the solid waste stream. The report shall be provided to the Worcester County Department of Public Works on or before October 1 of each year.

G. The composting operations shall comply with all applicable federal and state laws and regulations. In the event of conflict between these laws and regulations, the most restrictive legally applicable law or regulation shall apply.

H. The operator shall control and contain dust and other particulates to prevent visible emissions from crossing the boundary of the property.

(4) Standards for commercial food waste composting facilities. In addition to the provisions of § ZS 1-329(c)(3) hereof, the following standards shall apply to commercial food waste composting facilities:

A. All commercial food waste composting facilities shall be located such that they have direct access, without traveling on any public road right-of-way, to an arterial highway or collector highway as defined in § ZS 1-326 hereof. A traffic impact

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analysis may be required to ensure that adequate highway capacity, traffic congestion, and traffic safety measures are addressed. Prior to the issuance of any certificate of use and occupancy under this Subtitle for a compost facility, the owner and operator shall provide a satisfactory bond or guaranty to the County Commissioners to ensure that any undue damage to the public road or its associated drainage system is repaired to the satisfaction of the County.

B. All points of access to a public road from the site shall at a minimum be designed in accordance with the County's standards for commercial entrances with regard to acceleration and deceleration lanes. Additionally, the areas on either side of the access point to the public road right-of-way shall be cleared of vegetation, debris, etc., in order to provide adequate line-of-sight for vehicles traveling on the public road right-of-way as well as for vehicles utilizing the access point.

C. Commercial food waste composting facilities shall be subject to the requirements of § ZS 1-325 hereof.

D. Off-street parking shall be provided in accordance with § ZS 1-320 hereof consistent with the agritourism facilities use category.

(5) Review procedure.

A. In conjunction with an application for a special exception, the applicant shall prepare a site plan meeting the requirements of § ZS 1-116(d)(2) hereof for submission to the Board of Zoning Appeals for its review.

B. In addition, the applicant shall submit the following:

1. A composting facility operation plan that includes:

(i) A description of the type and quantities of the materials to be accepted;

(ii) Procedures utilized to determine whether unacceptable materials are received, and the procedures that will be followed in the event unacceptable materials are received;

(iii) Composting method and equipment to be used;

(iv) The maximum quantity of feedstocks to be accepted on an annual basis;

(v) The maximum quantity of finished compost to be produced on an annual basis;

(vi) The maximum height, width and spacing of piles;

(vii) Truck access and frequency of trips;

(viii) Days and hours of operation;

(ix) Measures to be taken to protect the public; and

(x) Any other information necessary to adequately understand the operation.

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2. A nuisance plan that addresses the methods to prevent and control dust, odors, rodents, insects and other pests at the facility and a complaint response protocol.

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Appendix D

Asbestos Handling/Disposal Procedures for the Central Landfill Facility

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APPENDIX D
HANDLING/DISPOSAL PROCEDURES FOR THE CENTRAL LANDFILL FACILITY

1. Notification in writing to the Department of Public Works, Solid Waste Division, 7091 Central Site Lane, Newark, Maryland 21841 indicating the amount of asbestos to be disposed of, where it is coming from within the County, and when it will be delivered to the Central Landfill Facility. Request a telephone call to Public Works at least 2 days in advance to confirm that the load is acceptable. (410-632-3177)

2. To ensure proper control, any person disposing of asbestos from demolition or renovation shall notify the Asbestos and Industrial Hygiene Program, Air and Radiation Management Administration at least 2 working days prior to taking waste asbestos material to the landfill.

3. One day notification to the landfill supervisor is required by the generator or hauler that the incoming waste contains asbestos. A copy of the letter notifying Public Works above will be required to be given to the weigh master upon entering the Central Landfill Facility.

4. The waste shall be unloaded carefully, so as to prevent emissions of asbestos fibers into the air.

5. The area used for burial of asbestos material shall be restricted to the working face or designated area of the landfill.

6. At no time shall a piece of equipment be permitted to operate directly on the bagged asbestos. Enough cover must be placed over the asbestos to ensure that if a bag were to break upon compaction, the asbestos would be contained.

7. Operators at the landfill shall wear respiratory protection approved by the National Institute for Occupational Safety and Health (NIOSH) for protection against asbestos fibers, and protective clothing where deemed necessary.

Maryland
Department of the Environment

Wes Moore, Governor
Aruna Miller, Lt. Governor

Serena McIlwain, Secretary
Suzanne E. Dorsey, Deputy Secretary
Adam Ortiz, Deputy Secretary

October 20, 2026

Mr. David Candy
Solid Waste Manager
Worcester County Department of Public Works
6113 Timmons Road
Snow Hill, Maryland 21863

Dear Mr. Candy:

Thank you for your submission of a proposed 2027-2036 Solid Waste Master Plan (Plan) dated September 2026. The Maryland Department of the Environment (MDE) had provided its initial comments and this draft Plan reflects necessary amendments in accordance with MDEs review. MDE has determined that the Plan meets the requirements as outlined in the Environment Article §§9-503, 9-505, and 9-1703, and Code of Maryland Regulations (COMAR) 26.03.03. Accordingly, the next step for the County is to adopt the Plan.
In order to proceed with adopting the Plan, the County must comply with the requirements of Environment Article §9-506(a)(1), regarding submitting the Plan to the County's planning agency for its certification of the Plan. Additionally, the County must also comply with the public hearing requirements of Environment Article §9-503(d) and COMAR 26.03.03.05(c).

For any revisions performed by the County during their public review process to the draft Plan and adoption of the Plan by Worcester County Board of Commissioners, the County must submit the adopted Plan to MDE for its consideration for final review. This will also be distributed to the Maryland Department of Natural Resources and Maryland Department of Agriculture. The adopted Plan must be accompanied with a discussion of any substantive issues raised at the public hearing and how they were resolved. Please submit electronic copies of the adopted Plan and the signed resolution by the County Commissioners via email (lma.wdd@maryland.gov) for MDE's review. The County must submit the adopted Plan to MDE for its review and approval no later than **December 31, 2026.**

Thank you for your continuing interest and cooperation in providing sound and long-term solid waste management planning for the County. If you have questions on these matters, please contact Shannon McDonald, Director, Waste Diversion Division at 410-537-3314 or or Shannon.mcdonald@maryland.gov or you may contact me, at 410 537-3314 or bradley.baker1@maryland.gov.

Sincerely,

Bradley Baker

Bradley Baker, Manager
Resource Management Program

cc: Honorable Theodore Elder, Worcester County Board of County Commissioners
Steven Lemasters, EA Engineering, Science, and Technology Inc.
Laura Oaks, EA Engineering, Science, and Technology Inc.
Dallas Baker Jr., Worcester County Department of Public Works
Jana Potvin, Worcester County Department of Public Works
Shannon McDonald
Tariq Masood, Waste Diversion Division

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Jennifer K. Keener, DRP Director
Department: DRP
Date: October 20, 2026
Subject: MDOT Surplus Property Disposal

Summary: MDOT has inquired if Worcester County has an interest in acquiring the attached property, located at Tax Map 56, Parcel 60, consisting of 13,582 square feet.

Staff does not recommend acquisition.

Fiscal Impact: Not Applicable

Funding Source: Not Applicable

Requested Action: Decision on whether to acquire the property.

Alternatives:

Coordinated With:

Attachment(s): 1. Staff Memo with property information and MDOT documentation.

WORCESTER COUNTY
DEPARTMENT OF DEVELOPMENT REVIEW AND PERMITTING
GOVERNMENT CENTER ONE WEST MARKET STREET, ROOM 1201
SNOW HILL, MARYLAND 21863
TEL:410.632.1200
http://www.co.worcester.md.us/departments/drp

MEMORANDUM

TO: Weston S. Young, Chief Administrative Officer
FROM: Jennifer K. Keener, AICP, Director
DATE: October 15, 2026
RE: MDOT Surplus Property MC #26-2006 – Former Minnedore F. Green Property

****

Action Requested

A decision about whether to acquire this property.

Property Location

- Located on the east side of US Route 113 in Snow Hill.
- Situated across from the Snow Hill Mennonite Church.
- Identified as Tax Map 56, Parcel 60.

Property Details

- Size: 13,582 square feet.
- Current condition: Unimproved parcel.
- Current zoning: A-1 Agricultural District.
- Acquired as part of the US Route 113 dualization project.

MDOT Information

- MDOT's fact sheet states the property is **not capable of independent use**.
- MDOT has notified Worcester County before disposing of the property.

Staff Assessment

- Upon review, I found no identified County use for this parcel.
- Based on this review, I **do not recommend acquisition** of the property.

Next Step

- If the County Commissioners agree with this assessment, I will notify MDOT that the County is not interested in acquiring the property.

MARYLAND DEPARTMENT OF TRANSPORTATION

Wes Moore
Governor
Aruna Miller
Lieutenant Governor
Kathryn Thomson
Secretary

October 14, 2026

SENT BY ELECTRONIC MAIL

Ms. Jennifer Keener
Director, Development Review
Worcester County Government Center, Room 1201
One West Market Street
Snow Hill, MD 21863

Dear Ms. Keener:

The State Highway Administration (SHA) proposes the sale of MC# 26-2006 identified as the former Minnedore F. Green property, Item No. 108832 and further described in the attached Salient Fact Sheet with Property Plat, Tax and Location Maps.

In accordance with Maryland Department of Transportation Policy and Procedures, before proceeding with any other sales activity, we will allow you a period of **30 days** to review the attached information, request additional information and to notify us of your interest, in writing, concerning the property as offered. This review period shall expire on **Friday, November 13, 2026** without further notice. Please be aware that in most cases an interest in the property would require the purchase of the property based on an appraised value or, in a few cases, a cost plus interest basis. Additionally, we are not interested in a conveyance on any exchange basis.

Should you have an interest in acquiring the subject property, please contact this office, in writing, on or before the expiration of the review period. Any other extension for your consideration of this property must be requested, in writing, within the review period and shall be subject to specific written approval from this office.

If you have no interest in the property, please notify the following individual at your earliest convenience. In either case, we request you provide all responses to:

Mr. Jordan Smith
Clearance and Disposition Coordinator
Office of Real Estate and Economic Development
Maryland Department of Transportation The Secretary's Office
7201 Corporate Center Drive, MS 470
Hanover MD 21076
Phone: 410-865-1234
email: Jsmith38@mdot.maryland.gov

If you require any assistance or need additional information, please do not hesitate to contact me at 410-865-1234 or via email at Jsmith38@mdot.maryland.gov.

Sincerely,

Jordan Smith

Mr. Jordan Smith
Clearance and Disposition Coordinator
Office of Real Estate and Economic Development

ATTACHMENTS

- Salient Fact Sheet
- Plat No. 62639
- Location and Tax Maps
- Aerial

cc: Mr. Matthew Laick, Deputy Director, Development Review
Mr. Brian K. Scott, Real Property Specialist, Property Asset Management Division, MDOT State Highway Administration
Ms. Mashel Wakil, Director, Office of Real Estate and Economic Development, MDOT The Secretary's Office

Salient Fact Sheet

Conveyance of Real Property
Maryland Department of Transportation State Highway Administration
Office of Real Estate

Date of Preparation: October 14, 2026 **Refer to MC #:** 26-2006

Property Name: Minnedore F. Green

Property Item/Reference No.: 108832 **Internal Clearance:** October 10, 2025

Modal Plat No.: 62639 **Plat Date:** December 18, 2025

Location: Located east of U.S. Route 113 (Worcester Highway), across from the Snow Hill Mennonite Church in Snow Hill, Worcester County.

SDAT Property Tax Information:

County:	Worcester	***Tax Map #:***	56	***Parcel:***	60
Grid:	7	***Block:***	N/A	***Account #***	02-005972

Type of Transaction: Disposition

Acreage: Containing a total of 13,582 square feet or 0.312 acres of land, plus or minus

Improved: No

Description of Improvements: N/A

Consideration: TBD

Federal Approval: N/A

Additional Notes/Info: SHA acquired the subject property in 2016 for the "US 113 – From Five Mile Branch Road to north of MD 365 (Public Landing Road) – Phase IV"/WO635_1 right-of-way project. The property is landlocked and is not capable of independent use. Unless conveyed to a Modal or to Worcester County, SHA proposes to convey this property to the adjoining owner through a negotiated sale at a price to be determined.

The following information is provided subject to Appraisal and is in no way warranted:

Assumed Zoning: Agricultural
Utilities Available: TBD
Estimated Market Value: TBD

Prepared by:
Brian K. Scott
Real Property Specialist, Office of Real Estate
Maryland Department of Transportation State Highway Administration
707 N. Calvert Street
Baltimore, MD 21202
Phone: 410-545-2813
email: bscott4@mdot.maryland.gov

Rev. 04/01/2018

X=1782542
Y=199704

X=1783779
Y=200796

MARYLAND COORDINATE SYSTEM
NAD 83/91

US 113 (WORCESTER HIGHWAY)

TRAV
113-12
R&C

BASE LINE OF RIGHT OF WAY & BASE LINE OF SURVEY
(SHA PLAT 60360)

CURVE DATA
Δ = 28°04'26.6"
D = 02°30'00.0"
R = 2291.83'
T = 572.99'
L = 1122.96'
E = 70.54'

POT 125+00
N=196679.9341
E=1782,714.1728

N 33°15'39.3" E

12,150'± TO
PUBLIC LANDING RD

PC 127+59.15
N=198,786.6306
E=1782,856.3043

N 61°20'05.9" E

10,480'± TO
FIVE MILE BRANCH RD

PT 138+62.11 BK
PT 138+62.15 AHD
N=200,540.6119
E=1,783,873.3272

POT 141+00
N=200645.1119
E=1783864.4773

RIGHT OF WAY LINE OF THROUGH HIGHWAY &
EXISTING RIGHT OF WAY LINE OF THROUGH HIGHWAY

RIGHT OF WAY LINE &
EXISTING RIGHT OF WAY LINE

END RIGHT OF WAY LINE
OF THROUGH HIGHWAY
STA. 137+47.40

END RIGHT OF WAY LINE
OF THROUGH HIGHWAY
STA. 138+80.85

RIGHT OF WAY LINE OF
THROUGH HIGHWAY &
EXISTING RIGHT OF WAY
LINE OF THROUGH HIGHWAY

RIGHT OF WAY LINE &
EXISTING RIGHT OF WAY LINE &
LINE OF DIVISION

N/F
TIMOTHY JAMES TYNDALL AND ELIZABETH LACY TYNDALL
S.V.H. 5836/314

LIMITS OF EXISTING INGRESS
EGRESS EASEMENT AREA
(R.H.O. 1933/30)

R=204.84
136+04.78
338

RIGHT OF WAY LINE &
EXISTING RIGHT OF WAY LINE
138+38.20
311.97'

R=340.84'
134+24.92
412.79'

N/F
ROGER L. RICHARDSON AND DONNA WEST
TRADING AS R.W. ASSOCIATES
S.R.B. 7831/240

RIGHT OF WAY LINE &
EXISTING RIGHT OF WAY LINE

R=340.84'
132+73.73
494.87'

130+87.71
507.89'

131+48.17
511.87'

POINT OF
BEGINNING

LINE OF DIVISION

LINE OF DIVISION

FORMERLY
MINNEDORE F. GREEN
ITEM 108832

LIMITS OF EXISTING INGRESS
EGRESS EASEMENT AREA

CONCRETE MONUMENT FOUND (2016) AT THE BEGINNING OF THE 3RD. OR N 38°56'45" W 752.60 FOOT LINE IN A DEED FROM MINNEDORE F. GREEN TO THE STATE HIGHWAY ADMINISTRATION OF THE MARYLAND DEPARTMENT OF TRANSPORTATION RECORDED ON FEBRUARY 19, 2016 AMONG THE LAND RECORDS OF WORCESTER COUNTY, MARYLAND IN LIBER S.R.B. 6728/222.

131+54.11
792.29

LINE OF DIVISION

FORMERLY MINNEDORE F. GREEN ITEM 108832		
REC'D LIBER	FOLIO	
1	R = 340.84'	L=99.79'
	CHD. N 34°42'56" E	99.43'
2	S 29°14'01" E	309.51'
3	N 47°48'26" W	280.45'
CONVEYANCE AREA 13,582 SQ. FT. OR 0.312 ACRES± SHOWN THUS:		

AREA CONVEYED OR TO BE CONVEYED BY THE STATE HIGHWAY ADMINISTRATION — STATE ROADS COMMISSION OF MARYLAND 13,582 SQ. FT. OR 0.312 ACRES± SHOWN THUS:

PROFESSIONAL CERTIFICATION

I HEREBY DECLARE THAT THESE DOCUMENTS, RIGHT OF WAY LINES, AND LINES OF DIVISION SHOWN HEREON WERE ESTABLISHED FROM DEEDS AND PLATS OF RECORD, WERE PREPARED OR APPROVED BY ME OR UNDER MY RESPONSIBLE CHARGE, AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MARYLAND LICENSE NO. 21267, AND LICENSE EXPIRATION DATE: 6/13/2027

PATTIANNE SMITH , PROFESSIONAL LAND SURVEYOR
Pattianne Smith DATE 12-18-2025

STATE OF MARYLAND · PATTIANNE SMITH · 21267 · PROFESSIONAL LAND SURVEYOR

LEGEND OF PROPOSED EASEMENTS

- TEMPORARY CONSTRUCTION EASEMENT FOR SPECIAL PURPOSE AS INDICATED BY NOTATION ON THIS PLAT.
- REVERTIBLE EASEMENT FOR SUPPORTING SLOPES.
- PERPETUAL EASEMENT FOR SPECIAL PURPOSE AS INDICATED ON THIS PLAT.
- PERPETUAL EASEMENT FOR DRAINAGE FACILITY AS INDICATED BY NOTATION ON THIS PLAT.
- PERPETUAL EASEMENT TO DISCHARGE FLOW OF WATER FROM OR INTO AN EXISTING WATERWAY OR NATURAL DRAINAGE COURSE.
- PERPETUAL EASEMENT TO DISCHARGE FLOW OF WATER UPON EXISTING GROUND.

A PORTION OF THIS RIGHT OF WAY IS FOR A CONTROLLED ACCESS ARTERIAL HIGHWAY AND NO ACCESS, EITHER VEHICULAR, PEDESTRIAN, OR ANIMAL WILL BE PERMITTED ACROSS THE LINE DESIGNATED "RIGHT OF WAY LINE OF THROUGH HIGHWAY" EXCEPT BY MEANS OF SUCH PUBLIC ROAD CONNECTIONS AS ARE AUTHORIZED BY LAW.

50' 0 50' 100'
SCALE: 1"=50'

SENT TO RECORD OFFICE _____ 20____
APPROVED BY:
STATE ROADS COMMISSION CHAIRMAN _____ 20____

NO.	DATE	REVISION
4		
3		
2		
1		

COORDINATES AND BEARINGS SHOWN HEREON ARE IN REFERENCE TO THE MARYLAND COORDINATE SYSTEM, AS DEFINED BY THE NORTH AMERICAN DATUM OF 1983, ADJUSTED IN 1991 (NAD83/91) AND ARE BASED ON THE FOLLOWING STATE HIGHWAY ADMINISTRATION, PLATS & SURVEYS DIVISION CONTROL STATIONS:

DESIGNATION	NORTH	EAST	BOOK/PAGE	POINT DESCRIPTION
113-10	196679.838	1780919.904	25010/15	REBAR & CAP
113-12	200152.115	1783102.927	25010/17	REBAR & CAP
113-16	205451.394	1788119.134	25010/21	REBAR & CAP

BOOKS	PART OF PLATS
12372 (TOPO)	9054
14257 (TOPO)	9055
14258 (TOPO)	60359
16697 (TRAV)	60360
2416 (GPS)	60361
25010 (GPS)	

LOCATED IN WORCESTER COUNTY

PREPARED BY: PLATS & SURVEYS DIVISION

ADDRESS: 211 E. MADISON STREET BALTIMORE MD 21202

CONSTRUCTION PROJECT: US 113 FROM MD 365 TO FIVE MILE BRANCH ROAD

CONSTRUCTION PROJECT NO: W0635170

STATE OF MARYLAND
DEPARTMENT OF TRANSPORTATION
STATE HIGHWAY ADMINISTRATION
STATE ROADS COMMISSION

RIGHT OF WAY PROJECT: US 113 FROM FIVE MILE BRANCH RD TO NORTH OF MD 365 (PUBLIC LANDING RD) - PHASE IV

RIGHT OF WAY PROJECT NO. W0635_1

ISSUED December 18 2025 **FEDERAL AID PROJECT NO.** _____

CHIEF, PLATS & SURVEYS DIVISION **SCALE:** 1"=50'

CONVEYANCE **PLAT No.** 62689~~6~~

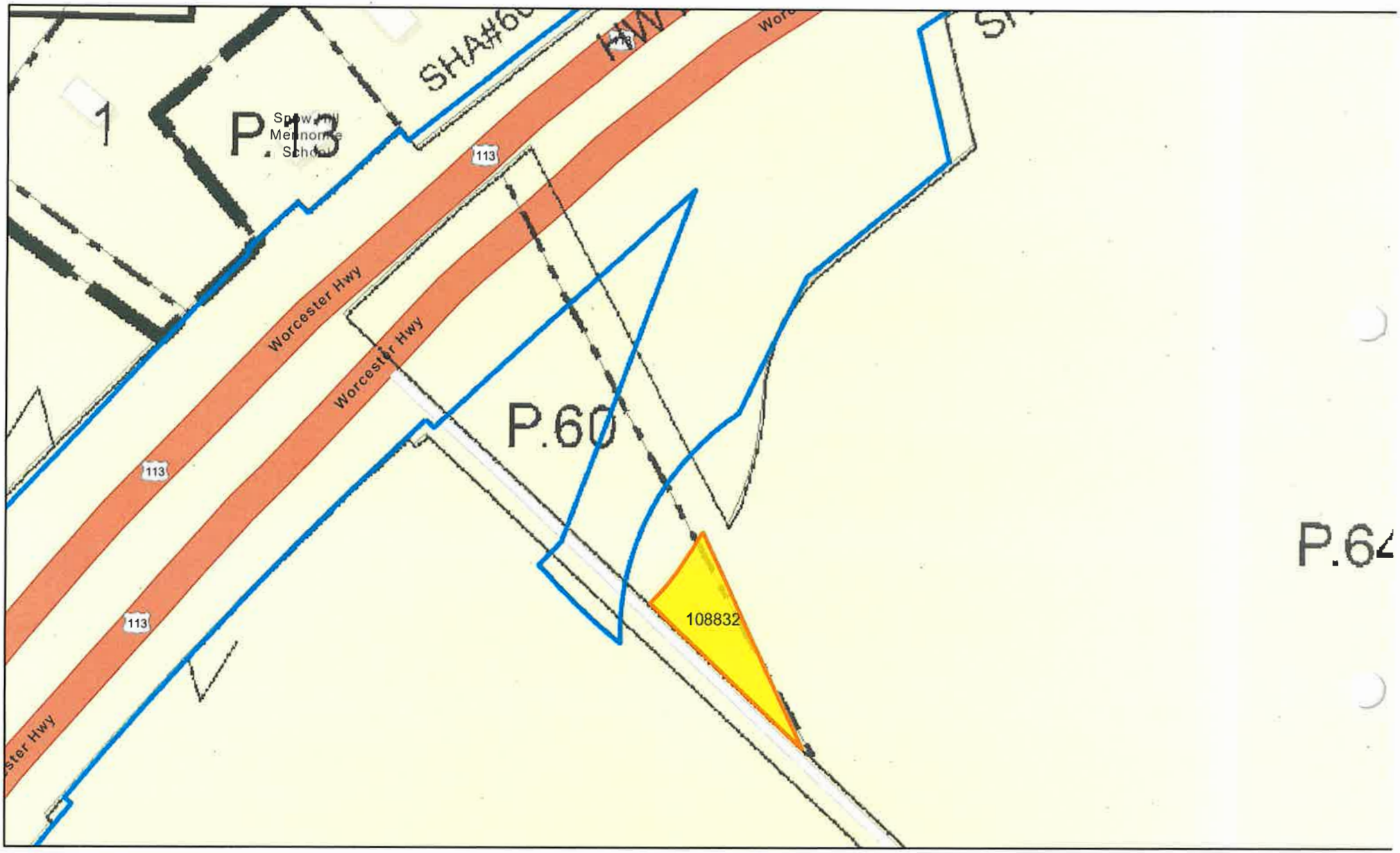
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COMPED BY: PJC CHECKED BY: PS DIRECTORY: S:\CADD\PSD\PROJECTS\DI\WO\US_113\I5_18\25_0120_AZ295\25-0120_Plats\Working_Files\OlmUSII3c.ics

X=1784474
Y=200099

Location Map



5/30/2025, 9:40:52 AM

MDOT SHA Parcel Inventory

Undetermined

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0 0.01 0.03 0.0

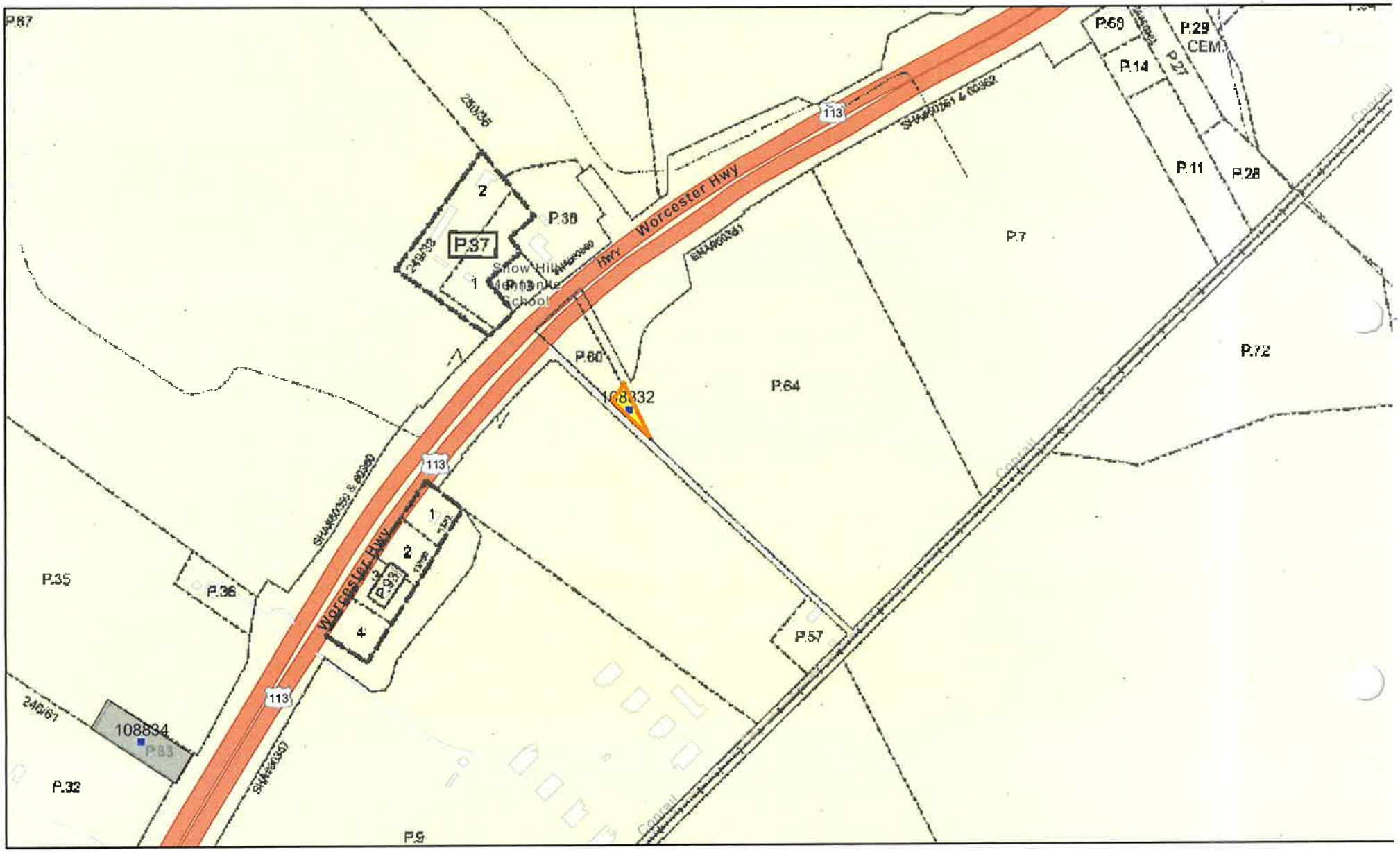
0 0.02 0.04 0.09 I

MD iMAP, MDP, SDAT, Maryland Department of Transportat
Maryland Department of Transportation State Highway Administr
SHA), MDOT SHA Office of Highway Development (OHD), MDOT
Surveys Division (PSD), MDOT SHA Geospatial

SHA Office

© Property Assel

Location Map



5/30/2025, 9:28:30 AM

PAEDIRT_2025_02_13 Conveyed

MDOT SHA Parcel Inventory

Undetermined

1:9,028

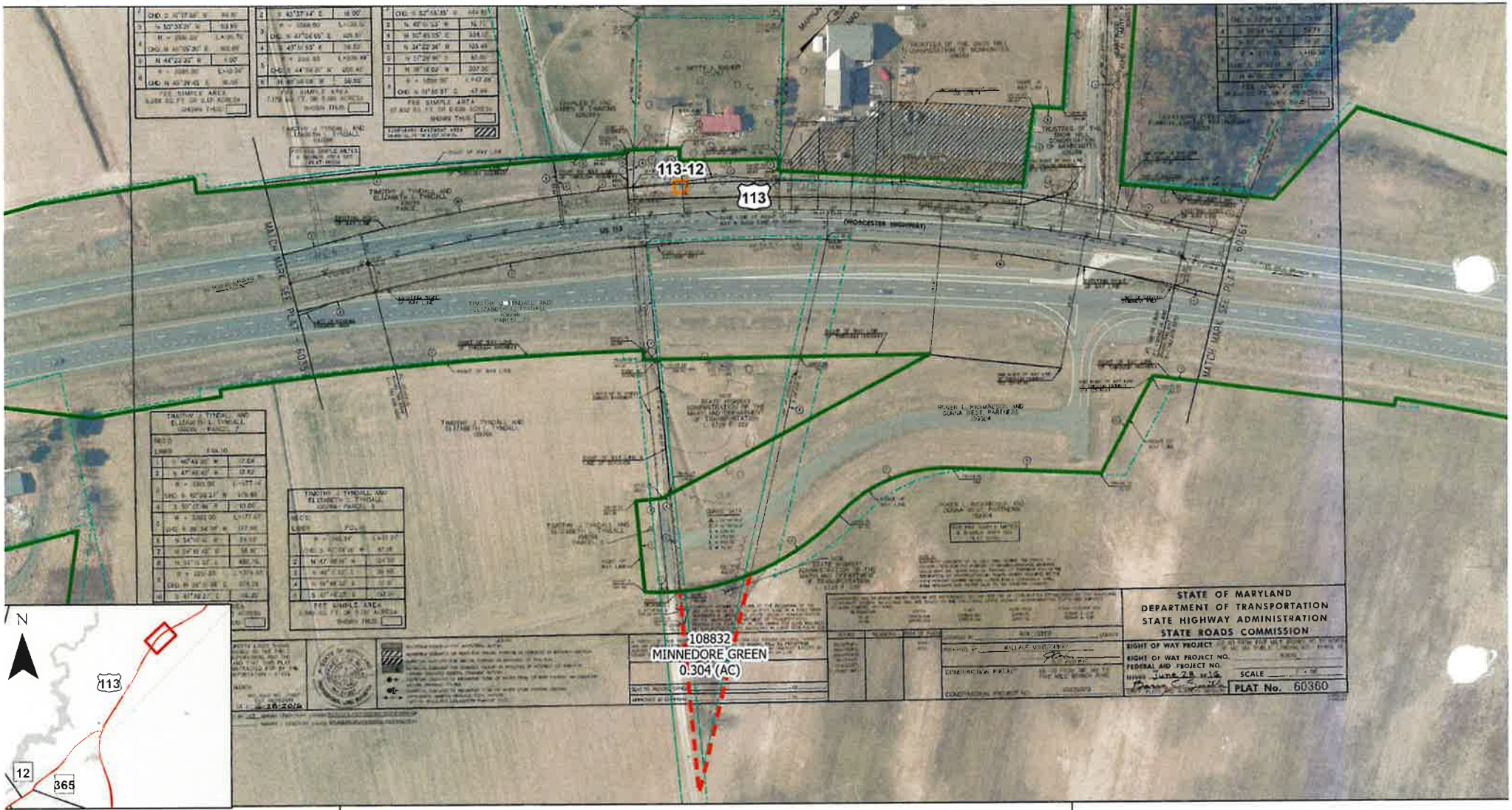
0 0.05 0.1 0.2 mi

0 0.07 0.15 0.3 km

MD iMAP, MDP, SDAT, Sources: Esri, TomTom, Garmin, FAO, NO
OpenStreetMap contributors, and the GIS User Community

SHA Office

© Property Assel



Legend

- DELM Parcel
- MDP Parcel Boundaries
- SHA Right of Way
- Surveyed
- PSD Control Points
- Active Points NAD 83/91

Determinations of Excess Land Memorandum (DELM) Exhibit

Request ID: 2609
PSD Job No: 25-0120
Item No: 108832
Former: MINNEDORE GREEN
Pat No: 60360
Area (ac): 0.304

WORCESTER
US 113

0 30 60 120 180 240 US Feet

MDOT SHA OFFICE OF HIGHWAY DEVELOPMENT
PLATS & SURVEYS DIVISION

Date Exported: 06/11/2025 8:35 AM

MDOT MARYLAND DEPARTMENT OF TRANSPORTATION
Taking you places!
STATE HIGHWAY ADMINISTRATION

VITA, Esri, HERE, Garmin, GeoTechnologies, Inc, USGS, EPA, MD iMAP, DoIT

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Mae Hudson
Department: Emergency Services
Date: October 21, 2026
Subject: Private Lane Names - Frontier Town Complex

Summary: At the request of the Department of Emergency Services, the GIS division has added address points and road centerlines for the campsites as shown on the Frontier Town Resort Map. In doing so, it was discovered that multiple structures, use areas and travel ways are not addressed or named. As we discussed, to improve public safety travel ways accessible by an emergency vehicle should be named and added to the road centerline. The other narrower travel ways would remain unnamed but be added to the trail layer. While the address to the Frontier Town would remain at 8428 Stephen Decatur Highway, additional addresses would be assigned to use areas and structures within the interior complex. The main use areas such as the Water Park, Western Theme Park, Native Indian Village, arena and Adventures Rope Course, along with major structures such as Welcome Center, Golden Nugget, General Store, Sweet Shop, Leather Shop, maintenance buildings, employee housing, camp store, swimming pool, bath houses, pavilion, boat ramp and fishing pier would be assigned addresses.

