**OCEAN PINES SERVICE AREA**
**WATER AND WASTEWATER**
**Advisory Board Meeting**
**Minutes**
**Tuesday, July 14, 2026**

**Present** **Water and Wastewater Advisory Board**
Fred Stiehl, Jim Spicknall, Bob Kane, Jack Collins, Will Gabeler
**Worcester County Public Works**
Dallas Baker, Jana Potvin
**Worcester County Public Works - Water and Wastewater Division**
Lee Beauchamp, Meg Etzler, Shane Odegaard
**Worcester County Treasurer**
Quinn Dittrich

Fred called the meeting to order at 9:01 a.m. Dallas introduced Jana Potvin our new Deputy Director. The Board members introduced themselves.

**Minutes**

In the May 21, 2026 Minutes, Lee offered that under Water Distribution, the third sentence, "we have installed variable frequency drives" should read "we are planning to install variable frequency drives". Fred noted that this is consistent with the recommendations from the report. With no further changes Jim made a motion to accept the minutes as written. Will seconded.

**Operational Update**

Fred had a question on the Capacity Management Plan/Resiliency Study and Water Model and Dallas explained that it is the same thing. Discussion was held.

**Water Distribution**

Dallas shared that we are getting to the end of the meter replacements. The blue tubing replacements for FY26 were all completed.

**Wastewater Treatment Plant**

Belt filter press design is 99% complete and going out for bid in August.

Fred asked about the BRF performance evaluation and recommendation study and if this was going to include the 12-degree centigrade recommendation. Dallas shared the 12-degree centigrade recommendation will be a request for modification to the permit.

Jim asked about possible start dates for the large FY26 projects. Lee shared that we are waiting for a potential change order to add a couple sections of pipe to the Overhead Pipe Corrosion Protection. The Storage Lagoon contract has been signed at our end, and we are awaiting the lead time on their specialized liner material. The belt filter press could be going on at the same time, so we are looking at what makes the most sense when we get the contractors on board.

**Construction Projects**

Dallas shared there are really no changes to the constructions projects.

**Financial Updates**

Quinn shared the Budget Performance Report, the Allocation of Sewer EDU's as of 7/7/26, the Balance Sheet through 6/30/26, the Ocean Pines Service Area Net Position excluding Capital Assets, and the Proposed Quarterly Rates. Discussion ensued.

Our next meeting will be held on **Thursday, September 10, 2026, at 9:00 a.m.**

With no further business Fred made the motion to adjourn. Will seconded the motion. The meeting adjourned at 11:35 a.m.

Respectfully submitted,

Meg Etzler
Administrative Assistant