In accordance with Public Safety Article 6-101 €, I would like to submit private lane names for consideration by the County Commissioners. The following names have been evaluated and found not to be in conflict or duplicate of any existing road name in the County: Water Park Lane, Main Lane, FF GG HH CH Lane, Maintenance Lane, Western Park Lane, Native Indian Village Lane, Camp Store Lane and Water Access Lane. I will coordinate efforts for road signage with County Roads Division and Frontier Town staff to stay in keeping with existing signage design.

As always, I am available to discuss this matter in greater detail should you have any questions or concerns.

Sincerely,
Chris M. Shaffer
Director of Emergency Services
Worcester County, Maryland

Fiscal Impact: n/a

Funding Source: n/a

Requested Action: Approval

Alternatives:

Coordinated With:

Attachment(s): Frontier Town Private Lane Packet

DEPARTMENT OF
INFORMATION TECHNOLOGY
Worcester County
GOVERNMENT CENTER
ONE WEST MARKET STREET, ROOM 1003
SNOW HILL, MARYLAND 21863
TEL:410.632.5610
www.co.worcester.md.us/departments/it

September 14, 2026

To: Christopher Shaffer, Department of Emergency Services – Director
From: Kelly Henry, Department of Information Technology - GIS Supervisor
RE: Private Lane Names – Frontier Town complex
****

At the request of the Department of Emergency Services, the GIS Services Division has added address points and road centerlines for the campsites as shown on the Frontier Town Resort Map. In doing so, it was discovered that multiple structures, use areas and travel ways are not addressed or named. As we discussed, to improve public safety travel ways accessible by an emergency vehicle should be named and added to the road centerline. The other narrower travel ways would remain unnamed but be added to the trail layer. While the address to Frontier Town would remain at 8428 Stephen Decatur Highway, additional addresses would be assigned to use areas and structures within the interior of the complex. The main use areas such as the Water Park, Western Theme Park, Native Indian Village, arena and Adventures Rope Course, along with major structures such as Welcome Center, Golden Nugget, General Store, Sweet Shop, Leather Shop, maintenance buildings, employee housing, camp store, swimming pool, bath houses, pavilion, boat ramp and fishing pier would be assigned addresses.

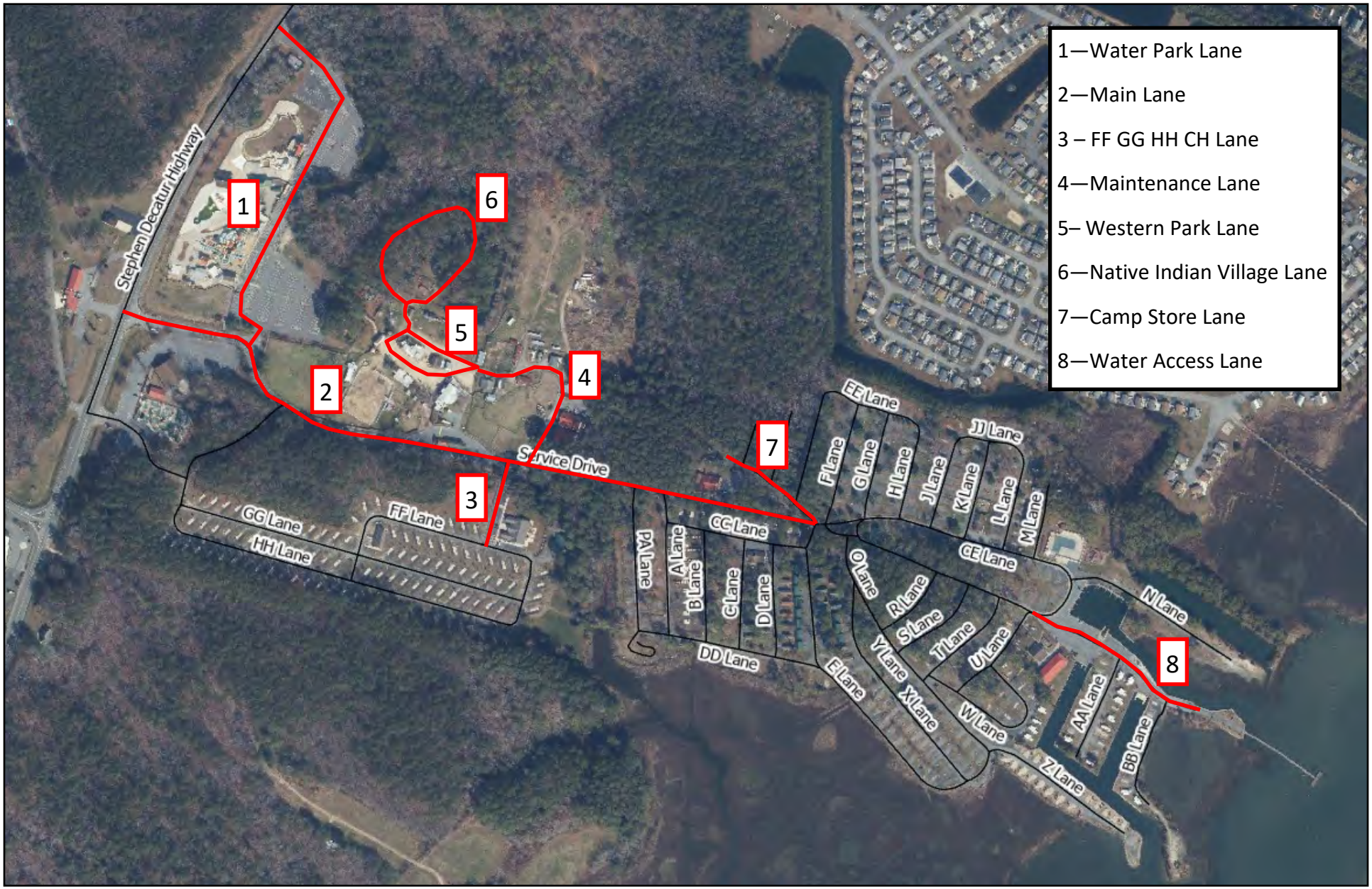
In accordance with Public Safety Article 6-101 (e), I would like to submit private lane names for consideration by the County Commissioners. The following names have been evaluated and found not to be in conflict or duplicate of any existing road name in the County: Water Park Lane, Main Lane, FF GG HH CH Lane, Maintenance Lane, Western Park Lane, Native Indian Village Lane, Camp Store Lane and Water Access Lane. I will coordinate efforts for road signage with County Roads Division and Frontier Town staff to stay in keeping with existing signage design.

As always, I am available to discuss this matter in greater detail should you have any questions or concerns. Thank you for your time and consideration. Working together we can improve public safety for the residents and visitors of Worcester County.

Attachment:
Brian Jones, Department of Information Technology – Director
Matt Laick, Department of Information Technology – GIS Manager
Kevin Lynch, Department of Public Works – Roads Division Superintendent

Frontier Town—Private Lane Names

September 2026



Department of Information Technology—GIS Services Division

RESOLUTION

**RESOLUTION NAMING PRIVATE LANES
WITHIN THE FRONIER TOWN RESORT
IN BERLIN AS
WATER PARK LANE, MAIN LANE, FF GG HH CH LANE, MAINTENANCE LANE, WESTERN PARK LANE, NATIVE INDIAN VILLAGE LANE, CAMP STORE LANE, AND WATER ACCESS LANE.**

WHEREAS, the Worcester County Commissioners have adopted an Inventory of Public Roads of Worcester County in accordance with § PW 1-202 of the Code of Public Local Laws of Worcester County, Maryland; and

WHEREAS, in accordance with the provisions of § PS 6-101(e) of the Code of Public Local Laws of Worcester County, Maryland, the Worcester County Commissioners are to name all private lanes which have three or more buildable lots or three or more inhabitable structures, including houses, mobile homes, businesses or other structures, selecting a name which is not the same or similar to another private lane or a public road listed in the Inventory of Public Roads of Worcester County, Maryland; and

WHEREAS, the County Commissioners have received a request to name the private lanes within the Frontier Town Resort at 8428 Stephen Decatur Highway in Berlin which has pending approvals for unnamed lanes; and

WHEREAS, the applicant has suggested that Water Park Lane, Main Lane, FF GG HH CH Lane, Maintenance Lane, Western Park Lane, Native Indian Village Lane, Camp Store Lane, and Water Access Lane are appropriate names which are not the same or similar to another private lane name or public road name in the Inventory of Public Roads of Worcester County, Maryland.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. The private lanes located within the Frontier Town Resort on 8428 Stephen Decatur Highway in Berlin in the Tenth Tax District of Worcester County, Maryland as shown on Worcester County Tax Map 33, Parcel 94 are hereby named **Water Park Lane, Main Lane, FF GG HH CH Lane, Maintenance Lane, Western Park Lane, Native Indian Village Lane, Camp Store Lane, and Water Access Lane**, for which signs will be erected by the Roads Division of the Worcester County Department of Public Works.

Section 2. Executed this 4th day of November, 2026. This Resolution shall be effective immediately.

Attest:

Weston S. Young
Chief Administrative Officer

Worcester County Commissioners

Theodore J. Elder
President

Madison J. Bunting, Jr.
Vice President

Caryn G. Abbott
Commissioner

Anthony W. Bertino, Jr.
Commissioner

Eric J. Fiori
Commissioner

Joseph M. Mitrecic
Commissioner

Diana Purnell
Commissioner

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Jana Potvin, Deputy Director of Public Works
Department: Public Works
Date: October 26, 2026
Subject: Request to Approve Change Order 2 Berlin HOCC Improvements

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Summary: Public Works requests Commissioner approval of Change Order No. 2 to AJT Home's contract for Berlin HOCC Improvements in the amount of $38,940, with total authorization for this change order not to exceed $50,000. The $50,000 includes an $11,060 reserve to be used only if additional unsuitable material is encountered. The project and change order are funded through assigned funds, Project Account PWKIMP 000 2553 (G/L 240.1205.9010.050 and PO 2026-0262). AJT's original contract amount of $496,750 was revised to $516,629 with Change Order No. 1.

In October 2026, demolition of the east wall revealed unexpected conditions: a concrete tie-back anchoring the existing wall, reinforcing bars connecting the stacked concrete blocks and extending through the tie-back, and wood debris consistent with a former dock. A poured concrete slab against the bottom block must also be removed. This change order covers removal and offsite disposal of the unsuitable material, along with furnishing and installing select fill and the associated labor to achieve the required compaction, along with the required testing.

The proposed quantities and cost have been reviewed and found acceptable both internally and by EA Engineering, Science and Technology, Inc. (EA), the consultant responsible for design and construction administration for this project.

The full limits of the unsuitable material are unknown. Public Works therefore requests authority to reserve an additional $11,060, bringing the not-to-exceed amount for this change order to $50,000. The reserve would be used only if more material must be removed and replaced, with payment based on

field-verified

quantities.

At the $50,000 maximum, this change order represents a 9.7% increase over the current contract amount and would bring the total contract value to $566,629. Change Order No. 1 was $19,879; together, the two change orders would total $69,879, or 14.1% over the original contract amount of $496,750.

Please let me know if you have any questions.

Fiscal Impact: $38, 940, not to exceed $50,0000

Funding Source: PWKIMP 000 2553

Requested Action: Approve Change Order No. 2 for $50,000

Alternatives: Approve Change Order No. 2 for $38,940

Coordinated With: David Candy, Dallas Baker

Attachment(s): Change Order 2 Revised

AJT Homes LLC
30717 Satterfield Court
Salisbury, MD 21804 US
+14434970914
ajthomes10@gmail.com

CHANGE ORDER

BILL TO
Worcester County Dept of
Public Works
6113 Timmons Road
Snow Hill, MD 21863

CHANGE ORDER # 1657
DATE 10/17/2026
DUE DATE 10/17/2026
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
PROPOSED CHANGE ORDER for Berlin HOCC			
Services Remove concrete behind block wall approx. 145' long x 5' tall x 7' wide Mobilize large excavator in and out	1	2,000.00	2,000.00
Services Mobilize large jackhammer for excavator in and out	1	1,000.00	1,000.00
Services We predict two days of demolition for large excavator and hammer @ $350/hr with 8 hour minimum charge	1	5,600.00	5,600.00
Services Two days of digging out concrete debris and any wood found plus loading trucks - $4285/day with 8 hour minimum	1	8,570.00	8,570.00
Services Haul away approx. 18 loads of concrete @ $350/load - will count loads and adjust for final load count on final billing - pricing is for a tri-axle roll-off truck	18	350.00	6,300.00
Services Import approx. 18 loads of select fill dirt @ $ 300/load - will count loads and adjust for final load count on final billing	18	300.00	5,400.00
Services Placing & compacting imported fill dirt - 2 days @ $4285/day	2	4,285.00	8,570.00
Services Provide Geo-tech inspection reports from Hardin-Kight - $1500	1	1,500.00	1,500.00

Thank you for your business! We accept ACH Bank payments, credit cards or checks can be mailed to: 30717 Satterfield Court, Salisbury, MD 21804

BALANCE DUE **$38,940.00**

Ways to pay

SIGNATURE_____

DATE_____

View and pay

SIGNATURE_____

DATE_____

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Edward Welch, Procurement Officer
Department: Administration
Date: October 27, 2026
Subject: Request to Award - Lobbying Services (one-year extension)

Summary: Administration recommends awarding a one-year extension to R&R Solutions for Lobbying Services that were previously approved by the Commissioners on 10/07/25.

Fiscal Impact: The vendor has agreed to keep the total pricing of $108,400 the same for the next 12 months.

Funding Source: This line item was budgeted in the amount of $108,400 for FY27 and is included in G/L account # 100.1090.070.6530.040 (General Fund-Other General Government-Government Center-Consulting Services).

Requested Action: Approve one-year extension of Lobbying Services from R&R Solutions.

Alternatives: Re-bid to category of Lobbying Services.

Coordinated With: Charlene Sharpe

Attachment(s): Attached Request to Award memo and Contract for one-year extension.

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill, MD 21863
(410) 632-1194 | purchasing@worcestermd.gov | https://worcestermd.gov/

MEMORANDUM

To: Worcester County Commissioners
From: Ed Welch, Procurement Officer
Date: October 26, 2026
Re: **Request to Award – One-Year Extension for Lobbying Services**

Administration recommends awarding a one-year extension to **R&R Solutions** for **Lobbying Services** that were previously approved by the Commissioners on 10/07/25. The vendor has agreed to keep the total pricing of $108,400 the same for the next 12 months.

Proposals were due on 07/07/25. Seven proposals were received. One proposal was subsequently removed at vendors request once they were appointed to a position with USDA.

An evaluation team consisting of three county employees reviewed each proposal individually prior to establishment of an overall group average. Proposals were scored based on experience, understanding of the scope of work, and personnel qualifications. They were also scored a second time with cost included as an additional consideration. The committee found all the finalists capable of representing Worcester County.

The Commissioners subsequently conducted interviews on 10/07/25 in closed session and decided R&R Solutions was the firm that could best represent the County.

This line item was budgeted in the amount of $108,400 for FY27 and is included in G/L account # 100.1090.070.6530.040 (General Fund-Other General Government-Government Center-Consulting Services).

Please feel free to contact me if you have any questions. Thank you.

WORCESTER COUNTY, MARYLAND
OFFICE OF THE COUNTY COMMISSIONERS
1 WEST MARKET STREET, ROOM 1103
SNOW HILL, MARYLAND 21863
410-632-1194

Weston Young
Chief Administrative Officer

Edward Welch
Procurement Officer

CONTRACT

THIS CONTRACT, made on **October 9, 2026**, between the **County Commissioners of Worcester County, Maryland** ("County"); and **R&R Solutions.** ("Successful Vendor").

WITNESSED: That for and in consideration for payment and agreements hereinafter mentioned:

1. Successful Vendor will commence and complete **Lobbying Services**.
2. Successful Vendor will furnish all materials, supplies, equipment, labor, and other services necessary for the Work described herein.
3. Successful Vendor will commence and complete the Work required by the Contract Documents within the timeframes listed in the Bid Documents unless the period for completion is extended otherwise.
4. Successful Vendor agrees to perform all the Work described in the Contract Documents and comply with the terms therein for the sum of **$108,400.$\underline{00}$ (One Hundred Eight Thousand Four Hundred Dollars and zero cents)** as shown in the Form of Bid.
5. The term 'Contract Documents' means and includes the following:
    a. This Contract
    b. Exhibit A - Worcester County Maryland Standard Terms and Conditions
    c. Advertisement
    d. Section I: Introduction
    e. Section II: General Information
    f. Section III: General Conditions
    g. Section IV: Bid Specifications
    h. Form of Bid
    i. References
    j. Exceptions
    k. Individual Principal
    l. Vendor's Affidavit of Qualification to Bid
    m. Non-Collusive Affidavit
    n. Addenda
    o. Successful Vendor's Completed Bid Documents
    p. Notice of Award and/or Notice to Proceed
6. Any inconsistency or conflict between the Contract Documents shall be resolved in their order listed above.

7. The County will pay the Successful Vendor in the manner and at such times as set forth in the Bid Documents.
8. This Contract will be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed or caused them to be executed by their duly authorized officials, this Contract in duplicate each of which will be deemed an original on the date first written above.

COUNTY COMMISSIONERS OF WORCESTER COUNTY, MARYLAND

_____
Theodore J. Elder
President
Date:

CONTRACTOR:

_____

_____
By:
Title:
Date:

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Dallas Baker, Director of Public Works
Department: Public Works
Date: October 25, 2026
Subject: Roads Gradall Lease Agreement

Summary: Public Works is requesting Commissioner approval of the attached lease documents for the Roads Gradall, which was approved at the August 18, 2026 Commissioner meeting. The documents were not included as part of the approval package because the equipment's Vehicle Identification Number (VIN) was not known at that time. Since the August 18th meeting, the equipment has been delivered to Roads, the VIN is now known, and completion of the agreement will finalize the transaction. The documents have been reviewed by the County Attorney and the needed signatures of the appropriate County personnel have been identified on the documents.

Please let me know if there are any questions.

Fiscal Impact: $9,457.85 per month

Funding Source: 100.1202.9010.070 Capital Equipment Heavy Equipment

Requested Action: Approval

Alternatives:

Coordinated With: Jana Potvin Kevin Lynch

Attachment(s):

Wells Fargo Equipment Finance, Inc.
200 Lomas Boulevard NW
Albuquerque, NM 87102

September 30, 2026

Worcester County
1 W. Market Street
Snow Hill, MD 21863-1085

Thank you for choosing Wells Fargo Equipment Finance, Inc. to handle your finance needs. Enclosed please find the following documents necessary to complete your lease transaction:

1. Authorizing Resolution – complete Sections 1 and 4, have signed and dated where indicated.
2. Incumbency Certificate – this document should be completed by the secretary. Please have them fill in their name in the first paragraph, list the name and titles of authorized signors and have those individuals sign in column three, and then the Secretary should sign and date
3. Master Lease Agreement – have signed where indicated
4. Equipment Schedule – have signed where indicated
5. State and Local Government Addendum – have signed where indicated
6. Maintenance and Return Provisions – have signed where indicated
7. Required Information – fill in the Accounts Payable Contract information including name, email address and phone number and confirm the Billing Address; fill in the Equipment Contact information including name, email address and phone number, confirm the Equipment Location: complete the Tax Status, if Tax Exempt please include a tax exemption certificate.
8. Pay Proceeds - have signed and dated
9. Delivery & Acceptance Certificate – fill in Section 3, have signed and dated
10. Certificate of Insurance – Complete the form and return with the above. Please have the agent provide a Certificate of Insurance listing Wells Fargo Equipment Finance, Inc., its Successors and Assigns, as Loss Payee and Additional Insured. The certificate can be emailed to me at Diane.L.Kaiser@wellsfargo.com or faxed to me at 877-542-4713
11. Opinion of Counsel – please have the counsel for Worcester County review the document package and provide an opinion, printed on the attorney's letterhead. A sample of what the letter should include is included in the document package.

Please retain for your records copies of the original documents. Unless requested, you will not receive a copy following funding of the transaction.

If you have any questions regarding the enclosed, please do not hesitate to contact me at 505-404-9915.

Sincerely,

Diane L. Kaiser
Equipment Finance Contract Consultant

FORM OF AUTHORIZING RESOLUTION

A RESOLUTION OF THE GOVERNING BODY OF **WORCESTER COUNTY, MARYLAND**, AUTHORIZING THE EXECUTION AND DELIVERY OF AGREEMENT NUMBER SAMPLE WITH RESPECT TO THE ACQUISITION, PURCHASE, FINANCING AND/OR LEASING OF CERTAIN EQUIPMENT FOR THE PUBLIC BENEFIT; AUTHORIZING THE EXECUTION AND DELIVERY OF DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION.

WHEREAS, **Worcester County, Maryland**(the "Lessee"), a body politic and corporate duly organized and existing as a political subdivision, municipal corporation or similar public entity of the State of **Maryland** is authorized by the laws of the State of **Maryland** to purchase, acquire and lease personal property for the benefit of the Lessee and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the Lessee desires to purchase, acquire and lease certain equipment constituting personal property necessary for the Lessee to perform essential governmental functions; and

WHEREAS, in order to acquire such equipment, the Lessee proposes to enter into that certain Agreement Number **001-0002469-001** dated as of **September 30, 2026** (together with any applicable master lease agreement, the "Agreement"), thereto, with Wells Fargo Bank, N.A. or a subsidiary or affiliate thereof (the "Lessor"), the forms of which have been presented to the governing body of the Lessee at this meeting; and

WHEREAS, the governing body of the Lessee deems it for the benefit of the Lessee and for the efficient and effective administration thereof to enter into the Agreement for the purchase, acquisition and/or leasing of the equipment to be therein described on the terms and conditions therein provided:

Now, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of Lessee as follows:

Section 1. Approval of Documents. The form, terms and provisions of the Agreement are hereby approved in substantially the forms presented at this meeting. with such insertions, omissions and changes as shall be approved by the _____ of the Lessee or other members of the governing body of the Lessee executing the same, the execution of such documents being conclusive evidence of such approval; and the _____ of the Lessee is hereby authorized and directed to execute, and the _____ of the Lessee is hereby authorized and directed to attest and countersign, the Agreement and any related Exhibits attached thereto and to deliver the Agreement (including such Exhibits) to the respective parties thereto and the _____ of the Lessee is hereby authorized to affix the seal of the Lessee to such documents.

Section 2. Other Actions Authorized. The officers and employees of the Lessee shall take all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions contemplated thereby (including the execution and delivery of an acceptance certificate with respect to the Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement.

Section 3. No General Liability. Nothing contained in this Resolution, the Agreement nor any other instrument shall be construed with respect to the Lessee as incurring a pecuniary liability or charge upon the general credit of the Lessee or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Lessee or any charge upon its general credit or against its taxing power, except to the extent that the payments payable under the Agreement are special limited obligations of the Lessee as provided therein.

Section 4. Appointment of Authorized Lessee Representatives. The _____ and _____ of the Lessee are each hereby designated to act as authorized representatives of the Lessee for purposes of the Agreement until such time as the governing body of the Lessee shall designate any other or different authorized representative for purposes of the Agreement.

Section 5. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Repealer. All bylaws, orders and resolutions or parts thereof, inconsistent herewith, are hereby repealed to the extent only of such inconsistency. This repealer shall not be construed as reviving any bylaw, order, resolution or ordinance or part thereof.

Section 7. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

ADOPTED AND APPROVED by the governing body of the Lessee this 4th day of November, 2026.

Worcester County, Maryland, as Lessee

SIGN HERE

By: _____

Name: Theodore J. Elder

Title: President, County Commissioner of Worceseter County

ATTEST:

By: _____

Name: _____

Title: _____

Incumbency Certificate

Wells Fargo Equipment Finance, Inc. | 600 South 4th Street | MAC N9300-100 | Minneapolis, MN 55415

I, Candace Savage, do hereby certify that I am the duly elected or appointed and acting Secretary/Clerk of **Worcester County, Maryland**, a political subdivision or agency duly organized and existing under the laws of the State of **Maryland**, that I have custody of the records of such entity, and that, as of the date hereof, the individuals named below are the duly elected or appointed officers of such entity holding the offices set forth opposite their respective names. I further certify that (I) the signatures set opposite their respective names and titles are their true and authentic signatures and (II) such officers have the authority on behalf of such entity to enter into Agreement Number **001-0002469-001** dated as of **September 30, 2026** (including any applicable master lease agreement) .

NAME	TITLE	SIGNATURE
Candace Savage, CGFM	Deputy Chief Adminstrative Officer	SIGN HERE

IN WITNESS WHEREOF, I have duly executed this certificate as of _____.

SIGN HERE

_____

~~SECRETARY/CLERK~~ Deputy Chief Adminstrative Officer

Master Lease Agreement

Wells Fargo Equipment Finance, Inc.
600 South 4th Street | MAC N9300-100 | Minneapolis, MN 55415

Master Lease Number **200-0002469** dated as of **September 30, 2026**

Name and Address of Customer:
WORCESTER COUNTY, MARYLAND
1 WEST MARKET STREET
SNOW HILL, MD 21863-1085

TERMS AND CONDITIONS

This Master Lease Agreement ("**Master Lease**") sets forth terms and conditions that will be applicable to equipment leasing transactions that may be entered into from time to time by Lessee and Lessor if they enter into one or more Schedules that incorporate the terms of this Master Lease. This Master Lease is not a commitment by Lessor to enter into any Schedule and nothing in this Master Lease shall impose, or be construed to impose, any obligation upon Lessor to enter into any proposed Schedule. In the event of a conflict between the provisions of this Master Lease and a Schedule, the provisions of such Schedule will control. Lessee and Lessor agree, for good and valuable consideration and intending to be legally bound, as follows:

1. CERTAIN DEFINITIONS. The following capitalized terms used herein will be defined as follows: "**Equipment**" means the equipment and other property described on the applicable Schedule, as well as any attachments, accessories, accessions, replacements, replacement parts, substitutions, additions, upgrades, exchanges and repairs to the equipment and other property and shall also be deemed to include any embedded software that otherwise falls within the definition of "**Goods**" under Article 9 of the Uniform Commercial Code ("**UCC**"). "**Fair Market Value**" of the Equipment means an amount estimated by us that may reasonably be expected for an installed and in-use property in an equitable exchange between a willing buyer and a willing seller, neither under any compulsion to buy or sell, both aware of all relevant facts, and assuming the Equipment is in the condition required by the applicable Lease. "**Lessee**" means the party or parties who sign this Master Lease as Lessee. If more than one party signs below as Lessee, each Lessee (a) shall be jointly and severally liable for all obligations under each Schedule, (b) authorizes any other Lessee to act as its agent and shall be bound by all actions taken and documents executed by any other Lessee, (c) waives all defenses available to a guarantor, surety, accommodation party or co-obligor, (d) agrees that its obligations shall not be released or modified for any reason other than irrevocable payment in full of all of the obligations or by written agreement signed by Lessor in favor of such Lessee, (e) waives, until all of the obligations have been irrevocably paid in full, any right of subrogation against any other Lessee or Guarantor and (f) represents that it is receiving a direct economic benefit from the incurrence of the obligations under each Schedule. The Lessee may be referred to herein as "you" and "your". "**Lessor**" means the party signing as Lessor on this Master Lease and applicable Schedule or any of its affiliates signing as Lessor on the applicable Schedule, and may be referred to herein as "we", "us", and "our". "**Person**" means any individual, corporation, business trust, association, company, partnership, joint venture, or other entity. "**QFC Obligations**" means obligations arising under a securities contract, commodities contract, forward contract, repurchase agreement, swap agreement, or any similar agreement (as defined for purposes of Treasury Part 148 under 12 U.S.C. 5390(c)(8)(D) or FDIC Part 371 under 12 U.S.C. 1821(e)(8)(D)) that the FDIC determines by regulation, resolution, or order to be a qualified financial contract. "**Schedule**" means any schedule signed by Lessee and Lessor that incorporates the terms of this Master Lease, each of which will constitute a separate contract between Lessee and Lessor and shall be referred to as a "**Lease**". "**Stipulated Loss Value**" means the sum of: (i) all past due and current Payments; (ii) the present value of (A) all remaining Payments, and (B) the amount of the purchase option price or final purchase payment set forth in the applicable Schedule, or if no purchase option price or final purchase payment is specified or if the purchase option price is Fair Market Value, then the anticipated end of Term Fair Market Value of the affected item(s) of Equipment, discounted at 2% per annum; and (iii) all other amounts due under the Lease.

2. COMMENCEMENT. The commencement of a Lease (the "**Commencement Date**") will be the date that you satisfy all pre-conditions to the Lease, as determined by us, or any later date that we designate. Without limiting the foregoing, we may, in our sole discretion, require that you verify your acceptance of the Equipment either by telephone or by delivery to us of an executed certificate of acceptance. If you signed a purchase order or similar agreement for the purchase of the Equipment, by signing a Schedule you assign to us all of your rights, but none of your obligations under it. If, for any reason: (i) the manufacturer, supplier, wholesaler, or other vendor of the Equipment (any, a "**Supplier**") fails to deliver, or delays the delivery of, the Equipment; or (ii) the Equipment is unsatisfactory upon delivery or at any time thereafter, you agree that we are not liable, and you will not make any claim against us for damages or for specific performance of such Lease. If the Equipment includes any non-embedded software: (i) we do not own the software and do not provide any software licenses, (ii) you are responsible for obtaining any software license related to any software that is part of or used in connection with the Equipment from the owners or licensors of such software, (iii) you shall comply with the terms of all such licenses if any, and (iv) any default by you under any such software licenses shall also constitute a default by you under all Leases.

3. LEASE PAYMENTS. You agree to remit all payments under each Lease ("**Payments**") in U.S. dollars to the address or account designated by us from time to time. Unless indicated otherwise in the Schedule, your Payments are due in arrears and your first payment date will be one month from the Commencement Date, and subsequent payments shall be due on that same day of each month thereafter, unless such day does not exist for the applicable month, in which case it will be the last day of such month (the "**Payment Date**"). If you request that your Payment Date start later than one month after the Commencement Date, if we approve such a request, we may increase your first Payment by 1/30th of the scheduled Payment for each day between the originally scheduled Payment Date and the re-scheduled Payment Date (the "**Additional Days**") and the term of the Schedule will be extended by a number of days equal to the Additional Days. If there are changes in the type or amount or cost of the Equipment or the calculation of related sales or other taxes, you authorize us to adjust the Payments to maintain our after tax economic yield and cash flow so long as the change is not more than 15% of the original Payment amount. We may apply all your payments under a Lease to delinquency charges, Payments, and any other liabilities due and owing under such Lease or under any other agreement, in any order and manner selected by us. You waive all rights to direct the application of payments made on account of any Lease. We may offset and deduct any of your liabilities or obligations to us from any sums we owe to you. The financial terms of any Lease may have been determined taking into account fees we have paid to, or rebates, discounts, subsidies or other compensation or financial benefits (including the ability to fund over time amounts that may be financed hereunder) we have received from, the Supplier, a broker, or other third party in connection with such Lease. Payments are due on each Payment Date whether or not you receive an invoice.

4. TAXES. You agree to pay, and indemnify and hold us harmless from all sales, use, rental, property, excise, gross receipts, withholding and other taxes, charges and fees upon or with respect to the Equipment or the possession, ownership, leasing, use or operation, control or maintenance thereof and relating to such Lease (or any Payments or other payments), assessed by any governmental entity or taxing authority arising during or with respect to any part of the term, whether due before or after the end of the term shown on the corresponding Schedule. In connection with the expiration or earlier termination of a Lease, you agree to pay us any taxes accrued or assessed but not yet due and payable, or our estimate of such amounts.

THIS MASTER LEASE INCLUDES THE TERMS ON THE ATTACHED PAGE(S).
THIS MASTER LEASE SHALL NOT BE EFFECTIVE UNLESS AND UNTIL EXECUTED BY US.

IN WITNESS WHEREOF, Lessee and Lessor have caused this Master Lease to be executed by their duly authorized representatives as of the date first above written.

Lessor: **WELLS FARGO EQUIPMENT FINANCE, INC.**	Lessee: **WORCESTER COUNTY, MARYLAND**
	SIGN HERE
Signature of authorized signer	Signature of authorized signer
	Theodore J. Elder, President, County Commissioner of Worcester County
Print Name and Title	Print Name and Title

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5. LATE CHARGES. For any payment which is not received within 10 days of its due date, you agree to pay us a late charge equal to the greater of 5% of the amount due or $35.00 (but in either case, not to exceed the maximum amount permitted by law).

6. OWNERSHIP, SECURITY INTEREST, USE, MAINTENANCE AND REPAIR. Unless otherwise specified in the applicable Schedule, we own the Equipment, excluding any non-embedded software. If the Lease is a secured transaction, you grant us a security interest in the Equipment and all proceeds thereof to secure all of your obligations now or hereafter owing to us (except QFC Obligations). In no event shall your obligations under a Lease be secured by any improved real property, building or mobile home insurable under the National Flood Insurance Program unless the document granting an interest in real property specifically references the Lease by date, its Schedule number and/or this Master Lease number. You authorize us or our agents to prepare and file, electronically or otherwise, UCC financing statements and any amendments or continuation statements relating to the Equipment and proceeds. So long as you are not in default of your obligations, we hereby assign to you our rights, if any, under Supplier written warranties, to the extent assignable. You (a) shall not permit the Equipment to attach to real property and (b) must keep the Equipment free of all security interests, encumbrances and liens, except those in favor of us. Other than the temporary relocation of mobile Equipment, or as otherwise set forth in the applicable Schedule, you will not remove the Equipment from the address indicated on the applicable Schedule without first obtaining our written approval. You shall: (a) keep the Equipment in your exclusive control and possession and not discontinue use of the Equipment; (b) USE THE EQUIPMENT ONLY IN THE LAWFUL CONDUCT OF YOUR BUSINESS, AND NOT FOR PERSONAL, HOUSEHOLD OR FAMILY PURPOSES; (c) use the Equipment in conformity with all insurance requirements, manufacturer's instructions and manuals; (d) at your cost, keep the Equipment repaired and maintained in good working order as when originally delivered to you (absent only ordinary wear and tear) and as required by the manufacturer's warranty, certification and standard full service maintenance contract; (e) at your cost, furnish and replace all parts of the Equipment as may from time to time become worn out, damaged or unfit for use; (f) allow only qualified and properly licensed personnel to operate the Equipment; (g) maintain accurate and complete records of all repairs and maintenance of the Equipment; (h) give us reasonable access to inspect the Equipment and its maintenance and other records; (i) at your cost, mark and identify the Equipment with all information and in such manner as we may request from time to time and replace promptly any such markings or identification which are removed, defaced or destroyed and not permit the name of any person, association or corporation other than your name or our name to be placed on the Equipment as a designation that might be interpreted as a claim of ownership or security interest; (j) pay all shipping and delivery charges and other expenses incurred in connection with the Equipment and pay all lawful claims, whether for labor, materials, supplies, rent, assessments, taxes or services, which might or could if unpaid become a lien on the Equipment; and (k) not enter into any lease or sale of any Equipment. Without our prior written consent, you will not make any alterations, additions or improvements to the Equipment which are permanent or which detract from its value, useful life, or functional utility. Any such alterations, additions or improvements shall be deemed part of the Equipment. The Equipment must remain in the continental United States, Alaska, or Hawaii at all times. In case you fail to comply with any provision of any Lease, we may take action to bring such Lease into compliance, and all expenses incurred by us in doing so will constitute additional expenses under such Lease due to us within 5 days after we send notice to you requesting payment. Our effecting such compliance will not be a waiver of your default.

7. INDEMNITY. YOU AGREE TO DEFEND AND INDEMNIFY US FOR ALL LOSSES, DAMAGES, CLAIMS, LIABILITIES, OBLIGATIONS, SUITS, TOLLS, FEES, INJURIES, COSTS AND REASONABLE ATTORNEYS' FEES, OR THE LIKE, WHETHER BASED ON A THEORY OF NEGLIGENCE, TORT, STRICT LIABILITY OR OTHERWISE, INCURRED, CAUSED OR ASSERTED BY ANY PERSON, IN ANY MANNER RELATING TO THE LEASE OR THE EQUIPMENT including, without limitation, the manufacture, purchase, lease, financing, selection, ownership, delivery, possession, use, storage, operation, condition, maintenance, repair, return or other disposition thereof.

8. LOSS OR DAMAGE. You assume all risks of loss, theft, governmental taking, damage to or destruction of the Equipment. If any item of Equipment is damaged and can be repaired, you shall promptly notify us in writing and, at your cost, within 30 days of such damage, repair the affected item. If any item of Equipment is lost, stolen, taken by any governmental authority or damaged beyond repair, you will immediately notify us in writing and, at our option you will, at your cost, within 30 days after such event, either: (a) replace the affected item with a comparable item acceptable to us, or (b) for each affected item of Equipment (calculated on the pro rata cost of the affected item(s) as compared to the total cost of all items on the Schedule), pay us the total of the Stipulated Loss Value for each such item of Equipment. Upon our receipt of such Stipulated Loss Value, we will then notify you of the applicable reduction of rent and transfer to you all our rights, title and interest in the affected item(s) of Equipment AS-IS AND WHERE-IS, WITHOUT ANY RECOURSE TO OR WARRANTY FROM US, EXPRESS OR IMPLIED AS TO THE MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, OR OTHERWISE. Insurance proceeds will be applied toward repair, replacement or payment owing to us, as applicable.

9. INSURANCE. You agree, at your cost, to: (a) keep the Equipment insured against all risks of physical loss or damage for its full replacement value, naming us as loss payee (with a lender's loss payable endorsement if required by us); and (b) maintain commercial general liability insurance, covering personal injury and property damage in amounts acceptable to us, naming us as additional insured. All insurance policies must be issued by insurance carriers acceptable to us, must provide us with not less than 15 days' prior written notice of cancellation, non-renewal or amendment, and must provide deductible amounts acceptable to us. You hereby appoint us as your attorney-in-fact to make proof of loss and claims for insurance, to make adjustments with insurers and to receive payment of and execute or endorse all documents, checks or drafts in connection with payments made as a result of such insurance policies. Property insurance proceeds shall be payable to us irrespective of any breach of warranty or other of your acts or omissions and no insurance shall be subject to any co-insurance clause. Promptly upon our request you agree to deliver to us evidence of insurance reasonably satisfactory to us, including evidence of renewal and replacement coverage.

10. NET LEASE; UNCONDITIONAL OBLIGATION. Each Lease is a net lease. WE HAVE NOT SELECTED THE EQUIPMENT. THE SUPPLIER AND ITS REPRESENTATIVES ARE NOT OUR AGENTS AND ARE NOT AUTHORIZED TO MODIFY THE TERMS OF ANY LEASE. WE MAKE NO WARRANTIES TO YOU, EXPRESS OR IMPLIED, AS TO THE EQUIPMENT'S MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, OR OTHERWISE. YOUR PAYMENT OBLIGATIONS ARE ABSOLUTE AND UNCONDITIONAL AND YOU HAVE NO RIGHT TO CANCEL ANY LEASE ONCE SIGNED, OR REDUCE OR SET-OFF AGAINST ANY PAYMENT FOR ANY REASON WHATSOEVER INCLUDING, WITHOUT LIMITATION, FAILURE, LOSS OR DAMAGE OF, OR TO, ANY EQUIPMENT. WE SHALL NOT BE LIABLE TO YOU FOR ANY LOSSES, DAMAGES, OR EXPENSES OF ANY KIND OR NATURE CAUSED, DIRECTLY OR INDIRECTLY, BY ANY EQUIPMENT OR THE USE, INABILITY TO USE, OR MAINTENANCE OF ANY EQUIPMENT, OR THE REPAIR, SERVICE OR ADJUSTMENT THEREOF, OR FOR ANY LOSS OF BUSINESS HOWSOEVER CAUSED. If any Supplier fails to provide any service or fulfill any other obligation to you, you shall not make any claim against us and shall continue to fully perform your obligations to us under each Lease.

11. REPRESENTATIONS, WARRANTIES AND COVENANTS. You hereby represent and warrant to us that, on the date hereof and on the date of execution of each Schedule, and you covenant that: (a) you have the authority to enter into, and perform all of your obligations under, each Lease, and all related documents (together, the "**Documents**"); (b) you have duly authorized, executed and delivered the Documents; (c) the Documents constitute valid, legal and binding agreements, enforceable in accordance with their terms; (d) no approval or consent is required from any governmental authority or other lender with respect to your entry into or performance of the Documents except such as have already been obtained and disclosed to us; (e) your execution and performance of the Documents will not: (i) violate any judgment, order, law or regulation applicable to you or any provision of your organizational documents or any other financing arrangement to which you are a party; or (ii) result in any breach of, constitute a default under, or result in the creation of any lien or other encumbrance upon any Equipment pursuant to, any agreement or instrument (other than in favor of us) to which you are a party; (f) there are no suits or proceedings pending or threatened in court or before any commission, board or other administrative agency against or affecting you, which may have a material adverse effect on your ability to fulfill your obligations under the Documents; (g) the Equipment is and will remain tangible personal property; (h) your exact legal name is as set forth in the signature block on the first page of this Master Lease; (i) you are and will be at all times validly existing and in good standing under the laws of the State of your organization; (j) you are and will remain duly qualified to do business in each jurisdiction where Equipment is located and wherever necessary to conduct your business; (k) you are and will remain in compliance with all laws, rules and regulations applicable to the operation of your business, the Equipment and/or its use, and at your cost you shall make all modifications and improvements to the Equipment required by law; (l) you and each person who you control or own a controlling interest in, or who owns a controlling interest in or otherwise controls you (collectively, "Representatives") are and will remain in compliance with all laws, rules, regulations and orders concerning sanctions, embargoes, and the prevention and detection of corruption, bribery, money laundering and terrorism; and (m) neither you nor any of your Representatives does or will do business in, or is or will be located in a jurisdiction subject to any territorial or country-based sanctions program or listed on any sanctions-related list of designated persons maintained or enforced by the United States government or any other jurisdiction in which you or your Representatives are located or operate or which has authority over you or your Representatives.

12. DEFAULT. You will be in default under a Lease if: (a) you fail to make any payment under any Lease within 10 days of the due date; (b) you or any guarantor of your obligations under any Document ("**Guarantor**") breach any other obligation under any Document or guaranty and fail to correct such violation within 10 days following notice; (c) you or a Guarantor becomes insolvent, are liquidated or dissolved, stop doing business or assign your or such Guarantor's rights or property for the benefit of creditors, or a petition is filed by or against you or any Guarantor under any bankruptcy or insolvency law; (d) you or any Guarantor default under any other agreement now existing or hereafter entered into with us or any material agreement with any of our affiliates or any third party lender, lessor, or creditor; (e) any representation made or information provided by you or a Guarantor in connection with any Document or guaranty is or will be false or misleading in any material respect; (f) any Equipment is illegally used; (g) without our prior written consent, you permit (1) the sale of all or substantially all of your assets, or (2) the sale or transfer of any shares of your capital stock or of any ownership interest in you to any person, persons, entity or entities

(whether in one transaction or in multiple transactions) which results in a transfer of a majority interest in the ownership and/or the control of you from the person, persons, entity or entities who hold ownership and/or control of you as of the date of this Master Lease; (h) if you are a sole proprietorship or a partnership, you, or any partner, as applicable, die or have a guardian appointed; (i) any individual Guarantor dies or has a guardian appointed; (j) you or any Guarantor suffers a material adverse change in your or their financial condition; or (k) you default under any software license or similar agreement financed by us or subject to our security interest. **Time is of the essence regarding performance of your Lease obligations.**

13. REMEDIES. If you default, we may, in our sole discretion, do one or more of the following: (a) recover from you, AS LIQUIDATED DAMAGES FOR LOSS OF BENEFIT OF THE BARGAIN AND NOT AS A PENALTY, the Stipulated Loss Value, which amount shall be due upon demand; (b) declare any other agreements between you and us in default; (c) require you to return all of the Equipment at your cost to a place designated by us in the manner described in the applicable Lease; (d) we or our agent may enter the property where the Equipment is located, with or without legal process, and repossess or disable the Equipment and you waive and will not make any claims against us for damages, for trespass or for any other reason, and upon recovery of the Equipment, we will not be held responsible for any losses directly or indirectly arising out of, or by reason of the presence and/or use of, any and all information residing on or within the Equipment; (e) lease or sell the Equipment or any portion thereof, and we may apply the proceeds as may be acceptable to us to the extent permitted by applicable law; (f) charge you interest on all amounts due to us from the due date until date of payment at the rate of 1.5% per month, but in no event more than the lawful maximum rate; (g) charge you for expenses incurred in connection with the enforcement of our remedies including, without limitation, repossession, repair and collection costs, attorneys' fees and court costs; and (h) cancel or terminate any Lease. These remedies are cumulative and nonexclusive of any other rights and remedies at law or in equity and may be exercised individually or concurrently. No failure or delay by us to exercise any right nor any course of dealing will operate as a waiver of any other right or remedy. To the extent permitted by applicable law, you hereby waive any rights now or hereafter conferred by statute or otherwise that may limit or modify any of our rights or remedies under any Lease, including any rights you may have which require us to sell any Equipment to mitigate damages or provide you with notices of default, intent to accelerate amounts becoming due or acceleration of such amounts.

14. REMOVAL OF DATA. You are solely responsible for removing all data from any digital storage device, hard drive or other electronic medium prior to returning or disposing of any Equipment (and you are solely responsible for selecting an appropriate removal standard that meets your business needs and complies with applicable laws). We shall not be liable for any losses, directly or indirectly arising out of, or by reason of the presence and/or use of any information, images or content retained by or resident in any Equipment returned to us or repossessed by us.

15. ASSIGNMENT. You may not assign, sell, transfer, encumber or dispose of any rights or obligations under the Lease or sub-lease the Equipment. We may, without notifying you, sell, assign or encumber any or all of our interest in any Lease and/or our interest in any Equipment. If we sell, assign or encumber a Lease, the buyer, assignee or secured party will have all of our rights under the Lease, but none of our obligations, unless expressly assumed by them. You will pay all Payments under any assigned Lease to the assignee if you receive written instructions from us to do so. You agree not to assert against any buyer, assignee or secured party, any claims, offsets or defenses you may have against us.

16. NOTICES. Notices must be in writing and will be deemed given 5 days after mailing first class or sent by recognized overnight courier to the recipient's address set forth above or at such other address as may be last known to the sender.

17. INFORMATION. We may receive from and disclose to any Person, including, without limiting any affiliate of ours, and any credit reporting agency whether or not related to us, for any purpose, information about your accounts, credit application and credit experience with us and you authorize any Person to release to us or any affiliate of ours on a "need to know" basis, any information related to your accounts, credit experience and account information. This shall be continuing authorization for all present and future disclosures of your account information, credit application and credit experience made by us, or any Person requested to release such information to us.

18. LIMITATIONS ON CHARGES. Any part of any Lease that could, but for this Section, be read under any circumstance to allow for a charge higher than that allowable under any applicable legal limit, is limited and modified by this Section to limit the amounts chargeable under the Lease to the maximum amount allowed under the legal limit. Any amount received by us in excess of that legally allowed will at our sole discretion be applied by us to the payment of amounts legally owed under the Lease or refunded to you.

19. EXECUTION AND TRANSMISSION OF DOCUMENTATION. We may, in our sole discretion, accept a photocopy, electronically transmitted, facsimile, or other reproduction (any a "**Counterpart**") of this Master Lease and any other Documents as the binding and effective record of such Documents whether or not a manually signed copy hereof or thereof is also received by us. Counterparts may, in our sole discretion, be executed manually or by electronic means by either party. No Document requiring our signature is binding on us until we sign it. When a Counterpart of a Document showing your signature is signed by us (manually or electronically), then the Counterpart bearing our signature, if executed by us manually, or the Counterpart electronically maintained by us, if executed by us electronically, shall constitute the sole original document for all purposes and shall constitute the authoritative record of such Document for the purposes of establishing the provisions of such Document and to the extent that such Document constitutes chattel paper as that term is defined in the UCC, perfection of a security interest by possession or control may only be accomplished by possession or control of such Counterpart. You agree not to raise as a defense to the enforcement of any Document that it was executed by electronic means by either party or transmitted to us by facsimile or other electronic means.

20. SURVIVAL. Your representations, warranties, indemnification obligations, and your obligations to pay or reimburse us for any taxes or any other amounts due by you with respect to a Lease, as such representations, warranties, and obligations are set forth in this Master Lease and any Lease, shall survive the expiration, cancellation or termination of this Master Lease and any Lease.

21. JURY TRIAL WAIVER; APPLICABLE LAW, VENUE. ALL PARTIES WAIVE ALL RIGHTS TO A TRIAL BY JURY IN ANY ACTION, SUIT, OR PROCEEDING ARISING OUT OF, IN CONNECTION WITH OR RELATING TO ANY EQUIPMENT, THIS MASTER LEASE, ANY LEASE, ANY OTHER DOCUMENT OR ANY TRANSACTION CONTEMPLATED HEREBY OR THEREBY. THIS MASTER LEASE AND EACH OTHER DOCUMENT WILL BE GOVERNED BY THE SUBSTANTIVE LAWS OF THE STATE OF MINNESOTA, AND ANY LEGAL ACTION OR PROCEEDING MAY BE BROUGHT IN THE FEDERAL OR STATE COURTS OF MINNESOTA. YOU AGREE THAT IN NO EVENT SHALL YOU HAVE A REMEDY OF, AND IN NO EVENT SHALL WE BE LIABLE TO YOU FOR, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES OR PUNITIVE OR EXEMPLARY DAMAGES, AND YOU HEREBY EXPRESSLY WAIVE ANY RIGHT OR CLAIM TO PUNITIVE OR EXEMPLARY DAMAGES.

22. MISCELLANEOUS. If a court finds any provision of the Lease to be unenforceable, all other terms will remain in effect and enforceable. You authorize us to insert or correct missing or incorrect information on the Lease, including your proper legal name, serial numbers and any other information describing the Equipment. You have no right to terminate or prepay any Lease or any Payments. If you so request, and we permit, the early termination or prepayment of a Lease, you agree to pay a fee determined by us for such privilege. YOU HEREBY ACKNOWLEDGE AND CONFIRM THAT YOU HAVE NOT RECEIVED ANY LEGAL, TAX, FINANCIAL OR ACCOUNTING ADVICE FROM US OR ANY SUPPLIER. You shall furnish us with current financial statements, any other financial information and/or information regarding your business and its owners and affiliates as we may reasonably request from time to time. You agree to promptly execute and deliver to us such further documents, and take such further action as we may request, in order to carry out more effectively the intent and purpose of this Master Agreement and any Schedule and/or comply with laws or regulations applicable to us, you, the Equipment and/or the Lease. You acknowledge that we may incur out-of-pocket costs and expenses in connection with the transactions contemplated by each Lease, and accordingly agree upon our request to pay (or reimburse us for) the reasonable costs and expenses related to (a) filing any financing, continuation or termination statements; (b) any title and lien searches with respect to a Lease and the Equipment; (c) documentary stamp taxes relating to a Lease; and (d) procuring your and any Guarantor's certified charter documents and good standing certificates. Restrictive endorsements on checks you send to us will not reduce your obligations to us. We may charge you a return check or non-sufficient funds charge for any check that is returned by the bank for any reason (not to exceed the maximum amount permitted by law). You will notify us in advance of any proposed change in your legal name, your address, your type of legal entity or your state of incorporation or formation. Credit of your payments toward the amounts you owe on your Leases will not occur until final payment has cleared through your bank and may also be delayed if payment is not received at the correct payment address. You shall remit payments in the form of direct debit, wire transfers, or your company's checks. You agree that the fees and other amounts payable by you under this Master Lease and any Lease may include a profit to us. ANY AGREEMENT REACHED BY THE PARTIES ON THE SUBJECT MATTER HEREOF ARE CONTAINED IN THE MASTER LEASE AND THE APPLICABLE SCHEDULE, WHICH INCORPORATE THE COMPLETE AND EXCLUSIVE STATEMENT OF THE AGREEMENT BETWEEN THE PARTIES, EXCEPT AS THE PARTIES MAY LATER AGREE TO MODIFY IN A WRITING SIGNED BY US. ORAL AGREEMENTS OR COMMITMENTS TO MODIFY SUCH DOCUMENTS, OR TO FORBEAR FROM ENFORCING REPAYMENT OF THE SAME, ARE NOT ENFORCEABLE.

Equipment Schedule

FMV Purchase Option Lease

Wells Fargo Equipment Finance, Inc.
600 South 4th Street | MAC N9300-100 | Minneapolis, MN 55415

Equipment Schedule Number **001-0002469-001** dated as of **September 30, 2026** to
Master Agreement Number **200-0002469** dated as of **September 30, 2026**

Name and Address of Lessee:
WORCESTER COUNTY, MARYLAND
1 WEST MARKET STREET
SNOW HILL, MD 21863-1085

"Master Agreement" means that certain master agreement between you and us which has been assigned an account number corresponding to the Master Agreement Number referenced above. **"Schedule"** means this Equipment Schedule. **"Lessee"** means the above referenced entity or sole proprietorship and any other entity or sole proprietorship listed as a Lessee in the signature blocks below, and is also referred to as **"you"** and **"your."** Each entity that signs below as Lessee agrees that its liability in connection with this Schedule is joint and several. The terms and conditions of the Master Agreement are incorporated into this Schedule, and together, this Schedule and the Master Agreement as it relates to this Schedule, constitute a lease ("**Lease**") between us and you for the Equipment described in this Schedule, provided however, that if the Lessor named above is not the lessor named in the Master Agreement, then, for purposes of the Lease evidenced by this Schedule, all references to the "**lessor**", "**we**" or "**us**" in said Master Agreement shall be deemed to refer to the Lessor named above. **"Payment"** shall mean any "**Payment**" or "**Lease Payment**" as such term is defined in the applicable Master Agreement, and shall be in the amount set forth in Section B herein. Capitalized terms used but not defined herein shall have the meanings given to them in the Master Agreement.

A. EQUIPMENT. Pursuant to the terms of the Lease, we agree to acquire and lease to you the Equipment listed below:

Qty	Make	Model	Year	Equipment Type	Serial/VIN Number	Annual Operating Hours/Miles	Excess Usage Hourly/Mileage Charge	Initial Hours/Miles
1	Gradall	XL 4100	2025	New 2025 Gradall XL4100V Excavator	4141000127	750	$155.00	2

Equipment Location: 6113 TIMMONS RD, SNOW HILL, MD 21863-2454

Supplier of Equipment (Name): As identified in the invoice(s) for the Equipment referenced above

THE PARTIES INTEND THIS LEASE TO BE A "FINANCE LEASE" UNDER ARTICLE 2A OF THE UNIFORM COMMERCIAL CODE ("UCC"). YOU WAIVE ALL RIGHTS AND REMEDIES CONFERRED UPON A LESSEE BY ARTICLE 2A OF THE UCC.

B. FINANCIAL TERMS

1. Term (No. of Months): 60	6. Purchase Option Price at end of Term (plus taxes): Fair Market Value
2. Payment: $9,457.85 (plus applicable taxes)*	7. Total Cost: $583,720.80
3. Frequency of Payment: Monthly (in Arrears)	8. Approval Expiration Date: December 16, 2026
4. Administrative Fee: $600.00 (will be billed on your first invoice)	
5. Lessee Purchase Order # (for invoicing purposes only):	

*In states assessing upfront sales tax and use tax, if you choose to include such tax amount as part of the Lease, your Payment, starting with the first invoice, will be adjusted to reflect such tax as a component of the total amount funded by us under this Lease. In other states, the applicable sales tax and use tax is charged on a periodic basis, and will be included on your invoice. **If you are exempt from paying sales and use tax you shall provide to us a valid exemption certificate prior to the Commencement Date.**

C. APPROVAL EXPIRATION DATE. If the Commencement Date does not take place on or before the Approval Expiration Date set forth above, we may either terminate the Schedule, in which case you will pay us all amounts we have paid on account of any Equipment, or extend the Approval Expiration Date, provided that in consideration of any such extension, we reserve the right to adjust the lease rate factor and your Payments to maintain our after tax economic yield and cash flow. However, no such modifications will be binding on you unless and until you execute the modified Schedule (or other document containing all such modifications).

D. RECEIPT OF DOCUMENTS; PAYMENT ADJUSTMENTS. We reserve the right to withdraw the terms of this Lease and issue a modified Schedule without notice to you if we are not in receipt of a fully executed Documents within five (5) business days of the date of this Schedule. However, in that event, no such modifications will be binding on you unless and until you execute the modified Documents containing all such modifications. Further, the amount of each Payment was calculated in part based on our cost of funds within two business days of the date of this Schedule set forth above. Notwithstanding anything in this Lease to the contrary, if the first payment period begins more than fifteen (15) business days after the date of this Schedule and our cost of funds has increased subsequent to the date of this Schedule, the amount of Payments will be increased to provide the same yield to us as would have been obtained if our cost of funds had not increased. The amount of the Payments shall be determined by our taking into account its cost of funds two business days prior to the date that the first Payment period begins. You agree that the Lease shall not commence until we received all documentation and information required by us, which may include, without limitation,, evidence of insurance, invoices, landlord waivers and evidence of no adverse liens or security interests on the Equipment. In such event the parties hereto shall sign an amendment to this Schedule reflecting the change in the Payments.

E. PURCHASE OPTION. Provided no default exists hereunder, upon not less than 90 days nor more than 180 days, prior written notice to us, at Lease expiration you will either (1) return all, but not less than all, of the Equipment; or (2) purchase all, but not less than all, of the Equipment AS-IS AND WHERE-IS, WITHOUT ANY RECOURSE TO OR WARRANTY FROM US, EXPRESS OR IMPLIED, for cash equal to the Purchase Option Price, plus applicable sales and use and other taxes.

THIS SCHEDULE INCLUDES THE TERMS ON THE ATTACHED PAGE(S).
THIS SCHEDULE SHALL NOT BE EFFECTIVE UNLESS AND UNTIL EXECUTED BY US.
IN WITNESS WHEREOF, Lessee and Lessor have caused this Schedule to be executed by their duly authorized representatives as of the date first above written.

Lessor: **WELLS FARGO EQUIPMENT FINANCE, INC.**

Signature of authorized signer

Print Name and Title

Lessee: **WORCESTER COUNTY, MARYLAND**

SIGN HERE

Signature of authorized signer

Theodore J. Elder, President, County Commissioner of Worcester County
Print Name and Title

F. HOLDOVER RENT. If you do not purchase the Equipment at the end of the Term, extend the Term, or fully comply with the Lease return conditions, this Lease WILL CONTINUE ON A MONTH-TO-MONTH BASIS NOTWITHSTANDING ANY EXPIRATION, CANCELLATION OR TERMINATION OF THE TERM OF THIS LEASE and you will pay us the same Payments and other Lease charges as applied during the Term until the Equipment is returned to us or you pay us the applicable purchase price (plus applicable taxes) and the Payments shall be for the leasing of the Equipment and not be applied to the applicable purchase price. We may terminate such continued leasehold interest upon 30 days' notice to you.

G. ANNUAL OPERATING HOURS/MILES. You acknowledge that the Payment has been calculated on the assumption that each unit of Equipment will be operated annually during the Term for the number of Annual Operating Hours/Miles listed above and that the condition of the Equipment upon return to us shall comply with such assumption. In the event that you do not exercise the Purchase Option described herein, should it be determined that the actual number of operating hours/miles for any unit of Equipment (the **"Total Operating Hours/Miles"**) exceeds the applicable **"Total Permitted Operating Hours/Miles"** (to be computed by dividing the Annual Operating Hours/Miles for such unit of Equipment by twelve and then multiplying such quotient by the number of months in the Term), you may, at our option, be required to pay upon demand for each such unit of Equipment, in addition to any other amounts due under this Lease: (i) the Excess Usage Charge; plus (ii) any and all repair costs which are deemed necessary by us, in our sole reasonable discretion, which are related to such excess usage; plus (iii) any applicable taxes. The "**Excess Usage Charge**" shall be calculated by us by subtracting the Total Permitted Operating Hours/Miles from the Total Operating Hours/Miles (rounded down to the nearest hour/mile) and multiplying such difference by the Excess Usage Hourly/Mileage Charge. In addition to the notice requirements otherwise provided in the Lease, you agree to promptly notify us of any malfunction of (as the case may be) the hobbs or hour/mileage meter.

H. PROPERTY TAX ADMINISTRATION. UNLESS THE EQUIPMENT IS TITLED, WE WILL FILE ALL PERSONAL PROPERTY TAX RETURNS COVERING THE EQUIPMENT AND WILL PAY THE PERSONAL PROPERTY TAXES LEVIED OR ASSESSED THEREON AND YOU WILL, PROMPTLY UPON DEMAND, PAY TO US, AS SUPPLEMENTAL RENT, AN AMOUNT EQUAL TO THE PROPERTY TAXES PAID BY US. IF THE EQUIPMENT IS TITLED, YOU AGREE TO FILE ALL PERSONAL PROPERTY TAX RETURNS ON THE APPLICABLE EQUIPMENT AND PROMPTLY PAY ALL PROPERTY TAXES WHICH MAY BE ASSESSED AGAINST SUCH EQUIPMENT, AND IF WE REQUEST, PROMPTLY PROVIDE US WITH PROOF OF SUCH PAYMENT. As compensation for our internal and external costs in the administration of taxes related to each unit of Equipment, you agree to pay us a tax administrative fee equal to $12 per unit of Equipment (not to exceed 10 units of Equipment) per year during the Term, not to exceed the maximum permitted by applicable law.

I. RETURN OF EQUIPMENT. If (1) a default occurs and we terminate the Lease, (2) you do not purchase the Equipment at the end of the Term, (3) you do not extend the Term, or (4) the Lease otherwise terminates, at your cost you will promptly (i) place the Equipment in good order and condition (except for ordinary wear and tear from normal use), (ii) cause the Equipment to be disassembled, deinstalled, inspected, tested and crated in accordance with the manufacturer's recommendations and any and all local, state and federal regulatory requirements then in effect, and (iii) immediately return the Equipment, freight and insurance prepaid, at your risk to any location and aboard any carrier we may designate in the continental United States. Any such Equipment will be accompanied by all accessories originally included with the Equipment, qualifies (if applicable) for continued maintenance under a manufacturer's service and maintenance contract, and includes the latest software release provided by the manufacturer or Supplier to you. You will continue to remit Payments until the first day of the month which follows the date the Equipment is received by us in the condition required by this Lease. You will pay us for any loss in value resulting from the failure to maintain the Equipment in accordance with the Lease and any Return Conditions described below or for damages incurred in shipping and handling.

Construction/Compact Construction

In addition to the above provisions, you shall, at your expense, comply with the following return requirements. (a) At least 90 days and no more than 180 days prior to expiration or termination of the Lease: (i) ensure that the Equipment has been maintained, starts under its own power and is operating within manufacturer's specifications; and (ii) cause a manufacturer's representative or other qualified maintenance provider, acceptable to us, to perform a physical inspection and test of all the components and capabilities of the Equipment to ensure the Equipment conforms to the return provisions outlined herein. The results of the testing and appraisal, with necessary reconditioning, documenting that the Equipment meets the return conditions required herein are to be provided to us in a "Return Inspection Report" in form acceptable to us no later than 30 days prior to the return of the Equipment. In addition, if requested, you must make the Equipment available to us or our designee during regular working hours for a walk-around appraisal/inspection. If during such inspection the Equipment is found not to be in compliance with the above or any of the material or workmanship is found to be defective beyond ordinary wear and tear or the Equipment is not operating within manufacturer's specifications, then you shall make all necessary replacements and proper repairs at your expense, utilizing only original manufacturer approved parts and using generally accepted procedures to cause the Equipment to conform to the condition required herein. After corrective measures are completed, you will provide for a follow-up inspection of the Equipment by the manufacturer's representative or other qualified maintenance provider as outlined in the preceding clause. (b) (i) **General Condition**: You will maintain the Equipment in a condition and manner suggested by the original manufacturer as required to validate any warranty, normal wear and tear expected. The equipment will be in a condition whereby it can immediately be put into revenue service at its original designated function and capacity. With respect to each unit, no glass shall be broken, chipped or cracked, no upholstery shall have any cut, tear or burn, there shall be no unrepaired damage to exterior or interior materials (including but not limited to, cabs, lights, GPS and other accessories) that exceeds $250 and all decals, numbers, customer identification, glue and adhesives shall have been removed in a workmanlike manner, and so as to not detract from the overall paint and appearance of the Equipment. All usage meters must be free of damage and accurately reflect the actual number of hours on each item of Equipment. Frame and structural members including but not limited to loader arms, stick, booms, buckets, dump bodies, frame rails, overhead guards, load backrests, sheet metal and all ground engaging tools and all attachments will be structurally sound, without breaks, bends, cracks or missing teeth. Cooling, heating and lubrication systems shall not be contaminated and there shall be no leaking between systems. No battery shall have any dead cells, cracked case or be inoperative. All units must be able to move through normal speed ranges in both forward and reverse with no slipping or grabbing, steer normally right and left in both forward and reverse gears. All units returned will be cleaned and cosmetically acceptable, with all rust and corrosion properly removed and/or treated. All material (i.e. dirt, refuse, asphalt, gravel, etc.) must be properly removed from the Equipment and disposed of in accordance with all applicable federal, state and local laws and regulations. No electrical safety feature may be bypassed or disconnected. All internal fluids such as lube oil and hydraulic fluids are to be filled at operating levels and all filler caps are to be secured. (ii) **Tires/Wheels/Tracks**: All tires shall be of the same original size, type and manufacturer (or similar quality manufacturer if the original manufacturer no longer produces tires of that type) as upon delivery to you. The tires shall have no missing or damaged parts or gouges. All tires shall have a minimum of 50% remaining wear. Tires will not be re-treads. (iii) **Mechanical Drive Train**: If so equipped, the transmission/hydrostatic drive systems (including but not limited to differentials and final drives), will be in good condition and operate quietly without vibrations or leaks. (iv) **Electric Drive Train**: If so equipped, the electric drive system (including but not limited to alternators, generators, control systems and motorized wheels), shall have at least 50% time/wear remaining before the next overhaul or replacement as recommended by the manufacturer and published in standard maintenance manuals. (v) **Undercarriage**: If so equipped, the undercarriage (including sprockets, links, idlers, bogies, carrier and track rollers, pins and bushings and track shoes/pads) shall have at least 50% time/wear remaining before the next overhaul or replacement as recommended by the manufacturer and published in standard maintenance manuals. (vi) **Engine**: The engine must have been maintained in accordance with manufacturer's recommendations, including overhauling the engine as required. At the time of redelivery, the engine must have at least 50% time remaining before the next overhaul or replacement as recommended by the manufacturer and/or published in standard maintenance manuals. Determination of satisfaction of these specifications shall be made by subjecting the engine to standard industry testing to include (but not limited to) testing of the crankcase, manifold pressure, oil analysis, blowby tests and visual inspection of all external componentry, linkages, ducting, connections, harnesses belts and hoses. All tests shall be performed by a manufacturer authorized service center. (vii) **Brakes**: The brakes shall have at least 50% time remaining before the next overhaul or replacement as recommended by the manufacturer and/or published in standard maintenance manuals. No drums or other braking components shall be damaged or cracked or warped and each unit must stop safely with its service brake in both forward and reverse gears. (viii) **Conveyors**: If so equipped, all conveyors shall be straight within original manufacturer's specifications and tolerances. All belts and or drag chain assemblies shall be operable and shall have a minimum 50% wear life remaining. (ix) **Screeds**: If so equipped, all screeds shall be fully operable including but not limited to heating systems, vibration systems and screed plates. Power assist systems shall be fully operational. Automatic grade and slope devices shall be operable. (x) **Booms/Mast**: If so equipped, all booms/masts shall be straight and true within original manufacturer's specifications and tolerances. All standard rigging including sheaves, pendants, fairleads necessary for industry standard lift crane and boom trucks shall be returned with each unit. (xi) **Hydraulic Equipment**: All hydraulic pumps, cylinders and hoses must be fully operational with no leaks and capable of holding 80% of its rated system pressures with drift rates within manufacturer's specifications. (xii) **Cutter Drums**: If so equipped, cutter drums shall be fully operational with a minimum of 50% wear life remaining on the drum shell, end rings, flighting, tooth holders, and cutting teeth. The planetary drive shall be fully operational and without leakage or vibration. (xiii) **Cutter Chains**: If so equipped, cutter chains shall be fully operational with a minimum of 50% wear life remaining on the chain, tooth holders, and cutting teeth. (xiv) **Cooling System**: The radiator and cooling system will be free of leaks, punctures or holes, and be able to maintain unit in normal operating temperature range as specified by the original manufacturer. The electrical system will be in good operating condition with wiring free of cuts, breaks or cracks, and batteries being able to maintain a

charge in accordance with the original manufacturer's specifications. (c) Each unit shall meet and conform to all applicable federal, state, and local health and safety laws and requirements, and, if applicable, have appropriate ANSI inspection certificates, permits and other certification necessary to operate the Equipment. Without limiting the foregoing, you shall maintain and provide to us written records of preventative maintenance and repairs, indicating date, and (hobbs) hour meter readings to show when such maintenance or repair work was performed. (d) YOU SHALL BE RESPONSIBLE TO RETURN THE EQUIPMENT FREE FROM CONTAMINATION OF ANY HAZARDOUS SUBSTANCE AND SHALL BE SOLELY RESPONSIBLE FOR ANY EXPENSES AND COSTS ASSOCIATED WITH THE CLEAN-UP THEREOF. FOR PURPOSES OF THIS LEASE, THE TERM "HAZARDOUS SUBSTANCE" SHALL MEAN AND INCLUDE ANY HAZARDOUS SUBSTANCE, HAZARDOUS WASTE, CONTAMINANT, TOXIC SUBSTANCE, AND/OR DANGEROUS GOODS WHICH IS/ARE REGULATED UNDER ANY ENVIRONMENTAL, HEALTH AND/OR SAFETY LAW, REGULATION, GUIDELINE, POLICY AND/OR BY-LAW, OR WHICH MAY FORM THE BASIS OF LIABILITY UNDER ANY SUCH LAW, REGULATION, GUIDELINE, POLICY AND/OR BY-LAW OR COMMON OR CIVIL LAW AND SHALL INCLUDE, WITHOUT LIMITATION, ASBESTOS, POLYCHLORINATED BIPHENYLS, UREA FORMALDEHYDE, AND/OR FLAMMABLE, EXPLOSIVE AND RADIOACTIVE SUBSTANCES.

J. TAX BENEFIT AND TAX INDEMNIFICATION. You agree that this Lease has been entered into on the assumption that we will be entitled to certain tax benefits available to the owner of the Equipment. You agree to indemnify us for the loss of any income tax benefits caused by your acts or omissions inconsistent with such assumption or the Lease. This indemnity continues beyond the expiration or other cancellation or termination of this Lease.

K. EARLY BUYOUT OPTION. Provided no default exists on the EBO Date, upon not less than 30 days prior written notice to us, you may purchase on the EBO Date all but not less than all of the Equipment subject to this Lease on the EBO Date for a purchase price equal to the EBO Price. You shall pay any sales tax payable on the sale of the Equipment pursuant to this option. Following our receipt of the EBO Price and your payment of any taxes due upon such sale, we will convey all of our right, title and interest to the Equipment to you, AS-IS AND WHERE-IS, WITHOUT ANY RECOURSE TO OR WARRANTY FROM US, EXPRESS OR IMPLIED.

"EBO Date": fourth anniversary from the Commencement Date.

"EBO Price": 40.21% of the Total Cost to us of the Equipment to be purchased upon exercise of the option, which includes the monthly payment, due in arrears on the EBO Date.

ALL TERMS AND CONDITIONS ON THIS SCHEDULE ARE BINDING UPON THE PARTIES HERETO. To the extent of any conflict or inconsistency between this Schedule and the Master Agreement, this Schedule will prevail, but only with respect to the Lease created hereunder. This Schedule is not binding or effective with respect to the Master Agreement or Equipment until executed on behalf of us and you by authorized representatives.

State and Local Government Addendum

Wells Fargo Equipment Finance, Inc.
600 South 4th Street | MAC N9300-100 | Minneapolis, MN 55415

Agreement Number **001-0002469-001** dated as of **September 30, 2026**

Name and Address of Customer:
WORCESTER COUNTY, MARYLAND
1 WEST MARKET STREET
SNOW HILL, MD 21863-1085

This Addendum (this "Addendum") between the above-referenced customer ("Customer") and WELLS FARGO EQUIPMENT FINANCE, INC. ("Company") is made and entered into as of the date of the financing arrangement corresponding to the account number set forth above (the "Agreement").

1. INCORPORATION AND EFFECT. This Addendum is hereby made a part of, and incorporated into, the Agreement as though fully set forth therein. As modified or supplemented by the terms set forth herein, the provisions of the Agreement shall remain in full force and effect, provided that, in the event of a conflict between any provision of this Addendum and any provision of the Agreement, the provision of this Addendum shall control.

2. GOVERNMENTAL PROVISIONS. Customer hereby represents, warrants and covenants to Company that: (a) Customer intends, subject only to the provisions of this Addendum, to remit to Company all sums due and to become due under the Agreement for the full term; (b) Customer's governing body has appropriated sufficient funds to pay all payments and other amounts due during Customer's current fiscal period; (c) Customer reasonably believes that legally available funds in an amount sufficient to make all payments for the full term of the Agreement can be obtained; and (d) Customer intends to do all things lawfully within its power to obtain and maintain funds from which payments due under the Agreement may be made, including making provision for such payments to the extent necessary in each budget or appropriation request submitted and adopted in accordance with applicable law. If Customer's governing body fails to appropriate sufficient funds to pay all payments and other amounts due and to become due under the Agreement in Customer's next fiscal period ("Non-Appropriation"), then (i) Customer shall promptly notify Company of such Non-Appropriation, (ii) the Agreement will terminate as of the last day of the fiscal period for which appropriations were received, and (iii) Customer shall return the Equipment to Company pursuant to the terms of the Agreement. Customer's obligations under the Agreement shall constitute a current expense and shall not in any way be construed to be a debt in contravention of any applicable constitutional or statutory limitations or requirements concerning Customer's creation of indebtedness or require voter approval, nor shall anything contained herein constitute a pledge of Customer's general tax revenues, funds or monies. Customer further represents, warrants and covenants to Company that: (a) Customer has the power and authority under applicable law to enter into the Agreement and this Addendum and the transactions contemplated hereby and thereby and to perform all of its obligations hereunder and thereunder, (b) Customer has duly authorized the execution and delivery of the Agreement and this Addendum by appropriate official action of its governing body and has obtained such other authorizations, consents and/or approvals as are necessary to consummate the Agreement and this Addendum, (c) all legal and other requirements have been met, and procedures have occurred, to render the Agreement and this Addendum enforceable against Customer in accordance with their respective terms, and (d) Customer has complied with all public bidding requirements applicable to the Agreement and this Addendum and the transactions contemplated hereby and thereby.

3. LIMITATIONS. The parties intend that the collection of any damages, the exercise of any remedy, the enforceability of any indemnity, and any requirements of Customer relative to Non-Appropriation set forth in the Agreement or in this Addendum are subject to any limitations imposed by applicable law. To the extent Company's remedies for a Customer default under the Agreement include any right to accelerate amounts to become due under the Agreement, such acceleration shall be limited to amounts to become due during Customer's then current fiscal period.

4. CHOICE OF GOVERNING LAW. Notwithstanding anything in the Agreement to the contrary, the Agreement and this Addendum shall be governed by, construed and enforced in accordance with the laws of the state in which Customer is located and the parties agree to the non-exclusive jurisdiction and venue of the state and federal courts in such state.

5. MISCELLANEOUS. This Addendum, together with the provisions of the Agreement not expressly inconsistent herewith, constitutes the entire agreement between the parties with respect to the matters addressed herein, and shall supersede all prior oral or written negotiations, understandings and commitments regarding such matters. Company may in its sole discretion, accept a photocopy, electronically transmitted, facsimile or other reproduction of this Addendum as the binding and effective record of this Addendum whether or not an ink signed copy hereof is also received by Company from Customer.

IN WITNESS WHEREOF, Customer and Company have caused this Addendum to be executed by their duly authorized representatives as of the date first above written.

Company: **WELLS FARGO EQUIPMENT FINANCE, INC.**	Customer: **WORCESTER COUNTY, MARYLAND**
Signature of authorized signer	Signature of authorized signer
Print Name and Title	Theodore J. Elder, President, County Commissioner of Worcester County Print Name and Title

Required Information Form

Wells Fargo Equipment Finance, Inc.
600 South 4th Street | MAC N9300-100 | Minneapolis, MN 55415

Account Number **001-0002469-001** dated as of **September 30, 2026**

DIRECTIONS: Complete the following information and return it with your signed documents. Please be sure to fill in all items; mark "N/A" as appropriate.

Customer Name: WORCESTER COUNTY, MARYLAND

Federal Tax ID Number: XXXXX1064

Billing Address: 1 West Market Street, Snow Hill, MD 21863-1085

Accounts Payable Contact (Required): Lisa Lawrence

Email Address: llawrence@worcestermd.gov **Phone Number (Required):** 410-632-2244

☐ The Billing Address stated above is correct.
OR
☒ Change the Billing Address to:

Street 5764 Worcester Hwy City Snow Hill

State: MD Zip Code: 21863

Equipment Contact (to verify Equipment delivery and acceptance): Kevin Lynch

Email Address: klynch@worcestermd.gov **Phone Number (Required):** 410-632-2244

Equipment Location: 6113 TIMMONS RD, SNOW HILL, MD 21863-2454

☐ The Equipment Location stated above is correct. Indicate County the equipment is located in: _____
OR
☒ Change the Equipment Location to:

Street 5764 Worcester Hwy City Snow Hill

State MD Zip Code 21863 County Worcester

(If multiple locations, attach a list of equipment/VINs by City, State and County indicating where each piece of equipment or vehicle is located)

Tax Status: Sales/Use Tax (check one)

If you are tax exempt, we must have a copy of your exemption certificate prior to funding. Please forward a copy along with the return of the signed lease documents. If you are exempt and an exemption is not received, we are required to pay any required upfront sales tax (and you will reimburse us) or include tax on your monthly lease payment. Please indicate your tax status below:

☐ Subject to Sales and Use Tax (Tax will be based on the state where the equipment is located.)
OR
☒ Exempt from Sales and Use Tax for the following reason: Local Government (Certificate must be provided.)

*****If you are exempt from sales and use tax, you MUST provide an exemption certificate or you will automatically be charged sales and use tax.*****

To ensure timely processing of each payment invoice PLEASE MAKE YOUR PURCHASE ORDERS OUT TO WELLS FARGO EQUIPMENT FINANCE, INC.
Your invoice will be mailed approximately 30 days in advance of your payment due date.

Notice: To help the government fight the funding of terrorism and the money laundering activities, U.S. Federal law requires financial institutions to obtain, verify and record information that identifies each person (individuals or businesses) who opens an account. What this means for you: When you open an account or add any additional service, we will ask you for your name, address and taxpayer identification number that will allow us to identify you. We may also ask to see other identifying documents.

Pay Proceeds

Wells Fargo Equipment Finance, Inc.
600 South 4th Street | MAC N9300-100 | Minneapolis, MN 55415

In reference to Account Number **001-0002469-001** dated as of **September 30, 2026**, **WELLS FARGO EQUIPMENT FINANCE, INC.** is irrevocably instructed to disburse payment as follows:

Payee	Item	Amount
ELLIOTT & FRANTZ INC	Invoice 40324996	$583,720.80
	TOTAL FINANCED	**$583,720.80**

Dated: _____

Customer: **WORCESTER COUNTY, MARYLAND**

SIGN HERE

_____
Signature of authorized signer

Theodore J. Elder, President, County Commissioner of Worcester County
Print Name and Title

ITEM: 11

Delivery and Acceptance Certificate

Wells Fargo Equipment Finance, Inc.
600 South 4th Street | MAC N9300-100 | Minneapolis, MN 55415

Account Number **001-0002469-001** dated as of **September 30, 2026**

Name and Address of Customer:
WORCESTER COUNTY, MARYLAND
1 WEST MARKET STREET
SNOW HILL, MD 21863-1085

The Account Number referenced above corresponds to the applicable schedule entered into under a master lease or loan agreement or an individual lease or loan agreement, as the case may be (the "**Transaction**"). "**Equipment**" means the equipment and other property as described in the Transaction. **WELLS FARGO EQUIPMENT FINANCE, INC.** and its successors and assigns is the lessor or lender under the Transaction, and is also referred to as "**we**", "**us**" and "**our**". "**Customer**" means the above referenced entity or sole proprietorship and is the lessee or borrower under the Transaction and is also referred to as "**you**" and "**your**". Capitalized terms used but not defined herein shall have the meanings given to them in the Transaction. You hereby authorize us to insert or update the date set forth below with the best information we have available.

Pursuant to the provisions of the Transaction identified above, as of the date set forth below you, hereby certify and warrant to us that: (a) all Equipment has been delivered and installed (if applicable) on the date set forth below; (b) you have inspected the Equipment, and all such testing as you deem necessary has been performed by you or the vendor/supplier or the manufacturer of the Equipment; and (c) you irrevocably accept the Equipment for all purposes of the Transaction.

You further certify that as of the date hereof: (i) you are not in default under the Transaction; and (ii) the representations and warranties made by you pursuant to or under the Transaction are true and correct.

You hereby direct us to pay the vendor/supplier of the Equipment and agree that an electronically transmitted copy of this document containing your signature may be treated as an original for all purposes.

Customer: **WORCESTER COUNTY, MARYLAND**

Kevin A. Lynch
Signature of authorized signer

Kevin Lynch Superintendent
Print Name and Title

9/30/26
Date*

*Date upon which the Equipment was delivered, installed, and accepted by Customer.

ITEM: 11

Insurance Form

Wells Fargo Equipment Finance, Inc.
600 South 4th Street | MAC N9300-100 | Minneapolis, MN 55415

Account Number **001-0002469-001** dated as of **September 30, 2026**

Name and Address of Customer:
WORCESTER COUNTY, MARYLAND
1 WEST MARKET STREET
SNOW HILL, MD 21863-1085

Equipment Description:

Qty	Make	Model	Year	Equipment Type	Serial/VIN Number	Annual Operating Hours/Miles	Excess Usage Hourly/Mileage Charge
1	Gradall	XL 4100	2025	New 2025 Gradall XL4100V Excavator	4141000127	750	$155.00

THIS FORM MUST BE COMPLETED BY THE CUSTOMER

DIRECTIONS**: PLEASE COMPLETE THE FOLLOWING AND RETURN WITH YOUR SIGNED TRANSACTION DOCUMENTS. Send a completed copy of this form to your Insurance Provider**.

1. PROPERTY INSURANCE CARRIER INFORMATION.

Name of Insurance Agency: LGIT	Name of Agent:
Mailing Address of Agency: 7225 Parkway Drive, Hanover, MD 21076	Phone Number of Agency: 443-561-1700
Email Address of Agency: claims@lgit.org	Policy Number: 587500

2. LIABILITY INSURANCE CARRIER INFORMATION.

Name of Insurance Agency: LGIT	Name of Agent:
Mailing Address of Agency: 7225 Parkway Drive, Hanover, MD 21076	Phone Number of Agency: 443-561-1700
Email Address of Agency: claims@lgit.org	Policy Number: 587500

Attach insurance form, if available.

IMPORTANT: Under the terms and conditions of your transaction, you are required to carry adequate insurance coverage on the leased/financed equipment. Make sure that your agent understands that you are financing or leasing the equipment and that your policy conforms with the following:

- Property or physical damage coverage for the replacement value of the equipment.
  WELLS FARGO EQUIPMENT FINANCE, INC., its successors and assigns, must be named as Loss Payee. Maximum Deductible: $25,000.00
- General Liability Coverage: Amounts of $1,000,000.00 per Individual Occurrence/Combined Single Liability Limit for Property Damage and Bodily Injury.
  WELLS FARGO EQUIPMENT FINANCE, INC., its successors and assigns, to be listed as additional insured. "Claims-Made Policies" are NOT acceptable.

AGENT INSTRUCTIONS: Issue a certificate that conforms to one of the following three options:

- Insurance covering all equipment on agreement 001-0002469-001 in the minimum amount of $583,720.80
- Insurance for the equipment listed above or on the attached Schedule A in the minimum amount of $583,720.80
- Insurance coverage to be applicable to all Equipment leased or financed by **WELLS FARGO EQUIPMENT FINANCE, INC.** and all accessories, accessions, replacements, additions, substitutions, add-ons and upgrades thereto, and any proceeds therefrom.

Remit via email to: Diane.L.Kaiser@wellsfargo.com

Remit via fax to:
Fax: # 866-490-3502

Reference Lessor/Lender on all policies as follows:

WELLS FARGO EQUIPMENT FINANCE, INC., Its Successors and Assigns
MAC: D1118-029
Attention: Insurance Processing
PO Box 563800
Charlotte, NC 28256

By completing and returning this form to WELLS FARGO EQUIPMENT FINANCE, INC. ("Lessor/Lender"), you authorize Lessor/Lender to contact the insurance agencies identified above and further authorize the agencies to issue insurance certificates complying with the above requirements to Lessor/Lender.

[FORM OF LEGAL OPINION]

September 30, 2026

Wells Fargo Equipment Finance, Inc.
600 South 4th Street
MAC N9300-100
Minneapolis, MN 55415

Ladies and Gentlemen:

As counsel for **Worcester County, Maryland**("Lessee"), I have examined Agreement Number **001-0002469-001** dated as of **September 30, 2026** (together with any applicable master lease agreement, the "Lease"), between the Lessee and Wells Fargo Equipment Finance, Inc. ("Lessor"), and such other documents, instruments and records as I have considered relevant for purposes of this opinion. Based upon such examination, and such research and investigation as I deemed necessary, I am of the opinion that:

1. Lessee is a political subdivision or agency of the State of **Maryland**, duly organized and existing under the laws of such state. Lessee's full, true and correct legal name is **Worcester County, Maryland**.

2. Lessee is authorized and has power under applicable law to enter into the Lease and to carry out its obligations thereunder and the transactions contemplated thereby.

3. The Lease has been duly authorized, approved, executed and delivered by and on behalf of Lessee, and is a valid and binding contract of Lessee enforceable in accordance with its terms, except to the extent limited by state and federal laws affecting remedies and by bankruptcy, reorganization or other laws of general application relating to or affecting the enforcement of creditors' rights.

4. The authorization, approval and execution of the Lease and all other proceedings of Lessee relating to the transactions contemplated thereby have been performed in accordance with all applicable open meeting, public bidding and all other laws, rules and regulations of the State of **Maryland**.

5. The execution of the Lease and the appropriation of moneys to pay the payments coming due thereunder do not result in the violation of any constitutional, statutory or other limitation relating to the manner, form or amount of indebtedness which may be incurred by Lessee.

6. There is no litigation, action, suit or proceeding pending or before any court, administrative agency, arbitrator or governmental body, that challenges the organization or existence of Lessee; the authority of Lessee or its officers or its employees to enter into the Lease; the proper authorization, approval and/or execution of the Lease, Exhibits thereto and other documents contemplated thereby; the appropriation of moneys to make payments under the Lease for the current fiscal year of Lessee; or the ability of Lessee otherwise to perform its obligations under the Lease and the transactions contemplated thereby.

7. Resolution No. _____ of the governing body of Lessee, was duly and validly adopted by such governing body on _____, 20__, and such resolution has not been amended or repealed and remains in full force and effect.

Very truly yours,

_____ SIGN HERE
Counsel for Lessee

Online Account Management

Wells Fargo Equipment Finance, Inc.
600 South 4th Street | MAC N9300-100 | Minneapolis, MN 55415

The MyAccounts website offers comprehensive services that help your business build and maintain a successful company. Enjoy the benefits of electronic billing, 24/7 on-demand access to customer account information, electronic payment options, and more.

Highlights:

- View current and historical invoices throughout the life of the transaction
- Submit or schedule online payments and set up recurring payments
- Sign up for paperless invoicing
- View payment histories and invoice summaries
- Register for payment application notifications
- View and modify equipment details
- Request a W9 or billing address changes
- Create reports relevant to your business
- Ask questions and chat directly with the Customer Care team

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To register for MyAccounts, follow these quick steps:

1. Visit MyAccounts Website (https://www.myaccounts.sec.wellsfargo.com/) and click on "Register Now".
2. You'll need an existing user's email address, your contract number and invoice number/serial number/vehicle identification number, found on your invoice. If you don't have access to an existing user's email address, please contact customer care at the number listed at the bottom of the page.
3. Follow the prompts to include your contact information and select a User ID.
4. A validation code will be sent to you. Input the validation code into the prompt.
5. Lastly, you will select a password. Once your password has been selected, you can continue to the home page.

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MyAccounts Website (https://www.myaccounts.sec.wellsfargo.com/)

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Ondrea Starzhevskiy, Finance Officer
Department: Treasurer's Office
Date: October 27, 2026
Subject: Request Write-Off General Fund Receivable

Summary: As part ongoing accounting examinations related to our financial statement external audit, an outstanding balance of $56,729.44 recorded in account 100.1210 – Loans Receivable has been identified as requiring further review.

Supporting documentation for the balance is unavailable, and the last recorded activity in the accounting system occurred as of June 30, 2018. The party or parties responsible for repayment cannot be identified.

Fiscal Impact: Reduction of Loan Receivable Balance in account 100.1210 to $0 from $56,729.44. Offsetting expense will also be recorded as part of the loan write- off process.

Funding Source: Not Applicable

Requested Action: Given the age of the balance and the absence of supporting documentation, it is recommended that the County Commissioners approve a write-off of the outstanding receivable. Upon approval, an appropriate accounting entry will be made to adjust the County's financial records.

Alternatives:

Coordinated With:

Attachment(s): Account Inquiry- Loans Receivable Balance

ITEM: 12

Annual Totals YTD Reclass Journal Type

Classification **Notes Receivable** Fiscal Year **2027**

Beginning Balance	YTD Debit	YTD Credit	Current Balance	% Changed
$56,729.44	**$0.00**	**$0.00**	**$56,729.44**	**0%**

Month	YTD Debit	YTD Credit	Current Balance	Percent Changed
Beginning Balance			$56,729.44	
July	$0.00	$0.00	$56,729.44	0%
August	$0.00	$0.00	$56,729.44	0%
September	$0.00	$0.00	$56,729.44	0%
October	$0.00	$0.00	$56,729.44	0%
November	$0.00	$0.00	$56,729.44	0%
December	$0.00	$0.00	$56,729.44	0%
January	$0.00	$0.00	$56,729.44	0%
February	$0.00	$0.00	$56,729.44	0%
March	$0.00	$0.00	$56,729.44	0%
April	$0.00	$0.00	$56,729.44	0%
May	$0.00	$0.00	$56,729.44	0%
June	$0.00	$0.00	$56,729.44	0%

ITEM: 12

Annual Totals YTD Reclass Journal Type

Classification **Notes Receivable** Fiscal Year **2018**

Beginning Balance	YTD Debit	YTD Credit	Current Balance	% Changed
$68,436.94	**$0.00**	**$11,707.50**	**$56,729.44**	**-17%**

Month	YTD Debit	YTD Credit	Current Balance	Percent Changed
Beginning Balance			$68,436.94	
July	$0.00	$0.00	$68,436.94	0%
August	$0.00	$0.00	$68,436.94	0%
September	$0.00	$0.00	$68,436.94	0%
October	$0.00	$0.00	$68,436.94	0%
November	$0.00	$0.00	$68,436.94	0%
December	$0.00	$0.00	$68,436.94	0%
January	$0.00	$0.00	$68,436.94	0%
February	$0.00	$0.00	$68,436.94	0%
March	$0.00	$0.00	$68,436.94	0%
April	$0.00	$0.00	$68,436.94	0%
May	$0.00	$6,977.50	$61,459.44	-10%
June	$0.00	$11,707.50	$56,729.44	-17%

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Dallas Baker, Director of Public Works
Department: Public Works
Date: October 26, 2026
Subject: Narrow Branch Road Speed Study

Summary:

Public Works is requesting Commissioner approval to reduce the speed on Narrow Branch Road from 50 mph to 30 mph. Currently, Narrow Branch Road is not posted; therefore, a speed limit of 50 mph governs. The road is a dead end, approximately 3,000 feet long with the paved section being 1,000 feet long and approximately 17 feet wide. There are three homes located along the road. A concerned citizen reached out regarding speeding concerns on Narrow Branch Road, in response Roads Division conducted a speed study which yielded the following results:

· Number of Vehicles: 115
· Average Speed: 24.8 mph
· 85th Percentile: 35.0 mph
· Vehicles > 50 mph: 1 or 0.9%

The study was conducted on September 30, 2026, thru October 3, 2026. A copy of the study is attached.

After investigating this request and the area involved, Public Works recommends this road be posted at 30 mph. This posting would allow the Sheriff's Department to provide enforcement of the speed limit sign to control any speeding related issues.

Please let me know if there are any questions.

Fiscal Impact: None

Funding Source: N/A

Requested Action: Approval

Alternatives:

Coordinated With: Jana Potvin Kevin Lynch

Attachment(s): Yes

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

Location 1: Narrow Branch Road (East / West)

Start Date: 9/30/2026
End Date: 10/3/2026
Narrow Branch Road (East / West)
Narrow Branch Road (East / West)
0.000000

Direction: Combined

9/30/2026 Time	0 - 15 MPH	> 15 - 20 MPH	> 20 - 25 MPH	> 25 - 30 MPH	> 30 - 35 MPH	> 35 - 40 MPH	> 40 - 45 MPH	> 45 - 50 MPH	> 50 - 55 MPH	> 55 - 60 MPH	> 60 - 65 MPH	> 65 - 70 MPH	> 70 MPH	Total
12:00 AM	*	*	*	*	*	*	*	*	*	*	*	*	*	0
1:00	*	*	*	*	*	*	*	*	*	*	*	*	*	0
2:00	*	*	*	*	*	*	*	*	*	*	*	*	*	0
3:00	*	*	*	*	*	*	*	*	*	*	*	*	*	0
4:00	*	*	*	*	*	*	*	*	*	*	*	*	*	0
5:00	*	*	*	*	*	*	*	*	*	*	*	*	*	0
6:00	0	1	0	0	0	0	0	0	0	0	0	0	0	1
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00	0	0	1	1	0	1	0	0	0	0	0	0	0	3
10:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:00	1	1	1	1	0	2	0	0	0	0	0	0	0	6
12:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1:00	0	1	0	1	1	2	0	0	0	0	0	0	0	5
2:00	0	0	0	1	1	0	1	0	0	0	0	0	0	3
3:00	1	0	0	1	1	0	0	0	0	0	0	0	0	3
4:00	0	0	0	0	0	1	0	0	0	0	0	0	0	1
5:00	0	0	1	0	0	0	0	0	0	0	0	0	0	1
6:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:00	0	0	1	0	0	0	0	0	0	0	0	0	0	1
11:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	2	3	4	5	3	6	1	0	0	0	0	0	0	24

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

Location 1: Narrow Branch Road (East / West)

Start Date: 9/30/2026
End Date: 10/3/2026
Narrow Branch Road (East / West)
Narrow Branch Road (East / West)
0.000000

Direction: Combined

10/1/2026 Time	0 - 15 MPH	> 15 - 20 MPH	> 20 - 25 MPH	> 25 - 30 MPH	> 30 - 35 MPH	> 35 - 40 MPH	> 40 - 45 MPH	> 45 - 50 MPH	> 50 - 55 MPH	> 55 - 60 MPH	> 60 - 65 MPH	> 65 - 70 MPH	> 70 MPH	Total
12:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:00	1	1	0	2	0	0	0	0	0	0	0	0	0	4
4:00	0	0	1	3	1	0	0	0	0	0	0	0	0	5
5:00	0	1	1	0	0	0	0	0	0	0	0	0	0	2
6:00	0	0	1	0	2	0	0	0	0	0	0	0	0	3
7:00	0	0	0	0	1	0	0	0	0	0	0	0	0	1
8:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00	0	0	0	0	0	2	1	0	0	0	0	0	0	3
10:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:00	1	1	3	0	0	0	0	0	0	0	0	0	0	5
12:00 PM	1	1	0	1	3	0	0	0	0	0	0	0	0	6
1:00	0	1	0	1	0	0	0	0	0	0	0	0	0	2
2:00	0	0	1	0	0	2	0	0	0	0	0	0	0	3
3:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:00	0	0	1	0	0	0	0	0	0	0	0	0	0	1
5:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6:00	0	0	0	0	0	0	0	0	1	0	0	0	0	1
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	3	5	8	7	7	4	1	0	1	0	0	0	0	36

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

Location 1: Narrow Branch Road (East / West)

Start Date: 9/30/2026
End Date: 10/3/2026
Narrow Branch Road (East / West)
Narrow Branch Road (East / West)
0.000000

Direction: Combined

10/2/2026 Time	0 - 15 MPH	> 15 - 20 MPH	> 20 - 25 MPH	> 25 - 30 MPH	> 30 - 35 MPH	> 35 - 40 MPH	> 40 - 45 MPH	> 45 - 50 MPH	> 50 - 55 MPH	> 55 - 60 MPH	> 60 - 65 MPH	> 65 - 70 MPH	> 70 MPH	Total
12:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1:00	0	0	0	0	1	0	0	0	0	0	0	0	0	1
2:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:00	0	0	2	0	0	0	0	0	0	0	0	0	0	2
5:00	0	0	0	2	0	0	0	0	0	0	0	0	0	2
6:00	0	0	1	0	0	0	0	0	0	0	0	0	0	1
7:00	1	0	0	0	0	0	0	0	0	0	0	0	0	1
8:00	0	0	1	0	0	1	0	0	0	0	0	0	0	2
9:00	0	0	0	0	1	0	0	0	0	0	0	0	0	1
10:00	0	0	0	1	1	0	0	0	0	0	0	0	0	2
11:00	1	0	0	0	0	0	0	0	0	0	0	0	0	1
12:00 PM	2	0	0	2	1	0	0	0	0	0	0	0	0	5
1:00	2	1	0	1	1	0	0	0	0	0	0	0	0	5
2:00	1	0	1	0	0	0	0	0	0	0	0	0	0	2
3:00	2	0	1	0	0	0	0	0	0	0	0	0	0	3
4:00	0	1	0	0	1	0	0	0	0	0	0	0	0	2
5:00	0	0	0	0	0	1	0	0	0	0	0	0	0	1
6:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00	0	0	0	0	0	1	0	0	0	0	0	0	0	1
8:00	0	0	1	0	0	0	0	0	0	0	0	0	0	1
9:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:00	0	0	0	1	0	1	0	0	0	0	0	0	0	2
11:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	9	2	7	7	6	4	0	0	0	0	0	0	0	35

Worcester County DPW - Roads Division

5764 Worcester Highway
Snow Hill, MD 21863
410-632-2244

Location 1: Narrow Branch Road (East / West)

Start Date: 9/30/2026
End Date: 10/3/2026
Narrow Branch Road (East / West)
Narrow Branch Road (East / West)
0.000000

Direction: Combined

10/3/2026 Time	0 - 15 MPH	> 15 - 20 MPH	> 20 - 25 MPH	> 25 - 30 MPH	> 30 - 35 MPH	> 35 - 40 MPH	> 40 - 45 MPH	> 45 - 50 MPH	> 50 - 55 MPH	> 55 - 60 MPH	> 60 - 65 MPH	> 65 - 70 MPH	> 70 MPH	Total
12:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
3:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00	0	2	0	0	0	0	0	0	0	0	0	0	0	2
10:00	0	1	0	0	0	0	0	0	0	0	0	0	0	1
11:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12:00 PM	0	0	1	0	0	2	0	0	0	0	0	0	0	3
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2:00	1	0	0	1	1	0	0	0	0	0	0	0	0	3
3:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:00	2	0	0	0	0	0	0	0	0	0	0	0	0	2
6:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00	0	0	1	0	0	0	0	0	0	0	0	0	0	1
9:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
10:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0
11:00	*	*	*	*	*	*	*	*	*	*	*	*	*	0
Total	5	4	3	3	2	3	0	0	0	0	0	0	0	20
Grand Total	19	14	22	22	18	17	2	0	1	0	0	0	0	115

Stats	Percentile	15th	50th	85th	95th
	Speed	13	25	35	38
	Mean Speed (Average)	24.8			
	10 MPH Pace Speed	14-23			
	Number in Pace	55			
	Percent in Pace	48.0%			
	Number > 50 MPH	1			
	Percent > 50 MPH	0.9%			

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
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To: Worcester County Commissioners
From: Dallas Baker, Director of Public Works
Department: Public Works
Date: October 26, 2026
Subject: Roads Snow Hill Office Renovations

Summary: Public Works is requesting Commissioner approval to utilize $130,557.98 for the Snow Hill Roads Interior Renovation Project. Funding for the project was included in the approved FY 27 budget account: Capital Equipment Building Improvements - 100.1202.9010.050 in the amount of $157,000. The components, pricing, and quotes obtained are attached. Maintenance Division will be acting as the general contractor for this project to help reduce costs and complete the work within the budgeted amount, hence the request to approve multiple subcontractors. Maintenance Division staff will be doing the work themselves where no vendor is listed. A $10,000 contingency line item is also being requested for unforeseen conditions but will only be used if necessary.

Beyond some minor cosmetic work and HVAC repairs, the majority of the Roads Snow Hill Office is original to the 1957 construction. This renovation will include flooring replacement, new interior and shop area doors, replacement of windows and exterior doors, HVAC improvements, electrical upgrades, breakroom improvements, painting, drywall and framing, and a new ceiling in the administrative office area.

Where practical, Maintenance staff will perform portions of the work, including HVAC ductwork, electrical modifications, painting, drywall and framing, ceiling installation, and breakroom installation. This approach will help control project costs while allowing the County to complete the necessary improvements within the available budget.

Please let me know if there are any questions.

Fiscal Impact:	$130,557.98
Funding Source:	Capital Equipment Building Improvements - 100.1202.9010.050
Requested Action:	Approval
Alternatives:	
Coordinated With:	Ed Welch Jana Potvin Kevin Lynch Mike Hutchinson
Attachment(s):	Yes

Snow Hill Roads Interior Renovation		
Item	**Cost**	**Selected Vendor**
Carpet & Flooring in Admin Offices and 3 Shop Offices		
Value Carpet One	$14,081.00	$14,081.00
OC Floor Gallery	No response	
LeClaire Flooring & Design	Refused to Bid	
Interior Office Doors		
Union Wholesale	$12,163.00	
Salisbury Door	$11,574.00	$11,574.00
Clark & Sons	$14,272.50	
Shop Area Doors		
Union Wholesale	$9,650.75	
Salisbury Door	$6,221.00	$6,221.00
Clark & Sons	$8,305.00	
Windows and Exterior doors		
Go Glass	$23,795.69	$23,795.69
Charles Brown Glass	$24,520.00	
Delmarva Glass & Mirror	Refused to Bid	
HVAC for Admin Offices		
Daikin Comfort Tech	$6,054.98	$6,054.98
United Refrigeration	$7,926.51	
Shore Distributors	$8,275.05	
HVAC for shop offices		
R.E. Michel	$2,900.46	
United Refrigeration	$3,340.00	
Shore Distributors	$5,242.71	
Daikin Comfort Tech		$2,880.37
HVAC Duct & Electric		
Maintenance estimate & install	$4,000.00	$4,000.00
Card Access to Half Door in Admin Area		
Absolute Security	$1,200.94	$1,200.94
Kitchen Cabinets & Plumbing, reworking breakroom		
Lowes, Maintenance install	$4,500.00	$4,500.00
Electrical modifications, adding outlets & new lighting		
Maintenance estimate & install	$3,000.00	$3,000.00
Paint		
Maintenance estimate & install	$750.00	$750.00
Drywall, Framing, Misc. in Admin Office Area		
Maintenance estimate & install	$30,000.00	$32,500.00
Suspended Ceiling, in Admin Office Area		
Maintenance estimate & install	$10,000.00	$10,000.00
Total		**$120,557.98**

S. LEE SMITH JR., INC T/A VALUE CARPET ONE

1530 N. Salisbury Blvd., Salisbury, MD 21801 PH. 410-742-5224 Fax 410-548-3477

PROPOSAL

TO: Zachary Parker @ Worcester County Public Works

DATE: August 19, 2026

FROM: Daniel Brissey

SUBJECT: Worcester County Roads

Re: 3 Shop Offices and Main Roads Offices

We propose to furnish and install:

CPT- Patcraft Modular 24x24; style Big Splash I0166; color Execution

LVP- Tarkett Event Stone or Wood Collection

VB-Johnsonite 4" Vinyl Cove Base; color to be selected

Transition- Johnsonite CTA-40-A Cpt to Resilient

FOR THE SUM OF $14,081.00

****We included removal and disposal of existing flooring, minor floor preparation, grind of slab and installation with Taylor Resolute Moisture barrier Adhesive***

EXCLUSIONS: Major floor prep, removal of contaminants, removal of adhesives, removal and re-setting of toilets, moving of furniture and equipment, grinding, leveling, epoxy moisture mitigation systems, cleaning and protection.

ACCEPTED BY _____

TITLE _____

DATE _____

Absolute Security Group
618 Beam Street, Unit #2
Salisbury, MD 21801
410-860-0620
www.absolutesecuritygroup.com

Proposal

Client Information

Worcester County Roads-Burg
5764 Worcester Highway
Snow Hill, MD 21863

Proposal Number **7352**
Date 10/8/2026 **Expires** 11/7/2026
Salesperson Scott Nibblett

Absolute Security Group, Inc. is a locally owned and operated security company that has served Delmarva for almost twenty years.

The company sells, installs, and services ***Residential and Commercial:***

- ***Burglar systems***
- ***Fire alarm systems***
- ***Access control***
- ***Cameras***
- ***Intercoms***
- ***Medical alert and nurse call systems***

In addition, Absolute Security Group, Inc. offers customers:

- ***Monitoring for:***
  - ***Security (doors, motion, glass breakage, hold up)***
  - ***Fire (smoke, heat, CO, gas, sprinkler systems)***
- ***Environmental (power, temperature & flooding) cloud storage & remote viewing for security cameras***
- ***Enhanced services for remote control of lights locks & thermostats***

Furthermore, the company provides ***24-hour maintenance and service***.

Absolute Security Group, Inc. is committed to providing exceptional and timely service while also building close customer relationships.

Absolute Security Group
618 Beam Street, Unit #2
Salisbury, MD 21801
410-860-0620
www.absolutesecuritygroup.com

Proposal

Client Information

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Snow Hill, MD 21863

Proposal Number **7352**
Date 10/8/2026 **Expires** 11/7/2026
Salesperson Scott Nibblett

Qty	Description
1	Electric Strike
	HES LOW PROFILE CUT IN ELECTRIC STRIKES
1	5395 ThinLine II Prox Reader (4"-5.5" read range) Single Gang
	STANDARD SIZE HID PROXIMITY BADGE READERS
1	SSSG RTE 30SEC TMR W/SPDT SW
	DOOR ACCESS EXIT RELEASE BUTTON
1	LABOR
	ON-SITE TECH LABOR
0	PROJECT NOTES
	PER CUSTOMERS REQUEST - THIS IS A KEYSCAN DOOR ACCESS CONTROL ADD-ON FOR INTERIOR HALF DOOR FOR THE ROADS MAIN BLDG.
	THE WOR. CO. MAINT. DEPT, IT DEPT. AND ROADS DIVISION WILL HAVE TO WORK WITH US ON THIS PROJECT TO INSTALL THE ELECTRIC LOCKS AND DOOR HARDWARE. WE WILL PROVIDE THE ELECTRIC LOCKS IN THIS QUOTE.
	WOR.CO PUBLIC WORKS WILL PROVIDE AND RUN THE WIRE
	ONE YEAR FULL WARRANTY ON PARTS AND LABOR
	THIS WILL TIE INTO THE EXISTING WOR. CO. KEYSCAN AURORA PLATFORM
	TIE NEW ELECTRIC STRIKE LOCK INTO FIRE ALARM IF REQUIRED

Sub Total	**$1,200.94**
Total This Proposal	**$1,200.94**

Absolute Security Group
618 Beam Street, Unit #2
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Proposal

Client Information

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Proposal Number **7352**
Date 10/8/2026 **Expires** 11/7/2026
Salesperson Scott Nibblett

ABSOLUTE SECURITY GROUP, INC.

SUBSCRIBER:

SECURITY CONSULTANT

ACCEPTED BY *TITLE*

EMAIL

DATE

DATE *PRIMARY PHONE*

THIS DOCUMENT CONTAINS PROPRIETARY INFORMATION AND THERFORE SHOULD BE TREATED AS CONFIDENTIAL. IT SHALL NEITHER BE DUPLICATED NOR DISCLOSED TO ANY PERSON OR PERSONS OUTSIDE OF ABSOLUTE SECURITY GROUP, INC OR THE COMPANY TO WHICH I HAS BEEN PROVIDED. IT CANNOT BE COPIED, REPRODUCED, OR DISSEMINATED WITHOUT THE EXPRESSED WRITTEN CONSENT OF ABSOLUTE SECURITY GROUP, INC. ALL ELEMENTS OF SYSTEM DESIGN, ALTERATION, ADDITION OR CHANGE IS THE SOLE PROPERTY OF ABSOLUTE SECURITY GROUP, INC. THE INFORMATION IS TO BE USED EXCLUSIVELY BY THE ORANIZATION/INDIVIDUAL TO WHOM IT WAS DIRECTED FOR THE PURPOSES OF MAKING AN INFORMED DECISION DURING THE EVALUATION OF THE PROPOSAL AND ANY AGREEMENT WHICH MAY RESULT THERE FROM.

VA: __-_____ MD: _____ DE:_____

ABSOLUTE SECURITY GROUP CORPORATE APPROVAL:

Please print name here | Please sign name here | Date Approved

Selma Inc. D.B.A.
SALISBURY DOOR AND HARDWARE

SALISBURY DOOR AND HARDWARE

P.O. BOX 3338 SALISBURY, MARYLAND 21802-3338

410-896-2000 FAX 410-896-4442

****
* PROPOSAL OR CONTRACT *
****

BID NO BC279
BID DATE October 6, 2026
BID EXPIRATION DATE November 6, 2026

WORCESTER COUNTY DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MD. 21863

RE: SH ROADS INTERIOR OFFICE DOOR

ATTN: ZACH PARKER

This Agreement is made between Selma, Inc., dba, Salisbury Door and Hardware (hereinafter called "Seller") and the above party (hereinafter called "Buyer"). Seller agrees to furnish for the above project, and Buyer agrees to accept and pay for, the following provisions, including the CONDITIONS OF SALE attached

OPENING # 1 THRU # 6

A. SIX (6) HOLLOW METAL FRAMES 3'0" X 7'0", 5 ¾" J.D., 16 GA., WELDED, DIMPLED FOR EWA
B. SIX (6) WOOD DOORS 3'0" X 7'0", PLAIN SLICE RED OAK – MFG STANDARD COLOR SELECTION WITH 24 X 30 VISION LITE - GLAZED WITH ¼" CLEAR TEMP. GLASS
C. SIX (6) HARDWARE SETS AS FOLLOWS:
18 BB HINGES X NRP X US26D
2 LEVER LOCKSETS CLX 3351 L1 KEYWAY PZD X 626
2 LEVER PRIVACY SETS CLX 3320 PZD X 626
2 LEVER PASSAGE SETS CLX 3310 PZD X 626
6 WALL STOPS
18 SILENCERS

NOTE – ALLOW 4 – 6 WEEKS AFTER AN APPROVED ORDER IS RECEIVED IN OUR OFFICE.

TOTAL FOR ABOVE, FURNISH ONLY $ 11,574.00

TERMS: ** Net 30 Days** Subject to prior credit approval.
Special order material requires 50 % deposit.
Accepting American Express, Master Card and Visa.
Tax is not included in prices unless noted otherwise.
No retainage allowed on deliver only material.
Void unless acceptance is received within Thirty (30) days.
All Electrical wiring and control wiring is by others.
No installation included unless noted above.
Bituminous Coating is excluded.
Installation work will be done on regular work day hours, unless otherwise noted.
All material that we offer from stock is for immediate acceptance and subject to prior sale.

SALISBURY DOOR AND HARDWARE
BY: ROBERT COOK

ACCEPTED FOR: _____
BY: _____ DATE: _____
Name Title

Selma Inc. D.B.A.

SALISBURY DOOR AND HARDWARE

P.O. BOX 3338 SALISBURY, MARYLAND 21802-3338

410-896-2000 FAX 410-896-4442

****
* PROPOSAL OR CONTRACT *
****

BID NO BC278
BID DATE October 6, 2026
BID EXPIRATION DATE November 6, 2026

WORCESTER COUNTY DEPARTMENT OF PUBLIC WORKS
6113 TIMMONS ROAD
SNOW HILL, MD. 21863

RE: SH ROADS GARAGE AREA

ATTN: ZACH PARKER

This Agreement is made between Selma, Inc., dba, Salisbury Door and Hardware (hereinafter called "Seller") and the above party (hereinafter called "Buyer"). Seller agrees to furnish for the above project, and Buyer agrees to accept and pay for, the following provisions, including the CONDITIONS OF SALE attached

OPENING # 1 & #2

A. TWO (2) HOLLOW METAL DRYWALL FRAMES 3'0" X 7'0", 8 1/2" J.D., (7 1/2" THROAT), 16 GA., K.D.
B. TWO (2) HOLLOW METAL DOORS 3'0" X 7'0", 18 GA. WITH 24 X 30 VISION LITE – GLAZED WITH ¼" CLEAR LAMINATE GLASS
C. TWO (2) HARDWARE SETS – EACH SET CONSISTS OF THE FOLLOWING:
- 3 BB HINGES X NRP X US26D
- 1 LEVER LOCKSET CLX 3351 LI KEYWAY PZD X 626
- 1 THRESHOLD S205A X 36"
- 1 DOOR SWEEP 323A X 36"
- 1 SET OF W/S 797B3070

OPENING # 3

A. ONE (1) HOLLOW METAL DRYWALL FRAME 3'0" X 6'8", 6 5/8" J.D., (5 5/8" THROAT), 16 GA., K.D.
B. ONE (1) HOLLOW METAL DOOR 3'0" X 6'8", FLUSH, 18 GA.
C. ONE (1) HARDWARE SET – SET CONSISTS OF THE FOLLOWING:
- 3 BB HINGES X NRP X US26D
- 1 LEVER PRIVACY SET CLX 3320 PZD X 626
- 1 THRESHOLD S205A X 36"
- 1 DOOR SWEEP 323A X 36"
- 1 SET OF W/S 797B3070

OPENING # 4

A. ONE (1) HOLLOW METAL DRYWALL FRAME 2'8" X 6'8", 6 3/4" J.D., (5 3/4" THROAT), 16 GA., K.D.
B. ONE (1) HOLLOW METAL DOOR 2'8" X 6'8", FLUSH, 18 GA.
C. ONE (1) HARDWARE SET – SET CONSISTS OF THE FOLLOWING:
- 3 BB HINGES X NRP X US26D
- 1 LEVER PASSAGE SET CLX 3310 PZD X 626
- 1 THRESHOLD S205A X 36"
- 1 DOOR SWEEP 323A X 36"
- 1 SET OF W/S 797B3070

NOTE – ALLOW 4 – 6 WEEKS AFTER AN APPROVED ORDER IS RECEIVED IN OUR OFFICE.

TOTAL FOR ABOVE, FURNISH ONLY $ 6,221.00

TERMS: ** Net 30 Days** Subject to prior credit approval.
Special order material requires 50 % deposit.
Accepting American Express, Master Card and Visa.
Tax is not included in prices unless noted otherwise.
No retainage allowed on deliver only material.
Void unless acceptance is received within Thirty (30) days.
All Electrical wiring and control wiring is by others.
No installation included unless noted above.
Bituminous Coating is excluded.
Installation work will be done on regular work day hours, unless otherwise noted.
All material that we offer from stock is for immediate acceptance and subject to prior sale.

SALISBURY DOOR AND HARDWARE
BY: ROBERT COOK

ACCEPTED FOR: _____
BY: _____ DATE: _____
Name Title

GoGlass
Everything Glass. Friendly & Fast.

QUOTE	DATE	EXPIRATION DATE	TOTAL
#195870-1	9/3/2026	10/3/2026	$24,636.33

CUSTOMER

Worcester County Public Works
(410) 251-7352
Zparker@worcestermd.gov

6113 Timmons Rd
Snow Hill, MD 21863

JOB INFO

Worcester Co Roads Div - SF Replacement
5764 Worcester Hwy
Snow Hill, MD 21863

GO GLASS

200 Peterson Dr
Seaford, DE 19973
(302) 262-1288
fmorton@go-glass.com
https://www.go-glass.com

Commercial Labor & Fees

Subtotal:$23,795.69

SCOPE OF WORK.
Remove and dispose of existing front entry door and frame, and (2) windows in front of building, (1) bathroom window on left side of building, (1) bathroom window on right side of building and (2) office windows on right side of building.
Supply and install (1) new YKK 3-0 x 7-0 door with side lite and transframe, front entry door YKK 35D medium stile,10" btoom rail, butt hung, push-pull, push paddle exit device, electric strike with power supply, Norton 1601 door closure,(1) 36" x 4" threshold, (1) 36" door sweep.
Window frames, YKK 40 FI 2" x 4" all doors and frames clear anodized finish.
Glass in front entry door and (2) front (3) lite windows glazed with 1" lo-e /clear temmered and annealed ig units.
Windows in both bathrooms will be glazed with 1" lo-e acid etched obscure annealed ig units.
(2) office windows glazed with 1" lo-e /gray annealed ig units.
Supply and install new clear annodized .040 break metal on bottom of all new window frames.

ITEMS	QTY
Commercial Miscellaneous Supplies MISC.SUPPLIES	1
0.040 Brake Metal (48 x 120 sheets)	1
Custom YKK AP Storefront System	1
Insulated Glass Unit - 1/4" Energy Adv / 1/4" Energy Adv (30" W x 62" H) Tempered	13
Brake Metal_Custom	1
Commercial Labor - 1 Lead / 1 Helper	40
Commercial Travel & Service Charge	-
FUEL SURCHARGE	-
Tax:	~~$840.64~~
Subtotal Total	**$23,795.69**

Exclusions

GoGlass
Everything Glass. Friendly & Fast.

QUOTE	DATE	EXPIRATION DATE	TOTAL
#195870-1	9/3/2026	10/3/2026	$24,636.33

STANDARD EXCLUSIONS:
Openings prepared by others, unless documented in scope of work above.
Permits, bonds, premium/overtime/afterhours hours, carpentry, electrical, unforeseen existing conditions, masonry, wooden doors, overhead doors, drywall painting, anything not listed in this estimate.

PAYMENT TERMS: Account customers
Custom Material Deposit: 50% due before material can be ordered. This is non-refundable once material is ordered.
Balances due per account or contract terms.

PAYMENT TERMS: Cash customers
Custom Material Deposit: 50% due before material can be ordered. This is non-refundable once material is ordered.
Final Payment: Due at time of installation.

DISCLAIMER:
The accepted Standard Specification for Heat-Strengthened and Fully Tempered Flat Glass, ASTM International C1048 -addresses the optical phenomenon as follows:
A strain pattern, also known as iridescence, is inherent in all heat-strengthened and fully tempered glass. This strain pattern may become visible under certain lighting and other conditions. It is a characteristic of heat-treated glass and should not be mistaken as discoloration, non-uniform tint or color, or a defect in the glass.

NEW NATIONAL AND REGIONAL EFFICIENCY STANDARDS BEGAN ON 1/1/15. VISIT WWW.GOODMANMFG.COM/STANDARDS FOR INFO.

DAIKIN

QUOTATION
PENDING TICKET

PAGE NO. 1

REMIT

Daikin Comfort Technologies Distribution, Inc.
P. O. Box 660503
Dallas, TX 75266-0503

WAREHOUSE

SALISBURY #186
DAIKIN COMFORT TECHNOLOGY #186
34555 DUPONT BLVD UNIT 1
FRANKFORD, DE 19945

P:410-677-3002 F:410-677-3776

PAYMENT TYPE	CASH
DOCUMENT NO.	IH31527
DOCUMENT DATE	8/21/26
CUSTOMER NO.	200224
WAREHOUSE	186

REPRINT
8/21/26
10:32:51

SOLD TO

WORCESTER COUNTY MAINTENANCE
6113 TIMMONS ROAD
Phone #410-632-3766
SNOW HILL, MD 21863

SHIP TO

WORCESTER COUNTY MAINTENANCE
DAIKIN COMFORT TECHNOLOGY #186
34555 DUPONT BLVD UNIT 1
P:410-677-3002 F:410-677-3776
FRANKFORD, DE 19945

SPECIAL INSTRUCTIONS

CUSTOMER P.O. NUMBER	JOB NAME	JOB NO.	SLS	SALES	ORDER DATE	SHIPPING METHOD	FT. Payment
HWY & ROADS 2			HSE	1CK	8/21/26	PICKUP	

LINE / LOCATION	PRODUCT NO. / DESCRIPTION		U / M	ORDERED	SHIPPED	B / O	UNIT PRICE	DISCOUNT	EXTENDED AMOUNT
001	GLZS4BA4810	14.3 SEER2 HP R32, 4.0T	EA	1	1	0	2694.0000		2694.00
	14.3 SEER2 HP R32, 4.0T								
002	GR9S960804CN	MULTISPEED UF FURNACE	EA	1	1	0	1633.5000		1633.50
	MULTISPEED UF FURNACE								
003	CAPTA6030C3	R32 5.0T CASED E COIL TXV 30.	EA	1	1	0	795.7500		795.75
	R32 3.5T CASED E COIL TXV 30.								
004	LPM-33	LP CONVERSION KIT	EA	1	0	1	58.8800		58.88
PRS 016 D									
005	EL3636-3	E-LITE PAD 36X36-3"	EA	1	1	0	47.1900		47.19
006	LS38781250	LINESET 3/8"X7/8"X1/2" 50'	EA	1	1	0	374.8000		374.80

	NO. CTNS	WEIGHT	SHIPPED VIA	SHIP DATE	PICKED BY	SCANNED BY	LOADED BY	REVIEWED BY

AMOUNT
TAX %
FREIGHT

RECEIVED IN NEW CONDITION BY x

CONTINUED:

DATE RECEIVED

TOTAL DUE

All Returns Subject to 20% Restocking Fee Rev. 07/18/23 11 10

14 – 12

ITEM: 14

NEW NATIONAL AND REGIONAL EFFICIENCY STANDARDS BEGAN ON 1/1/15. VISIT WWW.GOODMANMFG.COM/STANDARDS FOR INFO.

DAIKIN

QUOTATION
PENDING TICKET

PAGE NO. 2

REMIT
Daikin Comfort Technologies Distribution, Inc.
P. O. Box 660503
Dallas, TX 75266-0503

WAREHOUSE
SALISBURY #186
DAIKIN COMFORT TECHNOLOGY #186
34555 DUPONT BLVD UNIT 1
FRANKFORD, DE 19945

P:410-677-3002 F:410-677-3776

PAYMENT TYPE	CASH
DOCUMENT NO.	IH31527
DOCUMENT DATE	8/21/26
CUSTOMER NO.	200224
WAREHOUSE	186

REPRINT 8/21/26 10:32:51

SOLD TO
WORCESTER COUNTY MAINTENANCE
6113 TIMMONS ROAD
Phone #410-632-3766
SNOW HILL, MD 21863

SHIP TO
WORCESTER COUNTY MAINTENANCE
DAIKIN COMFORT TECHNOLOGY #186
34555 DUPONT BLVD UNIT 1
P:410-677-3002 F:410-677-3776
FRANKFORD, DE 19945

SPECIAL INSTRUCTIONS

CUSTOMER P.O. NUMBER	JOB NAME	JOB NO.	SLS	SALES	ORDER DATE	SHIPPING METHOD	FT. Payment
HWY & ROADS 2			HSE	1CK	8/21/26	PICKUP	

LINE / LOCATION	PRODUCT NO. / DESCRIPTION		U / M	ORDERED	SHIPPED	B / O	UNIT PRICE	DISCOUNT	EXTENDED AMOUNT
007	LS38781230	LINESET 3/8 X 7/8 X 1/2 30'	EA	1	1	0	230.4100		230.41
008	TH6210U2001	T6 PRO MULTI PRG CON/HP W/O SENS	EA	1	1	0	75.0000		75.00
PRS 019 C		T6 PRO MULTI PRG CON/HP W/O SENS							
009	1373060	137 30X60 GALV DRAIN PAN	EA	1	1	0	71.9400		71.94
010	CC-1	CONDENSATE COP DRAIN PAN SWITCH	EA	1	1	0	12.5700		12.57
PRS 013 C / PRS 017 C		CC-1 CC-1 DIVERSITECH							
011	SI1801US11/T	TANK PUMP 23' 120V W/TUBING	EA	1	1	0	60.9400		60.94

	NO. CTNS	WEIGHT	SHIPPED VIA	SHIP DATE	PICKED BY	SCANNED BY	LOADED BY	REVIEWED BY

AMOUNT	6,054.98
TAX %	.00
FREIGHT	.00
TOTAL DUE	6,054.98

RECEIVED IN NEW CONDITION BY x
END OF ORDER

DATE RECEIVED

All Returns Subject to 20% Restocking Fee Rev 07/18/23 11:10

14 – 13

ITEM: 14

DAIKIN

IL21209

Mike

QUOTATION
PENDING TICKET

PAGE NO. 1

REMIT

Daikin Comfort Technologies Distribution, Inc.
P. O. Box 660503
Dallas, TX 75266-0503

WAREHOUSE

SALISBURY #186
DAIKIN COMFORT TECHNOLOGY #186
34555 DUPONT BLVD UNIT 1
FRANKFORD, DE 19945

P:410-677-3002 F:410-677-3776

PAYMENT TYPE	CASH
DOCUMENT NO.	IL21209
DOCUMENT DATE	10/02/26
CUSTOMER NO.	200224
WAREHOUSE	186

SOLD TO

WORCESTER COUNTY MAINTENANCE
6113 TIMMONS ROAD
Phone #410-632-3766
SNOW HILL, MD 21863

SHIP TO

WORCESTER COUNTY MAINTENANCE
DAIKIN COMFORT TECHNOLOGY #186
34555 DUPONT BLVD UNIT 1
P:410-677-3002 F:410-677-3776
FRANKFORD, DE 19945

SPECIAL INSTRUCTIONS

CUSTOMER P.O. NUMBER	JOB NAME	JOB NO.	SLS	SALES	ORDER DATE	SHIPPING METHOD	FT. Payment
COUNTY ROADS			HSE	1CK	10/02/26	PICKUP	

LINE / LOCATION	PRODUCT NO. / DESCRIPTION	U / M	ORDERED	SHIPPED	B / O	UNIT PRICE	DISCOUNT	EXTENDED AMOUNT
001	CTXV07AVJU9 R-32HP AURORA DCTLESS ID 1/2T R-32HP AURORA DCTLESS ID 1/2T	EA	2	2	0	520.2900		1040.58
002	2MXM18AVJU9 2 PORT STD MULTI HP OD 1.5 TON	EA	1	1	0	988.4506		988.45
003	DACA-WB-3 UNIT WALL MOUNT KIT 500LB CAP	EA	1	1	0	139.1100		139.11
004	85104 SD 3.75" DUCT 78" LENGTH WH 100	EA	5	5	0	57.0400		285.20
005	86111 SD 3.75" 90 FLAT ELL WH 100 PRS 009 C / PRS 009 B	EA	4	4	0	29.2900		117.16
006	86116 SD 3.75" WALL INLET WH 100 PRS 009 C / PRS 009 B	EA	2	2	0	29.4900		58.98

14 – 14

NO. CTNS	WEIGHT	SHIPPED VIA	SHIP DATE	PICKED BY	FILLED BY	PACKED BY	CHECKED BY

AMOUNT
TAX %
FREIGHT

RECEIVED BY x

DATE RECEIVED

TOTAL DUE

QUOGND Rev. 10/02/26 11:28

ITEM: 14

DAIKIN

IL21209

QUOTATION
PENDING TICKET

PAGE NO. 2

REMIT
Daikin Comfort Technologies Distribution, Inc.
P. O. Box 660503
Dallas, TX 75266-0503

WAREHOUSE
SALISBURY #186
DAIKIN COMFORT TECHNOLOGY #186
34555 DUPONT BLVD UNIT 1
FRANKFORD, DE 19945

P:410-677-3002 F:410-677-3776

PAYMENT TYPE	CASH
DOCUMENT NO.	IL21209
DOCUMENT DATE	10/02/26
CUSTOMER NO.	200224
WAREHOUSE	186

SOLD TO
WORCESTER COUNTY MAINTENANCE
6113 TIMMONS ROAD
Phone #410-632-3766
SNOW HILL, MD 21863

SHIP TO
WORCESTER COUNTY MAINTENANCE
DAIKIN COMFORT TECHNOLOGY #186
34555 DUPONT BLVD UNIT 1
P:410-677-3002 F:410-677-3776
FRANKFORD, DE 19945

SPECIAL INSTRUCTIONS

CUSTOMER P.O. NUMBER	JOB NAME	JOB NO.	SLS	SALES	ORDER DATE	SHIPPING METHOD	FT. Payment
COUNTY ROADS			HSE	1CK	10/02/26	PICKUP	

LINE / LOCATION	PRODUCT NO. / DESCRIPTION	U / M	ORDERED	SHIPPED	B / O	UNIT PRICE	DISCOUNT	EXTENDED AMOUNT
007	DISC-60A-NF 60A NON-FUSED DISCONNECT	EA	1	1	0	13.6500		13.65
	60A NON-FUSED DISCONNECT							
008	DCTLS14381250 LINESET GEL NF 1/4X3/8X1/2 50FT	EA	1	1	0	153.4600		153.46
009	PWDS14450 14-4 CNTRL CBL MINI SPLIT 600V	EA	1	1	0	83.7800		83.78

REPLACEMENT INVOICE

14 – 15

NO. CTNS	WEIGHT	SHIPPED VIA	SHIP DATE	PICKED BY	FILLED BY	PACKED BY	CHECKED BY

AMOUNT	2,880.37
TAX AMT %	.00
FREIGHT	.00
TOTAL DUE	2,880.37

RECEIVED BY x

DATE RECEIVED

QUOGMD Rev. 10/02/26 11:28

ITEM: 14

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Dallas Baker, Director of Public Works
Department: Public Works
Date: October 26, 2026
Subject: Award of Bid – Roads Division Dump Truck

Summary: Public Works is requesting Commissioner approval to award the purchase of a 6-wheel dump truck with a snowplow for the Roads Division to Bergey's Truck Center in the amount of $259,955. Funding in the amount of $260,000.00 for this purchase was approved in the FY27 operating budget under account 100.1202.9010.010, Public Works Roads Division Capital Equipment Vehicles.

Bids were due and opened on Monday, August 31, 2026, at 2:00 pm. Four bids were received. All bids received met or exceeded our specifications; however, Bergey's Truck Centers offered the shortest delivery/lead time of June 30, 2027, as they are using a different body company. International and Transteck are using the same body vendor (H.A. Dehart & Son) which currently has a backlog. All Roads Trucks is using Moxley's which causes concern that they can complete within the timeframe as shown below as the Roads Division just received their dump truck that was ordered in October 2024 due to delays at the body company which was also Moxley's. All vendors were given an opportunity to go with a different body company and/or lower their price; however, Bergey's Truck Center is still under budget and offers the shortest delivery time.

The Roads Division is replacing a 2007 International 7300 six-wheel dump truck. This vehicle has roughly 205,000 miles with power issues, various leaking components, and major rust. We are approaching the winter season and with vehicle issues, significant costs could be incurred to keep it running, especially for the next 7 to 18 months if we choose to go with one of the other bids.

Please let me know if there are any questions.

Fiscal Impact:	$259,955.00
Funding Source:	100.1202.9010.010 - Capital Equipment Vehicles
Requested Action:	Approval
Alternatives:	
Coordinated With:	Ed Welch Jana Potvin Kevin Lynch
Attachment(s):	Yes

Dump Truck Bid			
Monday, August 31, 2026, at 2:00 pm			
Bid Tabulation			
Vendor Name	**As Bid**	**As Award**	**Truck Build Time**
Bergey's Truck Center, Delmar, MD	$262,955.00	$259,955.00*	***June 30, 2027** (Body Co - J & J Truck Bodies) *Date in submitted bid was April 30, 2027*
All Roads Trucks, Mardela, Springs, MD	$275,235.00	$275,235.00* (no change)	**7-10 months from order** (Body Co – Moxley's)
International of Delmarva, Salisbury, MD	$233,144.00		**14-18 months from order** (due to body company backlog – H.A. Dehart & Son)
		$241,680.00 *	**11-13 months from order** using J & J Truck Bodies
Transteck Inc., Salisbury, MD	$235,194.00		**14-18 months from order** (due to body company backlog – H.A. Dehart & Son)
		$243,730.00*	**11-13 months from order** using J & J Truck Bodies

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Robert J. Mitchell, Environmental Programs Director
Department: Environmental Programs
Date: October 26, 2026
Subject: Priority Funding Area Expansion - Berlin

Summary:

Priority Funding Areas (PFA's) are existing communities and places designated by local governments indicating where they want state investment to support future growth. Growth-related project covered by the state legislation (Smart Growth Act of 1997) include most state programs that support growth and development. The 1997 planning law recognizes the important role of local governments in managing growth and determining the locations most suitable for state-funded projects.

Counties may designate areas as PFA's that meet guidelines for intended use, availability of plans for sewer and water systems and permitted residential density. Areas eligible for county designation include existing communities and areas where industrial or other economic development is desired.

With the recent local approval of the re-designation of the Enterprise Zone (EZ) in Berlin by Worcester County (Resolution 26-24) and the Town of Berlin (Resolution No. 2026-06), an issue came up with respect to MD Department of Planning's (MDP) review of consistency with respect to the underlying PFA designation of the northeastern portion of that zone. There was portion of the requested area that does not have the PFA designation outside the Town's corporate limits. That area is shown on the attached proposed PFA Addition map as the remainder of Worcester County Tax Map 25, Parcel 411. The attached EZ map packet details the previously approved area and PFA designations.

To correct this situation and allow the state to approve the requested EZ map, we would need to approve the addition and make a request to MDP to include this area as a PFA. As this

additional area is the remainder of the corner property (Parcel 411) that has historical uses with the primary structure built in 1973, it was established with commercial uses prior to 1997.

I have conferred with Worcester Economic Development, and they have conferred with the Town staff that no objections exist to the PFA expansion. I also conferred with the local MDP Director for the Eastern Shore to conclude the pathway forward has no other barriers and that this area meets the requirements for PFA designation.

Noting that as a rural county, we have few opportunities to get additional PFA lands, and that we may have a situation in the future that could require connection of some of these properties to public services, I respectfully request the County Commissioners approve of this request to expand the PFA to include the remainder of Parcel 411 totaling 8.135 acres.

I have taken the liberty of preparing a draft letter for this request that can include the attached PFA addition map.

Please let me know if you have any additional concerns or questions.

Fiscal Impact: Not Applicable

Funding Source: Not Applicable

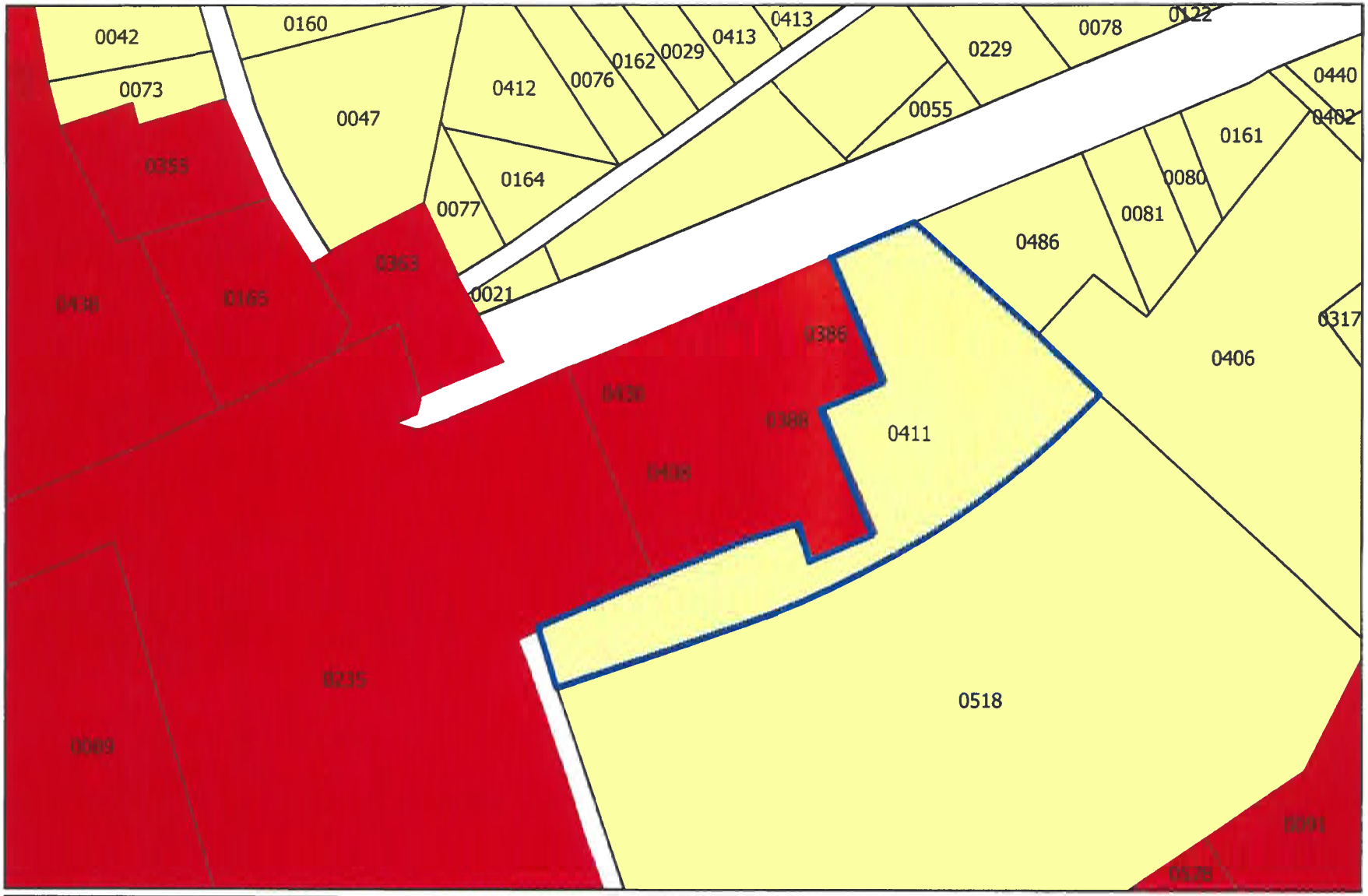
Requested Action: Approval of the PFA addition and signature of the letter

Alternatives:

Coordinated With:

Attachment(s): PFA Addition Map Enterprise Zone Map Packet PFA Letter - Berlin Properties

Proposed Addition to Worcester County Priority Funding Area: Map 25, Parcel 411



DATE

Ms. Rebecca L. Flora, Secretary
Maryland Department of Planning
120 E. Baltimore Street, STE 2000
Baltimore, MD 21202

RE: PFA Certification of Worcester County Berlin Commercial Area east of the Route 50 Intersection with Seahawk Road in Berlin

Dear Secretary Flora-

The Worcester County Commissioners offer this letter as certification that the following property meets the qualification for designation as a Priority Funding Area (PFA under the Smart Growth Areas Act of 1997, and as amended by House Bill 1141 in 2006:

Tax Map 0025; Parcel 411: 8.135 acres

We conclude that this property meets the qualification for designation as a PFA for the following reasons:

1. The property is developed and zoned C-2 Commercial and, as such, would be considered "commercial employment uses"; and,
2. The property is designated as a "W-3, S-3" planning area in the Worcester County Comprehensive Water and Sewerage Plan; and,
3. The property is the remainder of the corner property, Parcel 411, that had a commercial structure built in 1973, with commercial uses established prior to January 1, 1997.

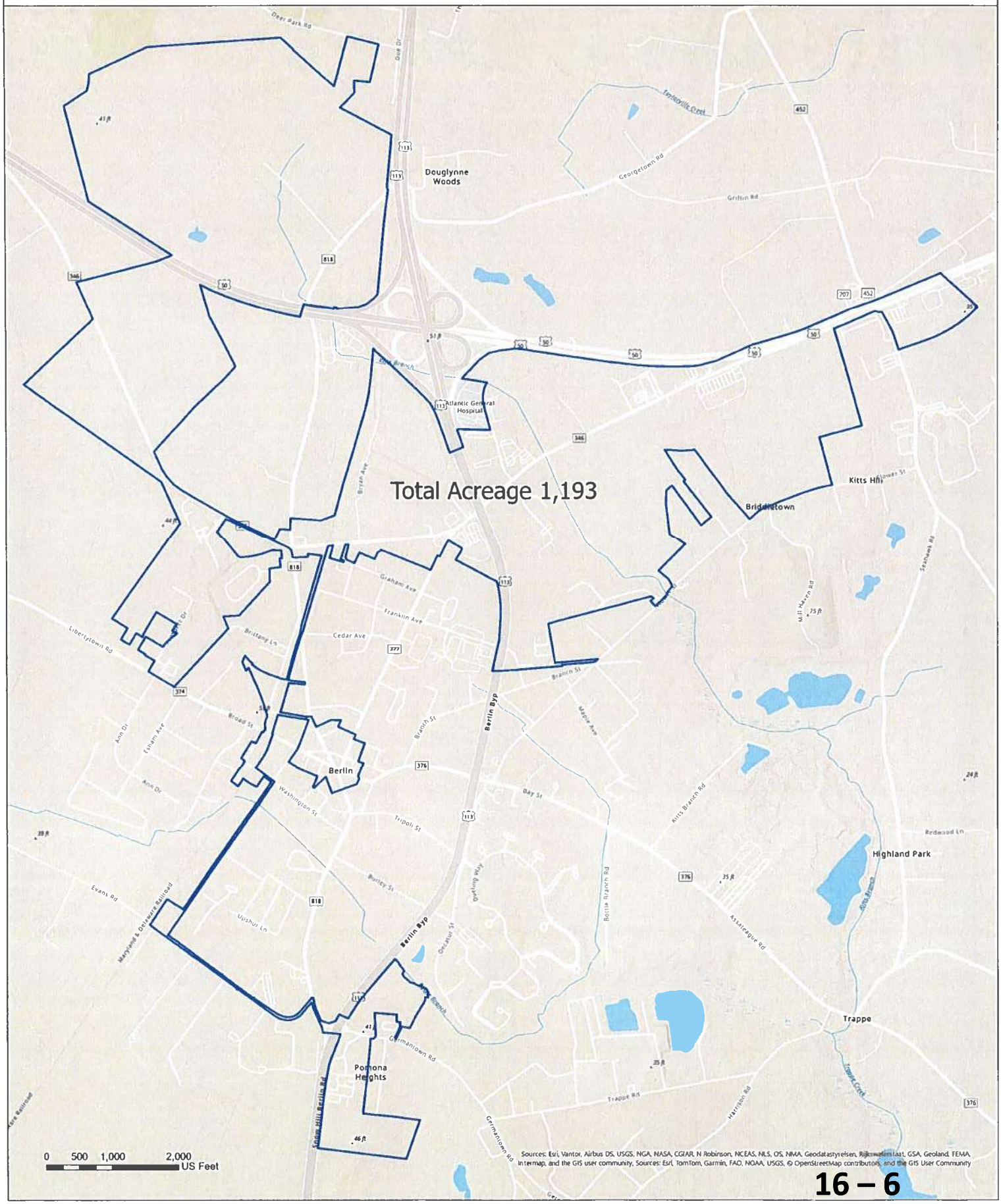
We trust that your office will review our certification and concur with our determinations. However, should you have any questions or require any additional information, please contact Robert Mitchell, Director of Environmental Programs at (410) 632-1220 or Jennifer Keener, Director of Development Review and Permitting at (410) 632-1200.

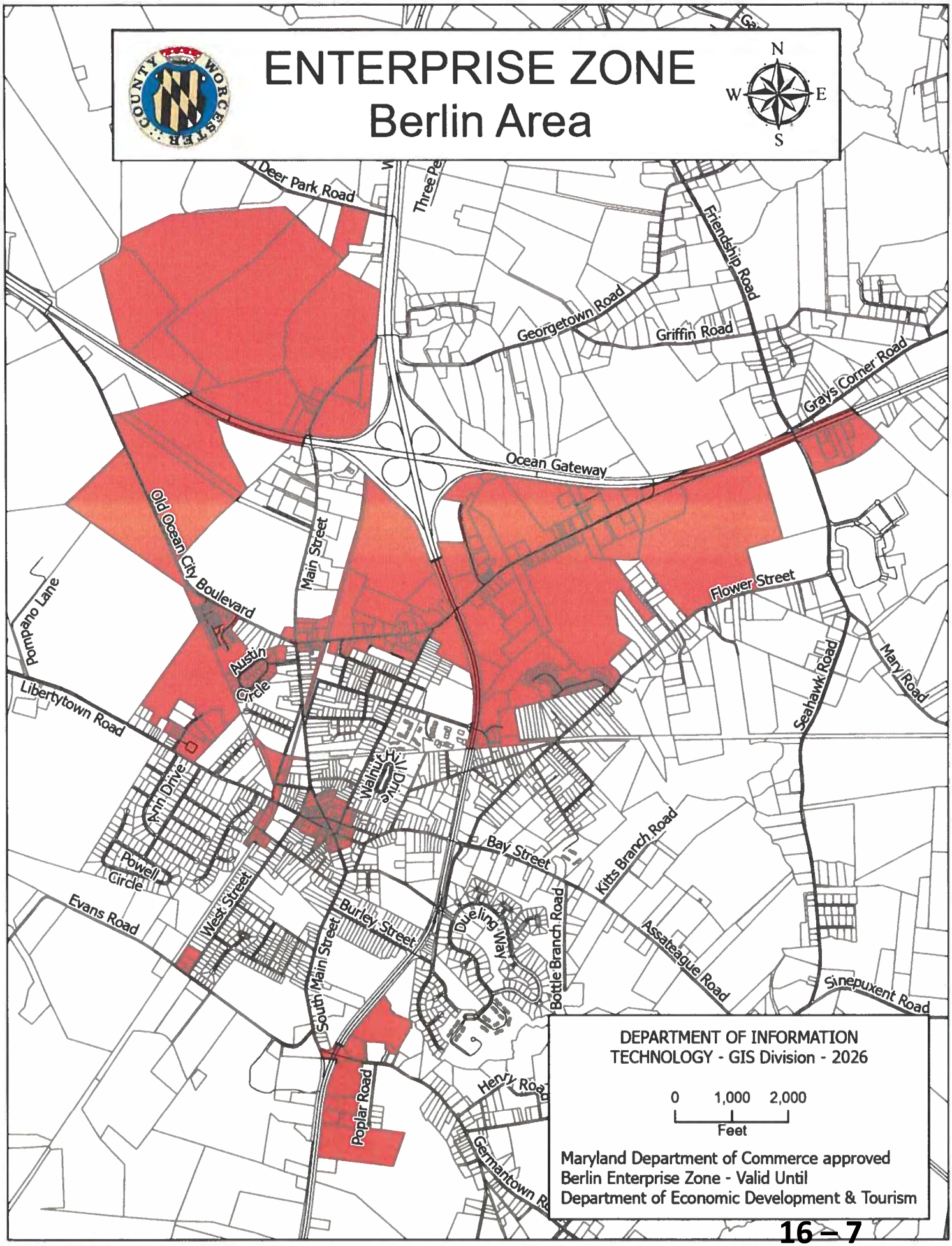
Sincerely,

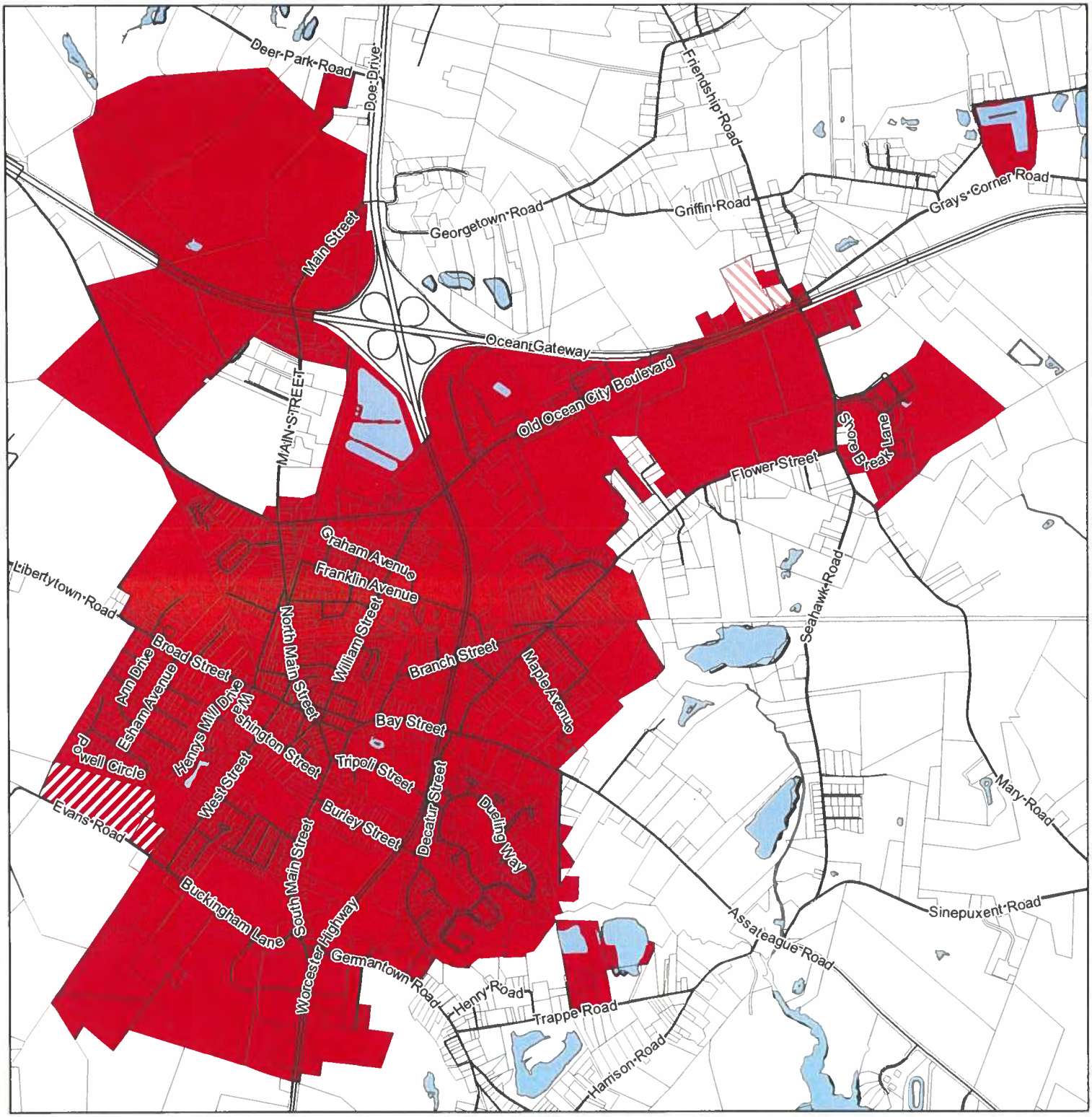
Theodore J. Elder
President

cc: Robert Mitchell/EP Director
Jen Keener/DRP Director
Melanie Pursel/Econ. Dev. Director
Ivy Wells/Econ Dev. Director – Berlin
Michelle Koenig/MDP - Eastern Shore

Worcester County/ Berlin Enterprise Zone Submittal 2026




ENTERPRISE ZONE
Berlin Area
N
W
E
S
Deer Park Road
Three Pe
Friendship Road
Georgetown Road
Griffin Road
Gray's Corner Road
Ocean Gateway
Old Ocean City Boulevard
Main Street
Pompano Lane
Flower Street
Austin
Circle
Libertytown Road
Seahawk Road
Mary Road
Walnut St
Ann Drive
Powell
Circle
Bay Street
Kitts Branch Road
Evans Road
West Street
Burley Street
Dueling Way
Bottle Branch Road
Assateague Road
Sinepuxent Road
South Main Street
Poplar Road
Henry Road
Germantown Rd
DEPARTMENT OF INFORMATION
TECHNOLOGY - GIS Division - 2026
0 1,000 2,000
Feet
Maryland Department of Commerce approved
Berlin Enterprise Zone - Valid Until
Department of Economic Development & Tourism



PRIORITY FUNDING AREAS

Town of Berlin

- Priority Funding Area
- Comment Area
- Annexed but not PFA

DEPARTMENT OF DEVELOPMENT
REVIEW & PERMITTING
Technical Services Division

0 1,500 3,000
Feet

Prepared: July 2024
Source: Maryland Department of Planning

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Karen Hammer, Executive Administrative Assistant
Department: County Commissioner
Date: October 26, 2026
Subject: 11-04-26 County Board Appointments

Summary: The attached information outlines each Commissioner's District and identifies available County Board positions that require nominations.

Fiscal Impact: N/A

Funding Source: N/A

Requested Action: Please review and make appropriate nominations and appointments to fill vacant Board positions.

Alternatives: N/A

Coordinated With: Board Staff Contact Representatives

Attachment(s):

TEL: 410-632-1194
WEB: www.co.worcester.md.us

COMMISSIONERS
THEODORE J. ELDER, PRESIDENT
MADISON J. BUNTING, JR., VICE PRESIDENT
CARYN G. ABBOTT
ANTHONY W. BERTINO, JR.
ERIC J. FIORI
JOSEPH M. MITRECIC
DIANA PURNELL

OFFICE OF THE
COUNTY COMMISSIONERS
Worcester County
GOVERNMENT CENTER
ONE WEST MARKET STREET • ROOM 1103
SNOW HILL, MARYLAND
21863-1195

WESTON S. YOUNG, P.E.
CHIEF ADMINISTRATIVE OFFICER
CANDACE I. SAVAGE, CGFM
DEPUTY CHIEF ADMINISTRATIVE OFFICER
ROSCOE R. LESLIE
COUNTY ATTORNEY

October 26, 2026

To: Worcester County Commissioners

From: Karen Hammer, Executive Administrative Assistant

Subject: Upcoming Board Appointments – Terms Beginning January 1, 2026

Commissioner Bertino – You have Three (3) positions open:

- George Solyak– **Term Ended**– Agricultural Reconciliation Bd.
- Missy Denault – **Moved Out of State** – Recreation Advisory Board
- John Collins – **Term Ending** – W & S Advisory Board – Ocean Pines

Commissioner Purnell – You have One (1) positions open:

- Nancy Howard – **Termed Out** – Social Services Advisory Board

Commissioner Bunting - You have Two (2) positions open:

- Mike Poole – **Term Ending –** Building Code Appeals Board
- Harry Hammond – **Term Ended** – Social Services Advisory Bd.

Commissioner Abbott – You have One (1) position open:

- Dr. Lynn Duffy – **Resigned –** Housing Review Board

Commissioner Mitrecic – You have Two (2) positions open:

- Bill Paul – **Resigned** – Building Code Appeals Board
- Rebecca Ferguson – **Resigned** – Social Services Advisory Board

Commissioner Elder – <u>All of your positions are fulfilled. Thank you!</u> Commissioner

Fiori - <u>You have Four (4) positions open</u>:

- Bruce Spangler – **Term Ending** – Ethics Board
- Alex Cederbaum - Resigned - Mystic Harbour Advisory Council
- Keith Swanton -**Term Ended** - Water & Sewer Advisory Council, West Ocean City
- Blake Haley – **Term Ended** - Water & Sewer Advisory Council, West Ocean City

<u>All Commissioners</u>

(4)-Adult Public Guardianship Board -
3– Terms Expiring – Dr. Greer, Richard Collins, and Nancy Howard
1– Vacancy – Psychiatrist

(2)-Drug and Alcohol Abuse Council –1- Term Ends – Kim Moses, **1 – Declined Reappointment** – Alyce Marzola

(2)-Local Development Council for the Ocean Downs Casino - Previously Expired Terms – Mark Wittmyer, At-Large, and David Massey (At-Large-Business)

(1) – Lower Shore Work Force Development Board – Alicia Warren - resigned

(1)– Property Tax Assessment Appeal Board - Alternate Seat Vacancy

(1) – Social Services Advisory Board – Commissioner Diana Purnell has served the maximum term. This Board requires one member to be a commissioner.

(1) – Solid Waste Advisory Board - Town of Berlin member – James Charles's term is ending.

(**1) - Mystic Harbour Advisory Board - Resigned** - A. Cederbaum

(2)- Water and Sewer Advisory Council- West Ocean City- 1 Term Ended Dec. 2021 – Keith Swanton and Blake Haley

ADULT PUBLIC GUARDIANSHIP BOARD

Reference: PGL Family Law 14-402, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory
Perform 6-month reviews of all guardianships held by a public agency.
Recommend that the guardianship be continued, modified or terminated.

Number/Term: 11/3 year terms
Terms expire December 31st

Compensation: None, travel expenses (under Standard State Travel Regulations)

Meetings: Semi-annually

Special Provisions:
1 member must be a professional representative of the local department
1 member must be a physician
1 member must be a psychiatrist from the local department of health
1 member must be a representative of a local commission on aging
1 member must be a representative of a local nonprofit social services organization
1 member must be a lawyer
2 members must be lay individuals
1 member must be a public health nurse
1 member must be a professional in the field of disability
1 member must be a person with a physical disability

Staff Contact: Department of Social Services - Roberta Baldwin (410-677-6872)

Current Members:

Member's Name	Representing	Years of Term(s)
Roberta Baldwin	Local Dept. Rep. - Social Services	03-06-09-12-15-18-21-24-27
Melissa Banks	Public Health Nurse	*02-03-06-09-12-15-18-21-24-27
Dr. William Greer	Physician	07-10-13-16-19-22-25 Term Exp.
Richard Collins	Lawyer	95-16-19-22-25 Term Exp.
Nancy Howard	Lay Person	*17-19, 19-22-25 Term Exp.
Brandy Trader	Comm. On Aging	*15-17, 17-20, 20-23-26
Stephanie James	Wor. Co. Dev. Center	23-26
Vacancy	Psychiatrist	
Tina Dykes	Commission on Aging Rep.	25-28

* = Appointed to fill an unexpired term

Updated: September 16, 2025
Printed: September 18, 2025

AGRICULTURAL RECONCILIATION BOARD

Reference: Public Local Law 'ZS 1-346 (Right to Farm Law)

Appointed by: County Commissioners

Function: Regulatory
Mediate and arbitrate disputes involving agricultural or forestry operations conducted on agricultural lands and issue opinions on whether such agricultural or forestry operations are conducted in a manner consistent with generally accepted agricultural or forestry practices and to issue orders and resolve disputes and complaints brought under the Worcester County Right to Farm Law.

Number/Term: 5 Members/4-Year Terms - Terms expire December 31st

Compensation: None - Expense Reimbursement as provided by County Commissioners

Meetings: At least one time per year, more frequently as necessary

Special Provisions:
- All members must be County residents
- Two Members chosen from nominees of Worcester County Farm Bureau
- One Member chosen from nominees of Worcester County Forestry Board
- Not less than 2 but not more than 3 members shall be engaged in the agricultural or forestry industries (**At-Large members - non-ag/forestry**)

Staff Contact: Dept. of Development Review & Permitting
- Jennifer Keener (410-632-1200)

County Agricultural Extension Agent - As Consultant to the Board
- Doug Jones, District Manager, Resource Conservation District - (632-3109, x112)

Current Members:

Member=s Name	Nominated By	Ag/Forest Industry	Resides	Years of Term(s)
George Solyak	At-Large	No	Ocean Pines	18-22
Dean Ennis	Farm Bureau	Yes	Pocomoke	06-10-14-18-22-26
Tom Babcock	At-Large	No	Whaleyville	14-18-22-26
Stacey Esham	Forestry Bd.	Yes	Berlin	12-16-20-24-28
Brooks Clayville	Farm Bureau	Yes	Snow Hill	00-04-08-12-16-20-24-28

Prior Members: Since 2000

Michael Beauchamp (00-06)
Phyllis Davis (00-09)
Richard G. Holland, Sr. (00-12)
Rosalie Smith (00-14)
Betty McDermott *(09-17)

* = Initial terms staggered

BUILDING CODE APPEALS BOARD

Reference: PGL - Public Safety Article - Section 12-501 - 12-508 - Annotated Code of Maryland
COMAR 05.02.07 (Maryland Building Performance Standards)
- International Building Code, International Residential Code

Appointed by: County Commissioners

Function: Quasi-Judicial
Hear and decide upon appeals of the provisions of the International Building Code (IBC) and International Residential Code for one- and two-family dwellings (IRC)

Number/Term: 7/4-year terms
Terms expire December 31

Compensation: $100 per meeting (by policy)

Meetings: As Needed

Special Provisions: Members shall be qualified by reason of experience, training or formal education in building construction or the construction trades.

Staff Contact: Jennifer Keener, Director
Development Review & Permitting (410-632-1200, ext. 1123)

Current Members:

Member=s Name	Nominated By	Resides	Years of Term(s)
Bill Paul	D-7 - Mitrecic	Ocean Pines	15-19-23 **Resigned**
Mike Poole	D-6 - Bunting	Bishopville	17-21, 21-25
Mark Bargar	D-4 - Elder	Berlin	14-18-22-26
Jim Wilson	D-3 - Fiori	Berlin	02-06-10-14-18-22-26
Elbert Davis	D-2 - Purnell	Snow Hill	*03-07-11-15-19-23-27
James Spicknall	D-5 - Bertino	Ocean Pines	04-08-12-16-20-24-28
Mark Frostrom, Jr.	D-1 - Abbott	Pocomoke	26-30

Prior Members:

Robert L. Cowger, Jr. (92-95)
Charlotte Henry (92-97)
Robert Purcell (92-98)
Edward DeShields (92-03)
Sumei Prete (97-04)
Shane C. Spain (03-14)
Dominic Brunori (92-15)
Richard P. Mueller (98-17)
Kevin Holland (96-24)

* = Appointed to fill an unexpired term

Updated: February 17, 2026
Printed: February 17, 2026

* = Appointed to fill an unexpired term

DRUG AND ALCOHOL ABUSE COUNCIL

Reference: PGL Health-General, Section 8-1001

Appointed by: County Commissioners

Functions: Advisory
Develop and implement a plan for meeting the needs of the general public and the criminal justice system for alcohol and drug abuse evaluation, prevention and treatment services.

Number/Term: At least 18 - At least 7 At-Large, and 11 ex-officio (also several non-voting members)
At-Large members serve 4-year terms; Terms expire December 31

Compensation: None

Meetings: As Necessary

Special Provisions: Former Alcohol and Other Drugs Task Force was converted to Drug and Alcohol Abuse Council on October 5, 2004.

Staff Contact: Regina Mason, Council Secretary, Health Department (410-632-1100)
Doug Dods, Council Chair, Sheriff=s Office (410-632-1111)

Current Members:

Name	Representing	Years of Term(s)
	At-Large Members	
Kim Moses	Knowledgeable on Substance Abuse Issues	08-12-16-20, 20-24
Sue Abell-Rodden	Recipient of Addictions Treatment Services	10-14-18-22-26
Colonel Doug Dods	Knowledgeable on Substance Abuse Issues	04-10 (adv)-14-18-22-26
Jim Freeman, Jr.	Knowledgeable on Substance Abuse Issues	04 11-15, 15-19-23-27
Mimi Dean	Substance Abuse Prevention Provider	*18-19-23-27
Michael Trader	Knowledgeable on Substance Abuse Issues	23-27
Matthew Giardina	Knowledgeable on Substance Abuse Issues	24-28
Julie Rayne	Substance Abuse Treatment Provider	26-30
Rev. James Jones	Knowledge of Substance Abuse Issues	*21-25-29
Alyce Marzola	Knowledge of Substance Abuse Treatment	*24-25 **Declined Reappt. Vacant**
	Ex-Officio Members	
Rebecca Jones	Health Officer	Ex-Officio, Indefinite
Roberta Baldwin	Social Services Director	Ex-Officio, Indefinite
Crystal Duffy	Juvenile Services, Regional Director	Ex-Officio, Indefinite
Travis Knapp	Field Supervisor	Ex-Officio, Indefinite
Kris Heiser	State's Attorney	Ex-Officio, Indefinite
Chasity Simpson	District Public Defender	Ex-Officio, Indefinite
Sheriff Matt Crisafulli	County Sheriff	Ex-Officio, Indefinite
Todd Ferrante	Board of Education President	Ex-Officio, Indefinite
Diana Purnell	County Commissioners	Ex-Officio, Indefinite
Judge Brian Shockley (Jen Bauman)	Circuit Court Administrative Judge	Ex-Officio, Indefinite
Hon. Melvin Jews	District Court Administrative Judge	Ex-Officio, Indefinite
Timothy Mulligan	Warden, Worcester County Jail	Ex-Officio, Indefinite

Advisory Members

* Appointed to a partial term for proper staggering, or to fill a vacant term

* Appointed to a partial term for proper staggering, or to fill a vacant term

ETHICS BOARD

Reference: Public Local Law, Section CG 5-103

Appointed by: County Commissioners

Function: Advisory
Maintain all Ethics forms; develop procedures and policies for advisory opinions to persons subject to the Ethics Law and for processing complaints alleging violations of the Ethics Law; conduct a public information program regarding the purpose and application of the Ethics Law; annually certify compliance to the State; and recommend any changes to the Commissioners in order to comply with State Ethics Law.

Number/Term: 7/4 years
Terms expire December 31st

Compensation: $100 per meeting

Meetings: As Necessary

Special Provisions:

Staff Contact: Roscoe Leslie, County Attorney (410-632-1194)

Current Members:

Member=s Name	Nominated By	Resides	Years of Term(s)
Bruce Spangler	D-3, Fiori	Berlin	*02-05-09-13-17-21-25
Iola Tariq	D-2, Purnell	Berlin	*22-26
Mickey Ashby	D-1, Abbott	Pocomoke	14-18-22-26
David Deutsch	D-6, Bunting	Ocean Pines	17-21-23-27
Frank Knight	D-7, Mitrecic	Ocean City	*14-19-23-27
Judy Giffin	D-5, Bertino	Ocean Pines	*21-24-28
Joseph Stigler	D-4, Elder	Berlin	16-20-24-28

Prior Members: (Since 1972)

J.D. Quillin, III
Charles Nelson
Garbriel Purnell
Barbara Derrickson
Henry P. Walters
William Long
L. Richard Phillips (93-98)
Marigold Henry (94-98)
Louis Granados (94-99)
Kathy Philips (90-00)
Mary Yenney (98-05)
Bill Ochse (99-07)
Randall Mariner (00-08)
Wallace D. Stein (02-08)
William Kuhn (90-09)
Walter Kissel (05-09)
Marion Chambers (07-11)
Jay Knerr (11-14)
Robert I. Givens, Jr. (98-14)
Diana Purnell (09-14)
Kevin Douglas (08-16)
Lee W. Baker (08-16)
Richard Passwater (09-17)
Jeff Knepper (16-21)
Faith Mumford (14-22)

* = Appointed to fill an unexpired term

Updated: December 17, 2024
Printed: December 18, 2024

* = Appointed to fill an unexpired term

HOUSING REVIEW BOARD

Reference: Public Local Law 'BR 3-104

Appointed by: County Commissioners

Function: Regulatory/Advisory
To decide on appeals of code official=s actions regarding the Rental Housing Code. Decide on variances to the Rental Housing Code. Review Housing Assistance Programs.

Number/Term 7/3-year terms
Terms expire December 31st

Compensation: $100 per meeting (policy)

Meetings: As Needed

Special Provisions: Immediate removal by Commissioners for failure to attend meetings.

Staff Support: Development Review & Permitting Department
Davida Washington, Housing Program Administrator - 410-632-1200
Ext: 1171

Current Members:

Member=s Name	Nominated By	Resides	Years of Terms(s)
Don Furbay	D-3, Fiori	W. Ocean City	23-26
Charlie Murphy	D-7, Mitrecic	Ocean City	*23-26
Carl Smith	D-4, Elder	Snow Hill	24-27
Felicia Green	D-2, Purnell	Ocean Pines	*21-24-27
Debbie Hileman	D-6, Bunting	Ocean Pines	10-13-16-19-22-25-28
Dr. Lynn Duffy	D-1, Abbott	Pocomoke	26-29 Resigned
Maria Campione-Lawrence	D-5, Bertino	Ocean Pines	*22-23-26

Prior Members:

Phyllis Mitchell
William Lynch
Art Rutter
William Buchanan
Christina Alphonsi
Elsie Purnell
William Freeman
Jack Dill
Elbert Davis
J. D. Quillin, III (90-96)
Ted Ward (94-00)
Larry Duffy (90-00)
Patricia McMullen (00-02)
William Merrill (90-01)
Debbie Rogers (92-02)
Wardie Jarvis, Jr. (96-03)
Albert Bogdon (02-06)
Jamie Rice (03-07)
Howard Martin (08)
Marlene Ott (02-08)
Mark Frostrom, Jr. (01-10)
Joseph McDonald (08-10)
Sherwood Brooks (03-12)
Otho Mariner (95-13)
Becky Flater (13-14)
Ruth Waters (12-15)
John Glorioso (*06-19)
Sharon Teagle (00- 20)
Davida Washington (*21-21)
Donna Dillion (08-22)
C.D. Hall 10-22
Chase Church (*19-22)
Jake Mitrecic (15-21)
Scot Tingle 14-24
Keri Byrd 22-25

* = Appointed to fill an unexpired term

Updated January6, 2026
Printed: May 21, 2026

* = Appointed to fill an unexpired term

LOCAL DEVELOPMENT COUNCIL
FOR THE OCEAN DOWNS CASINO

Reference: Subsection 9-1A-31(c) - State Government Article, Annotated Code of Maryland

Appointed by: County Commissioners

Function: Advisory
Review and comment on the multi-year plan for the expenditure of the local impact grant funds from video lottery facility proceeds for specified public services and improvements; Advise the County on the impact of the video lottery facility on the communities and the needs and priorities of the communities in the immediate proximity to the facility.

Number/Term: 15/4-year terms; Terms Expire December 31

Compensation: None

Meetings: At least semi-annually

Special Provisions: Membership to include State Delegation (or their designee); one representative of the Ocean Downs Video Lottery Facility, seven residents of communities in immediate proximity to Ocean Downs, and four business or institution representatives located in immediate proximity to Ocean Downs.

Staff Contacts: Kim Moses, Public Information Officer, 410-632-1194
Roscoe Leslie, County Attorney, 410-632-1194

Current Members:

Member=s Name	Nominated By	Represents/Resides	Years of Term(s)
Mark Wittmyer	At-Large	Business - Ocean Pines	15-19
David Massey [c]	At-Large	Business - Ocean Pines	09 13-17, 17-21
Bobbi Jones	Ocean Downs Casino	Ocean Downs Casino	23-indefinite
Mary Beth Carozza	Indefinite	Maryland Senator	14-indefinite
Wayne A. Hartman	Indefinite	Maryland Delegate	18-indefinite
Charles Otto	Indefinite	Maryland Delegate	14-indefinite
Matt Gordon	Dist. 1 – Abbott	Resident - Pocomoke	19-22, 22-26
Ivy Wells	Dist. 3 - Church	Resident - Berlin	22-26
Cam Bunting [c]	At-Large	Business - Berlin	*09-10-14-18-22-26
Roxane Rounds	Dist. 2 - Purnell	Resident - Berlin	*14-15-19-23-27
Michael Donnelly	Dist. 7 - Mitrecic	Resident - Ocean City	*16-19-23-27
Kerrie Bunting	Dist. 4 - Elder	Resident - Snow Hill	*22-24-28
Mayor Rick Meehan [c]	At-Large	Business - Ocean City	*09-12-16-20-24-28
Tina Kolarik	Dist. 6 - Bunting	Resident -Bishopville	24-28
Bob Gilmore	Dist. 5 - Bertino	Resident - Ocean Pines	*19-21, 21-25-29

Prior Members: Since 2009

J. Lowell Stoltzfus [c] (09-10)
Mark Wittmyer [c] (09-11)
John Salm [c] (09-12)
Mike Pruitt [c] (09-12)
Norman H. Conway [c] (09-14)
Michael McDermott (10-14)
Diana Purnell [c] (09-14)
Linda Dearing (11-15)
Todd Ferrante [c] (09-16)
Joe Cavilla (12-17)
James N. Mathias, Jr.[c] (09-18)
Ron Taylor [c] (09-14)
James Rosenberg (09-19)
Rod Murray [c] (*09-19)
Gary Weber (*19-21)
Charlie Dorman (12-19)
Gee Williams (09-21)
Bobbi Sample (17-23)
Steve Ashcraft (19-24)

* = Appointed to fill an unexpired term/initial terms staggered
[c] = Charter Member

Updated: October 21, 2025
Printed: October 27, 2025

* = Appointed to fill an unexpired term/initial terms staggered
[c] = Charter Member

LOWER SHORE WORKFORCE DEVELOPMENT BOARD

(Previously Private Industry Council Board - PIC)

Reference: Workforce Innovation and Opportunity Act of 2014, Section 107

Appointed by: County Commissioners

Functions: Advisory/Regulatory
Provide education and job training opportunities to eligible adults, youth and dislocated workers who are residents of Somerset, Wicomico and Worcester counties.

Number/Term: 26 - 5 Worcester County, 11 At-Large (by Tri-County Council), 10 Other
2, 3 or 4-year terms; Terms expire September 30

Compensation: None

Meetings: Quarterly (March, June, September, December) on the 2nd Wednesday

Special Provisions: Board must be at least 51% business members.
The chair must be a businessperson

Staff Contact: Lower Shore Workforce Alliance
Leslie Porter-Cabell – LSWA Director (410-341-3835, ext. 2502)
American Job Center, 31901 Tri-County Way, Suite 215, Salisbury, MD 21804

Current Members (Worcester County - also members from Wicomico, Somerset and Tri-County Council):

Name	Resides/Agency	Term	Representing
Alicia Warren	Berlin	22-26	Healthcare Ind. **Resigned**
Sarah Chapman	Pocomoke	23- 27	Business Rep.
Matthew Culbertson	Snow Hill	24-28	Private Business Rep.
Lauren Martin	Berlin	24-28	Business Rep.
Robert Bo Duke	Ocean City	*17-21, 21-25-29	Business Rep.

Prior Members: Since

Baine Yates
Charles Nicholson (98-00)
Gene Theroux (97-00)
Jackie Gordon (98-00)
Caren French (97-01)
Jack Smith (97-01)
Linda Busick (98-02)
Edward Lee (97-03)
Joe Mangini (97-03)
Linda Wright (99-04)
Kaye Holloway (95-04)
Joanne Lusby (00-05)
William Greenwood (97-06)
Gabriel Purnell (04-07)
Walter Kissel (03-07)
Heidi Kelley (07-08)
Bruce Morrison (05-08)
Margaret Dennis (08-12)
Ted Doukas (03-13)
Diana Nolte (06-14)
John Ostrander (07-15)
Craig Davis (13-17)
Donna Weaver (08-17)
Geoffrey Failla (15-18)
Melanie Pursel (18-*20)
Ivy Wells (20-21)(21-public appt.)
Jason Cunha (*16-23)
Walter Maizel(*12-24)
Whitney Palmer (*20-24)
Alicia Warren (22-26*June)

All At-Large Appointments made by Tri-County Council (TCC) as of 7/1/04

Updated: June 23, 2026
Printed: July 27, 2026

RECREATION ADVISORY BOARD

Reference: County Commissioners= Action 6/13/72 and Resolution of 12/27/83 and Resolution 97-51 of 12/23/97 and Resolution 03-6 of 2/18/03

Appointed by: County Commissioners

Function: Advisory
Provide the County with advice and suggestions concerning the recreation needs of the County and recommendations regarding current programs and activities offered.
Review and comment on proposed annual Recreation Department budget.

Number/Term: 7/4-year term
Terms expire December 31st

Compensation: $100 per meeting expense allowance, subject to funding

Meetings: At least quarterly, more frequently as necessary

Special Provisions: One member nominated by each County Commissioner

Staff Support: Recreation and Parks Department - Lisa Gebhardt (410) 632-2144

Current Members:

Member=s Name	**Nominated By**	**Resides**	**Years of Term(s)**
Alvin Handy	D-2, Purnell	Ocean City	06-10-14-18-22-26
John Gehrig	D-7, Mitrecic	Ocean City	14-18-22-26
Joseph Stigler	D-4, Elder	Snow Hill	*21-23-27
Missy Denault	D-5, Bertino	Berlin	*15-16-20-24-28 **Moved OOS**
Scott Holland	D-1, Abbott	Pocomoke	24-28
William Gabeler	D-6, Bunting	Ocean Pines	21-25-29
David Wells.	D-3, Fiori	Berlin	25-29

Prior Members: Since 1972

Howard Taylor
Arthur Shockley
Rev. Ray Holsey
William Tingle
Mace Foxwell
Nelson Townsend
J.D. Townsend
Robert Miller
Jon Stripling
Hinson Finney
John D. Smack, Sr.
Richard Street
Ben Nelson
Shirley Truitt
Cyrus Teter

Warren Mitchell
Edith Barnes
Glen Phillips
Gerald Long
Lou Ann Garton
Milton Warren
Ann Hale
Claude Hall, Jr.
Vernon Davis
Rick Morris
Joe Lieb
Donald Shockley
Fulton Holland (93-95)
Gregory Purnell (83-96)
Vernon Redden, Jr.(83-98)
Richard Ramsay (93-98)
Mike Daisy (98-99)
Cam Bunting (95-00)
Charlie Jones (98-03)
Rick Morris (03-05)
Gregory Purnell (97-06)
George AEddie@ Young (99-08)
Barbara Kissel (00-09)
Alfred Harrison (92-10)
Janet Rosensteel (09-10)
Tim Cadotte (02-12)
Craig Glovier (08-12)
Joe Mitrecic (10-14)
Sonya Bounds (12-15)
Burton Anderson (05-15)
William Regan (02-16)
Shawn Johnson(15-19)
Devin Bataille (19-20)
Chris Klebe (*11-21)
Mike Hooks (12-24)
Norman Bunting (*16-25)

* = Appointed to fill an unexpired term

Updated: June 5, 2026
Printed: June 5, 2026

* = Appointed to fill an unexpired term

SOCIAL SERVICES ADVISORY BOARD

Reference: Human Services Article - Annotated Code of Maryland - Section 3-501

Appointed by: County Commissioners

Functions: Advisory
Review activities of the local Social Services Department and make recommendations to the State Department of Human Resources.
Act as liaison between Social Services Dept. and County Commissioners.
Advocate social services programs on local, state and federal level.

Number/Term: 9 to 13 members/3 years
Terms expire June 30th

Compensation: None - (Reasonable Expenses for attending meetings/official duties)

Meetings: 1 per month (Except June, July, August)

Special Provisions: Members to be persons with high degree of interest, capacity & objectivity, who in aggregate give a countywide representative character.
Maximum 2 consecutive terms, minimum 1-year between reappointment
Members must attend at least 50% of meetings
One member (ex officio) must be a County Commissioner
Except County Commissioner, members may not hold public office.

Staff Contact: Roberta Baldwin, Director of Social Services - (410-677-6806)

Current Members:

Member=s Name	Nominated By	Resides	Years of Term(s)
Harry Hammond	D-6, Bunting	Bishopville	15-21, 21- 24 Term Expired
Shelly Daniels	D-1, Abbott	Pocomoke City	22-25
Rebecca Colt-Ferguson	D-7, Mitrecic	Ocean City	22-25 Resigned
Janice Chiampa	D-5, Bertino	Ocean Pines	22-25
Diana Purnell	ex officio - Commissioner		14-18-22-25 Term Expired
Margaret Labesky	D-4, Elder	Snow Hill	23-26
Nancy Howard	D-2, Purnell	Ocean City	09-16-17-20-23-26 Term Expired
Mary Beth Quillen	At-Large	Snow Hill	25-28
Aves Ruffin-Jutis	D-3, Fiori	Pocomoke	25-28

* = Appointed to fill an unexpired term

Updated: November 18, 2025
Printed: November 20, 2025

* = Appointed to fill an unexpired term

SOLID WASTE ADVISORY COMMITTEE

Reference: County Commissioners= Resolution 5/17/94 and 03-6 on 2/18/03

Appointed by: County Commissioners

Function: Advisory
Review and comment on Solid Waste Management Plan, Recycling Plan, plans for solid waste disposal sites/facilities, plans for closeout of landfills, and to make recommendations on tipping fees.

Number/Term: 11/4-year terms; Terms expire December 31st.

Compensation: $100 per meeting expense allowance, subject to annual appropriation

Meetings: At least quarterly

Special Provisions: One member nominated by each County Commissioner; and one member appointed by County Commissioners upon nomination from each of the four incorporated towns.

Staff Support: Solid Waste - Solid Waste Superintendent – David Candy - (410-632-3177)
Solid Waste - Recycling Coordinator – Bob Keenan - (410-632-3177)
Department of Public Works - Dallas Baker- (410-632-5623)

Current Members:

Member=s Name	Nominated By	Resides	Years of Term(s)
James Charles	Town of Berlin		21-25
Bob Gilmore	D-5, Bertino	Ocean Pines	*21-22, 22-26
George Linvill	D-1, Abbott	Pocomoke	14-18-22-26
George Dix	D-4, Elder	Snow Hill	*10-18-22-26
John O'Brien	D-6, Bunting	Bishopville	*22-23-27
Don Furbay	D-3, Fiori	Berlin	20-24-28
Granville Jones	D-7, Mitrecic	Berlin	*15-16-20-24-28
Mike Wyatt	Town of Pocomoke City		24-28
Aaron Lumpkins	Town of Snow Hill		25-29
Vaughn White	D-2, Purnell	Berlin	*19-21, 21-25-29
Brain Scarborough	Town of Ocean City		21-25-29

Prior Members: (Since 1994)

Ron Cascio (94-96)
Roger Vacovsky, Jr. (94-96)
Lila Hackim (95-97)
Raymond Jackson (94-97)
William Turner (94-97)
Vernon ACorey@ Davis, Jr. (96-98)
Robert Mangum (94-98)
Richard Rau (94-96)
Jim Doughty (96-99)
Jack Peacock (94-00)
Hale Harrison (94-00)
Richard Malone (94-01)
William McDermott (98-03)
Fred Joyner (99-03)
Hugh McFadden (98-05)
Dale Pruitt (97-05)

Frederick Stiehl (05-06)
Eric Mullins (03-07)
Mayor Tom Cardinale (05-08)
William Breedlove (02-09)
Lester D. Shockley (03-10)
Woody Shockley (01-10)
John C. Dorman (07-10)
Robert Hawkins (94-11)
Victor Beard (97-11)
Mike Gibbons (09-14)
Hank Westfall (00-14)
Marion Butler, Sr. (00-14)
Robert Clarke (11-15)
Bob Donnelly (11-15)
Howard Sribnick (10-16)
Dave Wheaton (14-16)
Wendell Purnell (97-18)
George Tasker (*15-20)

Rodney Bailey *19
Steve Brown *10-19
Bob Augustine 16-19
Michael Pruitt *15-19
James Rosenburg (*06-19)
Jamey Latchum *17-19
Hal Adkins (*20-21)
Mike Poole (11-22)
Michelle B-El Soloh (*19-24)
Michael Pruitt (*22-24)

* = Appointed to fill an unexpired term

. Updated: October 21, 2025
Printed: October 22, 2025

* = Appointed to fill an unexpired term

WATER AND SEWER ADVISORY COUNCIL
MYSTIC HARBOUR SERVICE AREA

Reference: County Commissioners=Resolutions of 11/19/93 and 2/1/05

Appointed by: County Commissioners

Function: Advisory
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term: 7/4-year terms
Terms Expire December 31

Compensation: $100.00/meeting

Meetings: Monthly or As-Needed

Special Provisions: Must be residents of Mystic Harbour Service Area

Staff Support: Department of Public Works - Water and Wastewater Division
Chris Clasing - (410-641-5251)

Current Members:

Member=s Name	Resides	Years of Term(s)
Matthew Kraeuter	Ocean Reef	*19-22, 23-27
Aaron Lovegrove	Landings	25-29
Charles Crawford	Landings	25-29
Gerry Horner	Landings	25-29
Kevin Kinsey	Landings	25-29
Richard Edwards	Glenriddle	25-29
Alex Cederbaum	West Ocean City	25-29 **Resigned**

Prior Members: (Since 2005)

John Pinnero[C] (05-06)
Brandon Phillips[C] (05-06)
William Bradshaw[C] (05-08)
Buddy Jones (06-08)
Lee Trice[C] (05-10)
W. Charles Friesen[C] (05-13)
Alma Seidel (08-14)
Gerri Moler (08-16)
Mary Martinez (16-18)
Carol Ann Beres (14-18)
Bob Huntt (*06-19)
Martin Kwesko (13-21)
Richard Jendrek (05-22)
Joseph Weitzell (05-22)
Bruce Burns (19-23)
David Dypsky (*10-24)
Stan Cygam (*18-24)

[C] = Charter member - Initial Terms Staggered in 2005
* = Appointed to fill an unexpired term

Updated: May 6, 2025
Printed: August 25, 2025

WATER AND SEWER ADVISORY COUNCIL
OCEAN PINES SERVICE AREA

Reference: County Commissioners=Resolution of November 19, 1993

Appointed by: County Commissioners

Function: Advisory
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term:5/4-year terms
Terms Expire December 31

Compensation: $100.00/ Meeting

Meetings: Monthly

Special Provisions: Must be residents of Ocean Pines Service Area

Staff Support: Department of Public Works - Water and Wastewater Division
Chris Clasing- (410-641-5251)

Current Members:

Name	Resides	Years of Term(s)
John F. (Jack) Collins, Jr.	Ocean Pines	*18-21, 21-25
William Gabeler	Ocean Pines	22 - 26
Robert Kane	Ocean Pines	22-26
James Spicknall	Ocean Pines	07-10-14-18-22-26
Frederick Stiehl	Ocean Pines	*06-24, 24-28

Prior Members: (Since 1993)

Andrew Bosco (93-95)
Richard Brady (96-96, 03-04)
Michael Robbins (93-99)
Alfred Lotz (93-03)
Ernest Armstrong (93-04)
Jack Reed (93-06)
Fred Henderson (04-06)
E. A. ABud@Rogner (96-07)
David Walter (06-07)
Darwin ADart@Way, Jr. (99-08)
Aris Spengos (04-14)
Gail Blazer (07-17)
Mike Hegarty (08-17)
Michael Reilly (14-18)
Bob Poremski (17-20)
Gregory Sauter (17-21)

* = Appointed to fill an unexpired term

Updated: April 1. 2025
Printed: April 29, 2025

* = Appointed to fill an unexpired term

WATER AND SEWER ADVISORY COUNCIL
WEST OCEAN CITY SERVICE AREA

Reference: County Commissioners= Resolution of November 19, 1993

Appointed by: County Commissioners

Function: Advisory
Advise Commissioners on water and sewer needs of the Service Area; review amendments to Water and Sewer Plan; make recommendations on policies and procedures; review and recommend charges and fees; review annual budget for the service area.

Number/Term: 5/4-year terms
Terms Expire December 31

Compensation: $100.00/Meeting

Meetings: Monthly

Special Provisions: Must be residents/ratepayers of West Ocean City Service Area

Staff Support: Department of Public Works - Water and Wastewater Division
Chris Clasing - (410-641-5251)

Current Members:

Member=s Name	Resides/Ratepayer of	Terms (Years)
Keith Swanton	West Ocean City	13-17, 17-21
Blake Haley	West Ocean City	*19-20, 20-24
Gail Fowler	West Ocean City	99-23-27
Deborah Stanley	West Ocean City	95-23-27
Todd Ferrante	West Ocean City	13-17-21-25-29

Prior Members: (Since 1993)

Eleanor Kelly[c] (93-96)
John Mick[c] (93-95)
Frank Gunion[c] (93-96)
Carolyn Cummins (95-99)
Roger Horth (96-04)
Whaley Brittingham[c] (93-13)
Ralph Giove[c] (93-14)
Chris Smack (04-14)
Andrew Delcorro (*14-19)

* = Appointed to fill an unexpired term
[c] = Charter member

Updated: November 18, 2025
Printed: November 18, 2025

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Quinn M. Dittrich, Enterprise Fund Controller
Department: Public Works
Date: October 22, 2026
Subject: Public Hearing for FY27 Enterprise Fund Budget Amendment - Sunset Avenue Sewer Relief Project

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Summary: This public hearing is related to an FY27 budget amendment for the West Ocean City Service Area for an unbudgeted sewer relief project. This was previously approved in the FY26 budget.

Fiscal Impact: An increase in expenditures of $693,400.

Funding Source: Service Area Reserves.

Requested Action: Approve budget amendment and adopt budget resolution.

Alternatives:

Coordinated With: Dallas Baker, Jana Potvin, Lee Beauchamp, Ondrea Starzhevskiy, Seth Place

Attachment(s): Notice of Public Hearing; FY27 Budget Resolution

Notice of Public Hearing
Worcester County
FY 2027 Requested Enterprise Funds Operating Budget Amendment

The Worcester County Commissioners will conduct a public hearing to receive comments on the proposed FY 2027 Enterprise Funds Operating Budget Amendment on:

Wednesday, November 4, 2026, at 10:30 a.m.
in the County Commissioners' Meeting Room
Room 1101 Government Center, One West Market Street
Snow Hill, Maryland 21863

The proposed budget amendment is in response to a non-budgeted capital project requested for the West Ocean City Service Area to be covered by reserves.

For additional information please visit the County Treasurer's Office in Room 1105 of the County Government Center in Snow Hill or online at www.worcestermd.gov.

WORCESTER COUNTY
2027 REQUESTED ENTERPRISE FUNDS OPERATING BUDGET AMENDMENT

Increase in the following expense line item:

• 580.9010.080	Capital Equipment	$ 693,400

Increase in the following revenue line item:

• 580.5975.100	Transfers From (To) Reserves	$ 693,400

MARYLAND'S Coast WORCESTER COUNTY

Worcester County Government
One West Market Street | Room 1103 | Snow Hill MD 21863-1195
(410) 632-1194 | (410) 632-3131 (fax) | admin@co.worcester.md.us | www.co.worcester.md.us

To: Worcester County Commissioners
From: Dallas Baker, Director of Public Works
Date: October 12, 2026
Subject: Sunset Avenue Relief Sewer Award and Budget Amendment

Summary: Public Works is requesting Commissioner approval to advertise for a public hearing for a budget amendment to the West Ocean City service area, Capital Equipment Other WWW Equipment account 580.9010.090 adding $693,399.78 to the account for the following:

1) award of the competitively bid construction of the sewer to local contractor Chesapeake Turf in the amount of $608,399.78;

2) $35,000 for 3rd party inspection by Lewis Inspection Services and;

3) $50,000 in contingency for unforeseen conditions.

Per the Enterprise Fund Controller, funding is available in the service area reserve account which has a balance of just over $4 million as of 8/31/2026. $1.1 Million was included for the project in the approved FY 26 budget but delays due to scope revisions associated with the West Ocean City sewer capacity analysis resulted in bids not being received until FY 27. The amendment will carry the FY 26 funding into FY 27.

Bid comparison	Base Bid	Additional HMA (140 tons)	Total Construction
Chesapeake Turf	$498,359.78	$110,040.00	$608,399.78
Underground Connections	$525,670.00	$210,000.00	$735,670.00
Schummer	$634,010.00	$28,000.00	$662,010.00
Teal Construction	$717,717.00	$59,500.00	$777,217.00
George & Lynch	$772,325.01	$157,911.60	$930,236.61

Requested authorization Amount
Chesapeake Turf base construction award
$498,359.78

Hot Mix Asphalt Allowance
$110,040.00

Lewis Inspection Allowance (700 hours)
$35,000.00

Contingency
$50,000.00

Total requested authorization
$693,399.78

Please let me know if there are any questions.

Fiscal Impact:	$693,399.78
Funding Source:	Increase in the following expense line item: • 580.9010.080 Capital Equipment $ 693,400 Increase in the following revenue line item: • 580.5975.100 Transfer From (To) Reserves $ 693,400
Requested Action:	Approval
Alternatives:	
Coordinated With:	
Attachment(s):	Yes

CHESAPEAKE TURF LLC

CHESAPEAKE TURF, LLC P.O. Box 2696, Salisbury, MD 21802-2696

410-341-4363 Fax: 866-809-9185

October 1, 2026

Worcester County Commissioners
Worcester County Administration Office
1 West Market Street, Room 1103
Snow Hill, Maryland 21863

Re: Sunset Avenue Relief Sewer Project

Dear Commissioners:

Chesapeake Turf LLC submits its bid for the Sunset Avenue Relief Sewer Project in the total amount of **$498,359.78** (Four hundred ninety-eight thousand three hundred fifty-nine dollars and seventy-eight cents), as detailed on the enclosed County Form of Bid.

Our prices cover the work described in the Contract Documents and issued addenda. We acknowledge Addendum 1 dated August 26, 2026, Addendum 2 dated September 3, 2026, and Addendum 3 dated September 24, 2026. Our bid remains valid for sixty days after bid opening.

For Bid Item 4, Pavement Repair - Full Depth, our price for the full ten-ton quantity is **$7,860.00**, shown on the bid schedule as $786.00 per ton multiplied by 10 tons.

Respectfully submitted by Chesapeake Turf LLC,

Greg Tucker, Managing Member
Greg@ChesapeakeTurf.com

Worcester County Administration
1 West Market Street, Room 1103
Snow Hill, Maryland 21863

INVITATION FOR BID

PROJECT: **SUNSET AVENUE RELIEF SEWER PROJECT**

DEPARTMENT: **PUBLIC WORKS - WATER AND WASTEWATER DIVISION**

Vendor:

Name: Chesapeake Turf LLC

Address: P.O. Box 2696
Salisbury, Maryland 21802

Pre-Bid Meeting:

Date / Time: **September 16, 2026, at 10 a.m.**

Location: **9624 Stephen Decatur Hwy, Ocean City, MD 21842**

Bid Opening:

Corrected by Addendum 2: October 1, 2026, at 2 p.m.

Date / Time: **October 10, 2026, at 2 p.m.**

Location: **1 West Market Street, Room 1103, Snow Hill, MD 21863**

FORM OF BID

To whom it may concern:

We hereby submit our Bid Documents for "Sunset Avenue Relief Sewer Project" as indicated in the Bid Documents. Having carefully examined the Contract Documents, sealed drawings, Bid Item Descriptions, site conditions, and all addenda, and having received clarification on all items of conflict or doubt, the undersigned offers to perform the Work at the unit prices stated below.

No.	Description	Qty.	Unit	Unit Cost	Item Total Cost
1	4-inch Dia. PVC Sewer Interconnector (or 4-inch HDPE optional)	25	LF	$ 833.1388	$ 20,828.47
2	10-inch Dia. PVC Sewer Main (or 10-inch HDPE, Contractor's Option)	320	LF	$ 424.242281	$ 135,757.53
3	10-inch Dia. HDPE Sewer Main (directional drilling mandatory)	2,500	LF	$ 75.748564	$ 189,371.41
4	Pavement Repair - Full Depth	10	TON	$ 786	$ 7,860.00
5	Detection Tape	320	LF	$ 1.46325	$ 468.24
6	PVC / HDPE Transition Couplings	6	EA	$ 1582.863333	$ 9,497.18
7	Tracer Wire	2,900	LF	$ 2.324545	$ 6,741.18
8	Tracer Wire Boxes	8	EA	$ 495.80875	$ 3,966.47
9	4-inch Dia. Plug Valves	2	EA	$ 2919.12	$ 5,838.24
10	8-inch Dia. Plug Valves	2	EA	$ 4820.88	$ 9,641.76
11	10-inch Dia. Plug Valves	1	EA	$ 7904.12	$ 7,904.12
12	10-inch Dia. Cap	1	EA	$ 1268.24	$ 1,268.24
13	Traffic Control	1	LS	$ 82858.82	$ 82,858.82
14	Connections to Existing Structures	2	EA	$ 8179.06	$ 16,358.12
TOTAL PRICE BID					$ 498,359.78

Unit prices include all labor, materials, equipment, supervision, overhead, profit, testing, restoration, and incidentals necessary for complete and accepted Work. Item Total Cost equals Quantity multiplied by Unit Cost. In case of discrepancy, the written Unit Cost governs. Quantities are estimates and payment will be based on actual authorized and accepted quantities as provided in Section IV.

Vendor proposes to achieve Substantial Completion of all awarded Work within 120 consecutive calendar days after the Notice to Proceed and Final Completion within 150 additional calendar days.

Have you included your certificate of good standing with the State of Maryland? (See Section I, Subsection H.1 for more information.) (Yes) ✓ (No) _____ Check One.

Is your company currently involved in any active litigation? (Yes)____ (No) X Check One.

Is your company currently involved in any mergers or acquisitions? (Yes)____ (No) X Check One.

The Vendor agrees that their bid will be good for at least sixty days unless otherwise indicated in the bid specifications.

Note: This bid form must be signed by an officer of your company or an authorized agent for this bid to be considered valid by the county.

Sign for Identification	Greg Tucker Printed Name
Managing Member Title	Greg@ChesapeakeTurf.com Email

REFERENCES

List three references for which the Vendor has provided Goods/Services similar to those requested in the Bid Document within the last 12-36 months. Include contact name, address, telephone number, email address and services provided.

Company Name:	Sussex County, Delaware	Company Name:	Town of Laurel, Delaware
Type of Project:	Joy Beach Sewer Expansion - Phase 1	Type of Project:	WWTP Septage Receiving Upgrades
Address:	2 The Circle	Address:	201 Mechanic Street
Town, State, Zip Code:	Georgetown, DE 19947	Town, State, Zip Code:	Laurel, DE 19956
Contact Person:	Jordan Reynolds, Project Inspector	Contact Person:	Josh Krueger
Telephone Number:	302-855-7718	Telephone Number:	443-754-1815
Email:	Jordan.Reynolds@sussexcountyde.gov	Email:	
Date of Service:	Completed April 25, 2025	Date of Service:	July 24, 2024 (substantial)
Company Name:	City of Seaford, Delaware		
Type of Project:	Pump station rehabilitation		
Address:	GMB: 206 West Main Street		
Town, State, Zip Code:	Salisbury, MD 21801 (engineer)		
Contact Person:	Chris Derbyshire, GMB		
Telephone Number:	410-742-3115		
Email:	CDerbyshire@gmbnet.com		
Date of Service:	2023-2024		

Greg Tucker

Sign for Identification

Printed Name

EXCEPTIONS

The undersigned hereby certifies that, except as listed below, or on separate sheets attached hereto, the enclosed Completed Bid Document covers all items as specified.

EXCEPTIONS:

(If none, write none) _____

How did you hear about this solicitation?

- ☑ Worcester County's Website
- ☐ eMaryland Marketplace Advantage (eMMA)
- ☐ Newspaper Advertisement
- ☐ Direct email
- ☐ Other _____

The vendor hereby acknowledges receipt of the following addenda.

Number	Date	Initials
1	08/26/2026	GT
2	09/03/2026	GT
3	09/24/2026	GT

Greg Tucker

Sign for Identification

Greg Tucker

Printed Name

INDIVIDUAL PRINCIPAL

Vendor Name: _____

Signed By: _____ In the presence of: _____

Address of Vendor: _____ Town, State, Zip _____

Telephone No.: _____ Fax: _____ Email: _____

****

CO-PARTNERSHIP PRINCIPAL

Name of Co-Partnership: _____

Address: _____ Town, State, Zip _____

Telephone No.: _____ Fax: _____

Signed By: _____ In the presence of: _____
Partner Witness

Signed By: _____ In the presence of: _____
Partner Witness

Signed By: _____ In the presence of: _____
Partner Witness

****

CORPORATE PRINCIPAL

Name of Corporation: Chesapeake Turf LLC

Address: P.O. Box 2696 Town, State, Zip Salisbury, Maryland 21802

Telephone No.: 410-341-4363 Fax: 866-809-9185

Signed By: _____ In the presence of: _____
President
Greg Tucker, Managing Member Witness

Attest: _____
Corporate Secretary
Cherie Tucker, Secretary

Affix Corporate Seal

VENDOR'S AFFIDAVIT OF QUALIFICATION TO BID

I HEREBY AFFIRM THAT:

I, Greg Tucker (Printed Name) am the Managing Member (title)

and the duly authorized representative of the Vendor of Chesapeake Turf LLC (name of corporation) whose address is P.O. Box 2696, Salisbury, Maryland 21802

and that I possess the legal authority to make this affidavit on behalf of myself and the Vendor for which I am acting.

Except as described in paragraph 3 below, neither I nor the above Vendor, nor to the best of my knowledge and of its officers, directors or partners, or any of its employees directly involved in obtaining contracts with the State or any county, bi-county or multi-county agency, or subdivision of the State have been convicted of, or have pleaded nolo-contendere to a charge of, or have during the course of an official investigation or other proceeding admitted in writing or under oath acts or omissions which constitute, bribery, attempted bribery, or conspiracy to bribe under the provisions of Article 27 of the Annotated Code of Maryland or under the laws of any state or federal government (conduct prior to July 1, 1977 is not required to be reported).

(State "none" or, as appropriate, list any conviction, plea or admission described in paragraph 2 above, with the date, court, official or administrative body, the individuals involved and their position with the Vendor, and the sentence or disposition, if any.)

I acknowledge that this affidavit is to be furnished to the County, I acknowledge that, if the representations set forth in this affidavit are not true and correct, the County may terminate any Contract awarded and take any other appropriate action. I further acknowledge that I am executing this affidavit in compliance with section 16D of Article 78A of the Annotated Code of Maryland, which provides that certain persons who have been convicted of or have admitted to bribery, attempted bribery or conspiracy to bribe may be disqualified, either by operation of law or after a hearing, from entering into contracts with the State or any of its agencies or subdivisions.

I do solemnly declare and affirm under the penalties of perjury that the contents of this affidavit are true and correct.

_____ Identification

Greg Tucker Printed Name

Sign for

NON-COLLUSIVE AFFIDAVIT

Greg Tucker being first duly sworn,

deposes and says that:

1. He/she is the Managing Member, (Owner, Partner, Officer, Representative or Agent) of Chesapeake Turf LLC, the Vendor that has submitted the attached Bid Documents;
2. He/she is fully informed respecting the preparation and contents of the attached Bid Document and of all pertinent circumstances respecting such Bid Documents;
3. Such Bid Document is genuine and is not a collusive or sham Bid Document;
4. Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor, firm, or person to submit a collusive or sham Bid Document in connection with the Work for which the attached Bid Document has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Vendor, firm, or person to fix the price or prices in the attached Bid Document or of any other Vendor, or to fix any overhead, profit, or cost elements on the Bid Document price or the Bid Document price of any other Vendor, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any disadvantage against (Recipient), or any person interested in the Work;
5. The price or prices quoted in the attached Bid Document are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Vendor or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered in the presence of:

Witness

Witness

By: Signature

Greg Tucker
Printed Name

Managing Member
Title

STANDARD TERMS AND CONDITIONS

The provisions below are applicable to all Worcester County ("County") contracts. These provisions are not a complete agreement. These provisions must be attached to an executed document that identifies the work to be performed, compensation, term, incorporated attachments, and any special conditions ("Contract"). If the Standard Terms and any other part of the Contract conflict, then the Standard Terms will prevail.

1. **Amendment**. Amendments to the Contract must be in writing and signed by the parties.
2. **Bankruptcy**. If a bankruptcy proceeding by or against the Contractor is filed, then:
    a. The Contractor must notify the County immediately; and
    b. The County may cancel the Contract or affirm the Contract and hold the Contractor responsible for damages.
3. **Compliance with Law.** Contractor must comply with all applicable federal, state, and local law. Contractor is qualified to do business in the State of Maryland. Contractor must obtain, at its expense, all licenses, permits, insurance, and governmental approvals needed to perform its obligations under the Contract.
4. **Contingent Fee Prohibition**. The Contractor has not directed anyone, other than its employee or agent, to solicit the Contract and it has not promised to pay anyone a commission, percentage, brokerage fee, contingent fee, or other consideration contingent on the making of the Contract.
5. **Counterparts and Signature**. The Contract may be executed in several counterparts, each of which may be an original and all of which will be the same instrument. The Contract may be signed in writing or by electronic signature, including by email. An electronic signature, a facsimile copy, or computer image of the Contract will have the same effect as an original signed copy.
6. **Exclusive Jurisdiction.** All legal proceedings related to this Contract must be exclusively filed, tried, and maintained in either the District Court of Maryland for Worcester County, Maryland or the Circuit Court of Worcester County, Maryland. The parties expressly waive any right to remove the matter to any other state or federal venue and waive any right to a jury trial.
7. **Force Majeure**. The parties are not responsible for delay or default caused by fire, riot, acts of God, County-declaration-of-emergency, or war beyond their reasonable control. The parties must make all reasonable efforts to eliminate a cause of delay or default and must, upon cessation, diligently pursue their obligations under the Contract.
8. **Governing Law**. The Contract is governed by the laws of Maryland and the County.
9. **Indemnification**. The Contractor must indemnify the County and its agents from all liability, penalties, costs, damages, or claims (including attorney's fees) resulting from personal injury, death, or damage to property that arises from or is connected to the performance of the work or failure to perform its obligations under the Contract. All indemnification provisions will survive the expiration or termination of the Contract.
10. **Independent Contractor**.
    a. Contractor is an "Independent Contractor", not an employee. Although the County may determine the delivery schedule for the work and evaluate the quality of the work, the County will not control the means or manner of the Contractor's performance.
    b. Contractor is responsible for all applicable taxes on any compensation paid under the Contract. Contractor is not eligible for any federal Social Security, unemployment insurance, or workers' compensation benefits under the Contract.

c. Contractor must immediately provide the County notice of any claim made against Contractor by any third party.

11. **Insurance Requirements**.

a. Contractor must have Commercial General Liability Insurance in the amounts listed below. The insurance must include coverage for personal injury, discrimination, and civil rights violation claims. All insurance must name County, its employees, and agents as "ADDITIONAL INSURED". A copy of the certificate of insurance must be filed with the County before the Contract is executed, providing coverage in the amount of $1,000,000 per occurrence, $2,000,000 general aggregate, and $500,000 for property damage.

b. Contractor must have automobile insurance on all vehicles used in the Contract to protect Contractor against claims for damages resulting from bodily injury, including wrongful death, and property damage that may arise from the operations in connection with the Contract. All insurance must name County, its employees, and agents as "ADDITIONAL INSURED".

c. Contractor must provide the County with a certification of Workers' Compensation Insurance, with employer's liability in the minimum amount required by Maryland law in effect for each year of the Contract.

d. All insurance policies must have a minimum 30 days' notice of cancellation. The County must be notified immediately upon cancellation.

e. When insurance coverage is renewed, Contractor must provide new certificates of insurance prior to expiration of current policies.

12. **Nondiscrimination**. Contractor must not discriminate against any worker, employee, or applicant because of religion, race, sex, age, sexual orientation, physical or mental disability, or perceived disability. This provision must be incorporated in all subcontracts related to the Contract.

13. **Ownership of Documents; Intellectual Property**.

a. All documents prepared under the Contract must be available to the County upon request and will become the exclusive property of the County upon termination or completion of the services. The County may use the documents without restriction or without additional compensation to the Contractor. The County will be the owner of the documents for the purposes of copyright, patent, or trademark registration.

b. If the Contractor obtains, uses, or subcontracts for any intellectual property, then it must provide an assignment to the County of ownership or use of the property.

c. The Contractor must indemnify the County from all claims of infringement related to the use of any patented design, device, materials, or process, or any trademark or copyright, and must indemnify the County, its officers, agents, and employees with respect to any claim, action, costs, or infringement, for royalties or user fees, arising out of purchase or use of materials, construction, supplies, equipment, or services covered by the Contract.

14. **Payments**. Payments to the Contractor under the Contract will be within 30 days of the County's receipt of a proper invoice from the Contractor. If an invoice remains unpaid 45 days after the invoice was received, interest will accrue at 6% per year.

15. **Records**. Contractor must maintain fiscal records relating to the Contract in accordance with generally accepted accounting principles. All other relevant records must be retained by Contractor and kept accessible for at least three years after final payment, termination of the Contract, or until the conclusion of any audit, controversy, or litigation related to the Contract. All subcontracts must comply with these provisions. County may access all records of the Contractor related to the Contract.

16. **Remedies**.

a. **Corrections of errors and omissions**. Contractor must perform work necessary to correct errors and omissions in the services required under the Contract, without undue delays and cost to the County. The County's acceptance will not relieve the Contractor of the responsibility of subsequent corrections of errors.

b. **Set-off**. The County may deduct from any amounts payable to the Contractor any back-charges, penalties, or damages sustained by the County, its agents, or employees caused by Contractor's breach. Contractor will not be relieved of liability for any costs caused by a failure to satisfactorily perform the services.

c. **Cumulative**. These remedies are cumulative and without waiver of any others.

17. **Responsibility of Contractor**.

a. The Contractor must perform the services with the standard of care, skill, and diligence normally provided by a Contractor in the performance of services similar the services.

b. Notwithstanding any review, approval, acceptance, or payment for the services by the County, the Contractor will be responsible for the accuracy of any work, design, drawings, specifications, and materials furnished by the Contractor under the Contract.

c. If the Contractor fails to conform with subparagraph (a) above, then it must, if required by the County, perform at its own expense any service necessary for the correction of any deficiencies or damages resulting from the Contractor's failure. This obligation is in addition to any other remedy available to the County.

18. **Severability/Waiver**. If a court finds any term of the Contract to be invalid, the validity of the remaining terms will not be affected. The failure of either party to enforce any term of the Contract is not a waiver by that party.

19. **Subcontracting or Assignment**. The Contractor may not subcontract or assign any part of the Contract without the prior written consent of the County. The County may withhold consent for any reason the County deems appropriate.

20. **Termination**. If the Contractor violates any provision of the Contract, the County may terminate the Contract by written notice. All finished or unfinished work provided by the Contractor will, at the County's option, become the County's property. The County will pay the Contractor fair compensation for satisfactory performance that occurred before termination less the amount of damages caused by the Contractor's breach. If the damages are more than the compensation payable to the Contractor, the Contractor will remain liable after termination and the County can affirmatively collect damages.

21. **Termination of Contract for Convenience**. Upon written notice, the County may terminate the Contract when the County determines termination is in the County's best interest. Termination for convenience is effective on the date specified in the County's written notice. The County will pay for reasonable costs allocable to the Contract for costs incurred by the Contractor up to the date of termination. But the Contractor will not be reimbursed for any anticipatory profits that have not been earned before termination.

22. **Termination of Multi-year Contract**. If funds are not available for any fiscal period of the Contract after the first fiscal period, then the Contract will be terminated automatically as of the beginning of unfunded fiscal period. Termination will discharge the Contractor and the County from future performance of the Contract, but not from their rights and obligations existing at the time of termination.

23. **Third Party Beneficiaries**. The County and Contractor are the only parties to the Contract and are the

only parties entitled to enforce its terms. Nothing in the Contract gives any benefit or right to third persons unless individually identified by name and expressly described as intended beneficiaries of the Contract.

24. **Use of County Facilities**. Contractor may only County facilities that are needed to perform the Contract. County has no responsibility for the loss or damage to Contractor's personal property which may be stored on County property.

25. **Whole Contract**. The Contract, the Standard Terms, and attachments are the complete agreement between the parties and supersede all earlier agreements, proposals, or other communications between the parties relating to the subject matter of the Contract.

Worcester County Administration Office
1 West Market Street, Room 1103
Snow Hill, MD 21863
Ph. 410-632-1194

Addendum # 1 - Sunset Avenue Relief Sewer Project

(Questions & Answers)

Date of Addendum: August 26, 2026

NOTICE TO ALL BIDDERS AND PLANHOLDERS

The Bid Documents for the above-referenced Project are modified as set forth in this Addendum. The original Bid Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the Bid Documents. Vendors will take this Addendum into consideration when preparing and submitting a bid and shall acknowledge receipt of this Addendum in the space provided in the Bid Documents.

BID SUBMITTAL DEADLINE

The bid submittal time has not been changed.

1.0 - QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the Bid Documents.

Item	Questions and Answers
1	**Is the HDPE to be IPS or DIPS?** **RESPONSE:** The HDPE piping was designed using IPS sizing. DIPS may be substituted.
2	**Can the HDPE be DR 11 for the higher tensile strength for longer pulls?** **RESPONSE:** The basis of design is Class 160, DR 13.5 HDPE. The Contractor may elect to use DR 11 HDPE; however, and all related compatibility and installation impacts, shall be the sole responsibility of the Contractor. No additional compensation or contract-time extension will be provided.

END OF ADDENDUM

Worcester County Administration Office
1 West Market Street, Room 1103
Snow Hill, MD 21863
Ph. 410-632-1194

Addendum # 2 – Sunset Avenue Relief Sewer Project

(Additional Questions & Answers)

Date of Addendum: 09/03/26

NOTICE TO ALL BIDDERS AND PLANHOLDERS
The Bid Documents for the above-referenced Project are modified as set forth in this Addendum. The original Bid Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the Bid Documents. Vendors will take this Addendum into consideration when preparing and submitting a bid and shall acknowledge receipt of this Addendum in the space provided in the Bid Documents.

BID SUBMITTAL DEADLINE
The bid submittal time has not been changed.

1.0 – ATTACHMENTS

Item	Description
1	Revised bid documents (with corrected bid opening date)

2.0 – CLARIFICATIONS

The following clarifications are provided as a matter of information to clarify issues raised about the Bid Documents.

Item	Description

3.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the Bid Documents.

Item	Questions and Answers
1	Invitation for bids states Bid Opening October 1, 2026. Page 1 of Specification states Bid Opening is October 10th, 2026. When is bid opening? October 1, 2026, at 2 p.m. (corrected bid documents attached)
2	Is a Bid Bond Required? Specs page 25 requires Performance and Payment Bonds, but we can't find any requirement for Bid Bonds, which is unusual for Public Bids. Is a Bid Bond required? No bid bond is required for this project, but both performance & payment bonds are required.

END OF ADDENDUM

Worcester County Administration Office
1 West Market Street, Room 1103
Snow Hill, MD 21863
Ph. 410-632-1194

Addendum # 3 – Sunset Avenue Relief Sewer Project

(Additional Questions & Answers)

Date of Addendum: **September 24, 2026**

NOTICE TO ALL BIDDERS AND PLANHOLDERS
The Bid Documents for the above-referenced Project are modified as set forth in this Addendum. The original Bid Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the Bid Documents. Vendors will take this Addendum into consideration when preparing and submitting a bid and shall acknowledge receipt of this Addendum in the space provided in the Bid Documents.

BID SUBMITTAL DEADLINE
The bid submittal time has not been changed.

1.0 – ATTACHMENTS	
Item	**Description**
	None.

2.0 – CLARIFICATIONS	
The following clarifications are provided as a matter of information to clarify issues raised about the Bid Documents.	
Item	**Description**
	None.

3.0 – QUESTIONS AND ANSWERS	
The following questions and answers are provided as a matter of information to clarify issues raised about the Bid Documents.	
Item	**Questions and Answers**
1	**Question: May Sunset Avenue and Golf Course Road be closed to through traffic within the work zone during the winter months, provided only one road is closed at a time?** **Response:** Yes. Only one road may be closed at a time, subject to approval of a contractor-prepared detour and maintenance of traffic plan. The contractor shall submit the plan to the County Roads Division for approval. Maryland State Highway Administration approval is also required because the detour will use MD Route 611.
2	**Question: Are electronic message boards required for two weeks before the road closure?** **Response:** Yes. Electronic message boards shall be in place and operational at least two weeks before the road closure to notify motorists of the upcoming closure.
3	**Question: Please consider adding a separate bid item for mobilization.** **Response:** No separate bid item will be added for mobilization. The contractor shall include mobilization costs in the existing bid items on the Form of Proposal.
4	**Question: Is payment retainage required for this project?** **Response:** Yes. A five percent (5%) retainage requirement applies to this project.

5	**Question: Is Bid Item No. 4, "Pavement Repair – Full Depth, 10 Ton," intended for permanent hot-mix asphalt patching on Sunset Avenue and Golf Course Road?** **Response:** Yes. Bid Item No. 4 applies to permanent, full-depth hot-mix asphalt (HMA) pavement repairs on Sunset Avenue and Golf Course Road. Bidders shall quote a price per ten (10) tons of HMA pavement repair, including all labor, materials, and equipment necessary to complete the work.

END OF ADDENDUM

CHESAPEAKE TURF, LLC: W06099071

Department ID Number:	W06099071
Business Name:	CHESAPEAKE TURF, LLC
Principal Office:	418 COLES CIRCLE SUITE A SALISBURY MD 21804
Resident Agent:	GREG TUCKER 5652 N NITHSDALE DRIVE SALISBURY MD 21801
Status:	ACTIVE
Good Standing:	THIS BUSINESS IS IN GOOD STANDING
Business Type:	DOMESTIC LLC
Business Code:	20 ENTITIES OTHER THAN CORPORATIONS
Date of Formation/ Registration:	12/27/2000
State of Formation:	MD
Stock Status:	N/A
Close Status:	N/A
Maryland Saves:	Y

RESOLUTION NO. 26-___

BUDGET AMENDMENT FOR FISCAL YEAR 2027

Recitals

A. Worcester County Code PW Section 5-310, the County Commissioners adopted a Resolution on June 2, 2026, adopting the expense budget and establishing the assessments and charges for Fiscal Year 2027.
B. The County Commissioners have identified an additional expense to be included in Fiscal Year 2027 expense budget.

NOW, THEREFORE, BE RESOLVED by the County Commissioners of Worcester County, Maryland that:

1. The County Commissioners adopt a budget amendment for Fiscal Year 2027 that the Fiscal Year 2027 budget be modified as follows:

   Increase in the following expense line items:

• 580.9010.080	Capital Equipment	$694,300

   Increase in the following revenue line items:

• 580.5975.100	Transfer From (To) Reserves	$694,300

AND BE RESOLVED that this Resolution will become effective November 4, 2026.

PASSED AND ADOPTED this 4th day of November 2026.

Attest:

Weston S. Young
Chief Administrative Officer

Worcester County Commissioners

Theodore J. Elder
President

Madison J. Bunting, Jr.
Vice President

Caryn G. Abbott
Commissioner

Anthony W. Bertino, Jr.
Commissioner

Eric J. Fiori
Commissioner

Joseph M. Mitrecic
Commissioner

Diana Purnell
Commissioner